



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		DWIJENDRALAL COLLEGE
Name of the head of the Institution		DR. BANIBRATA GOSWAMI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03472225240
Mobile no.		8637863226
Registered Email		info@dwijendralalcollege.org
Alternate Email		bbrataKrishnagar@gmail.com
Address		A. H. MITRA ROAD
City/Town		KRISHNANAGAR
State/UT		West Bengal
Pincode		741101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. ARCHAN NANDI
Phone no/Alternate Phone no.	03472225240
Mobile no.	9614951713
Registered Email	info@dwijendralalcollege.org
Alternate Email	archan6@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dwijendralalcollege.org/AQAR2015-16.doc
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes https://dlcollege.ac.in/calendar/Academic%20Calender%202016-17.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	59.00	2004	16-Sep-2004	15-Sep-2009
2	B+	2.54	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC

11-May-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Yoga training for students	21-Dec-2016 1	50

Social Camp	13-Feb-2017 3	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dwijendralal College	Virtual Classroom	Govt. of West Bengal	2017 00	300000
Dwijendralal College	Online Admission	Govt. of West Bengal	2017 00	50000
Dwijendralal College	Celebration of 75th Anniversary of the Great Escape of Netaji Subhas Chandra Bose	Govt. of West Bengal	2017 7	100000

[View Uploaded File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Online Admission System. Improvements of Academic Culture. Innovation of Internal Evaluation System. Introduction of YOGA practice.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Extension of college campus for opening new courses, catering to the increasing need of students for introduction of new subjects and PG courses.	Land procurement has been completed for 2nd Campus.
Requirement of the appointment of more number of NTS.	Preparation of new staff pattern and submission of the same to DPI, (Higher Education), Govt. of West Bengal for appointment of a number of NTS for the college.
Introduction of new PG courses.	With approval from GB, application was made to University of Kalyani for the introduction of PG course in Bengali and in Commerce.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

06-Jan-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college website is dynamic and updated. Online registration through college portal. Online admission system. The college has SMS gateway to send notification to every stakeholder. The college has implemented SOUL software to library management. Data management is done digitally through software in Library.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Planning for curriculum delivery • An academic calendar is prepared at the beginning of the year with details of commencement of classes, examinations, students' seminar, excursion, etc. • The syllabus is distributed among the teachers in departmental meetings and classes allotted as per the routine. • The departmental routines are approved by the principal, who supervises the regularity of classes. • Teachers of every department prepare a detailed month wise teaching plan. Planning for curriculum delivery • Teachers note down the topic taught in every class to keep track of the progress of the coverage of syllabus. • Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed. • Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used. • Educational tours, group discussion etc. are conducted for hands-on learning and interactive learning. • Students are assigned with project works and term papers. • Special lectures by experts are arranged occasionally. • Class notes and e-resources are made available on the college library repository.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Feedback is taken every year the year from students, teachers, parents and alumni of our college. Students can give feedback on existing curriculum, introduction of new subjects, institutional facilities, library and teaching performance of individual teachers in respective departments. Their opinion regarding delivery of curriculum are taken into consideration while deciding on the curriculum distribution module to be framed. Teachers provide an online self-appraisal of themselves and also give feedback on the institution. The Principal personally discusses the students' evaluation of teachers and the latter's own appraisal with the respective faculty on a one to one basis so that the teachers can further improve their performance. Other stakeholders like Parents, alumni and other visitors can provide feedback on the institutional provisions. While planning the areas for infrastructural development, the IQAC takes into account the feedback from teachers, students and other stakeholders, plans a course of action and recommends the administration for developmental activities accordingly.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Bcom Honours	262	121	96
BCom	Bcom Program	131	48	46
BA	BA Program	1568	2337	1843
BA	Bengali Honours	141	172	105
BA	English Honours	53	67	50
BA	History Honours	105	112	82
BA	Geography Honours	53	66	49
BA	Philosophy Honours	46	35	35
BA	Political	38	46	28

	Science Honours			
BA	Sanskrit Honours	53	79	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	4488	0	17	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	17	20	3	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system in Dwijendralal College is a valuable tool for fostering academic and personal development among students. It typically involves pairing Faculty members (mentors) with students (mentees) to provide guidance, support, and mentorship. Here are some key elements and components of a student mentoring system in Dwijendralal College: **CLEAR OBJECTIVES:** First of all, the Mentor-Mentee Program in Dwijendralal College define the goals and objectives of the it. It determines what outcomes the groups aim to achieve, such as improved academic performance, career guidance, personal development, or a sense of belonging. **MENTOR SELECTION:** Mentors are selected from among the faculty members. They should have a good academic record, strong communication skills, and a willingness to help others. **MENTEE SELECTION:** Match mentees with mentors based on their needs, interests, and goals. Consider factors like academic performance, major, or career aspirations. **ORIENTATION AND TRAINING:** Provide training to mentors on effective mentoring techniques, communication skills, and how to support their mentees. Mentees may also benefit from an orientation to understand their role and expectations. **REGULAR MEETINGS:** Encourage mentors and mentees to meet regularly, whether in person or virtually. These meetings can be one-on-one or in small groups, depending on the programs design. **GOAL SETTING:** Help mentees set specific goals, both short-term and long-term. Mentors can assist in creating action plans to achieve these goals. **ACADEMIC SUPPORT:** Mentors can assist with academic challenges, such as study strategies, time management, and exam preparation. **CAREER GUIDANCE:** Provide information and resources for mentees regarding career exploration, job searching, and community building with the alumni. **PERSONAL DEVELOPMENT:** Support mentees in developing personal skills, such as leadership, communication, and problem-solving. **MONITORING AND EVALUATION:** Continuously assess the effectiveness of the mentoring program. Gather feedback from both mentors and mentees to make improvements. **RESOURCES AND SUPPORT:** Ensure mentors and mentees have access to resources, workshops, and support services within the institution. **PEER SUPPORT GROUPS:** Consider creating peer support groups or mentorship circles where several mentors work with a group of mentees to encourage collaboration and diversity of perspectives. **RECOGNITION AND REWARDS:** Recognize and reward mentors for their contributions to the program, which can motivate them to stay engaged.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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4488

17

1:264

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	17	3	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	MD DILWAR HOSSAIN	Assistant Professor	Recognition of CITIZEN HISTORIAN by the 1947 Partition Archive, Berkeley, USA
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2.5 – Evaluation Process and Reforms**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA Program and Honours Courses	3rd Year	22/06/2016	07/09/2016
BCom	BCom Program and Honours Courses	3rd Year	22/06/2016	07/09/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college arranges for mid-term test and class tests for students studying under the Annual system. Parent-teacher meetings are held whereby they are apprised of their wards performance and marksheets are handed over. However, mid-term test is not possible to be conducted under the CBCS examination schedule due to extremely tight stipulated class schedule. But the IQAC has recommended and introduced online MCQ type class test that can evaluate the academic progress of the students and help the mentor to provide guidance accordingly. The students are also assigned project works, term papers, and are encouraged for group discussions and presentations as a method of evaluation for their tutorial examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Dwijendralal College has been distributing academic calendar among students since 2011. It is a systematic tabulation of activities done in the college for the whole year, to allow the students and the teachers for making plan in

advance. The calendar is reinforced through the manner in which academic policies are enacted. It is solely based on session structure. It contains- schedule for the commencement of classes, examination schedule, result declaration dates, important dates to be observed and more. The academic calendar is available in the college prospectus and website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dlcollege.ac.in/document/Outcome_2016-17.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GEOH	BA	HONOURS	39	38	97.44
SANH	BA	HONOURS	27	19	70.37
BCOMH	BCom	HONOURS	78	76	97.44
HISTH	BA	HONOURS	54	49	90.74
PHILH	BA	HONOURS	22	19	86.36
BAG	BA	PROGRAM	790	557	70.51
BENH	BA	HONOURS	76	73	96.05
ENGH	BA	HONOURS	42	39	92.86
POLSH	BA	HONOURS	15	15	100
BECOMG	BCom	PROGRA,	28	25	89.29
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dlcollege.ac.in/document/DLC_SSS_ANALYSIS_2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NOL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	1

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	10
SANSKRIT	3
HISTORY	2
POLITICAL SCIENCE	2
PHILOSOPHY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	0	0	0
Presented papers	12	12	1	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Group Test	Student Health Home, Krishnagar, Nadia NSS Unit Dwijendralal College	2	57
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	District Hospital, Nadia NSS Unit Dwijendralal College	Thalassemia Test	2	30
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
WEBEL	17/02/2017	COMPUTER TRAINING	142
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25	25.11

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Seminar halls with ICT facilities	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16148	1944012	Nil	Nil	16148	1944012
Reference Books	7780	823687	39	0	7819	823687
e-Books	1	2500	Nil	Nil	1	2500
Journals	13	6550	Nil	Nil	13	6550
e-Journals	1	2500	Nil	Nil	1	2500

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	21	0	0	2	0	0	0	0	0
Added	4	0	0	1	0	0	0	0	0
Total	25	0	0	3	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

340 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.2	0.18	25	25.11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The college ensures regular maintenance of the existing infrastructure as well as equipment of the college. It also continuously tries to avail the latest equipment and infrastructural facilities. For this purpose, there is a provision in the budget and various committees in this respect dedicate for the up keep of various facilities. • Day to day maintenance of classrooms and laboratories ensured by the support staff, is a key factor. In major cases it is done by some external agencies. • A portion of budget is allocated for Physical Education Department for purchasing the sports equipment etc. • For the latest edition, books etc. to be inducted in the library, a huge amount of budget is approved. • A major portion of the budget is also provided for purchasing various furniture required in different classrooms and office rooms. • Adequate numbers of computer with internet connection and utility software are also provided and maintained with AMC system. • As a demand of the day, huge amount has been allotted this year's budget for construction and

decoration of seminar halls to eas various types of conference and seminars to be conducted well. • Sufficient numbers of ACs are to be purchased and installed in computer rooms, office rooms etc. And for that purpose a huge budget has been allocated and spent.

https://dlcollege.ac.in/document/Campus_Infra_2016-2017.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Kanyshree Scholarship	502	10774000
Financial Support from Other Sources			
a) National	SC/ST/OBC-B Scholarship	1056	4057152
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Training	16/08/2017	20	Internal Resource
Yoga Practice	28/11/2017	30	Internal Resource
Soft skill Development of NTS	19/12/2017	7	Internal Resource
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	NIL	0	0	0	0
Nil	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	15	15
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	24	BA Program	BA Program	DODL Kalyani University	Masters (MA)
2016	6	Bengali Honours	Bengali	University of Kalyani	MA in Bengali
2016	5	English Honours	English	University of Kalyani	MA in English
2016	6	History Honours	History	University of Kalyani	Ma in History
2016	3	Political Science Honours	Political Science	University of Kalyani	Ma in Political Science
2016	7	Geography Honours	Geography	University of Kalyani	MA in Geography
2016	3	Philosophy Honours	Philosophy	University of Kalyani	MA in Philosophy
2016	10	BCom Honours	Commerce	University of Kalyani	MCom
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Cultural Program	College	13
Kho-Kho (women)	District	12
Athletics (MW)	District	16
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2017	Silver Medel	National	1	Nill	19	Sankar Mondal
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Union Council of Dwijendralal College is formed after the election process. General Secretary of Students' Union is a member of Governing Body of this college. Various academic and administrative committees of Students' Union are formed with the chairmanship of the Principal. "Shatanika", the college magazine is published with the help of the students of cultural committee of Students' Union. Students actively participate in Annual Sports Competition wholeheartedly. The programme is organized properly with the help of teachers and students of Cultural Subcommittee. Student represents in any general meeting of any subcommittee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Title of the Practice: YOGA TRAINING FOR STUDENTS 2. Goal: The goal of this practice is ? To make the students health conscious. ? To let the students understand how physical fitness be enhanced by practicing Yoga. ? To widen the thinking capacity of the students beyond their text book and study materials. ? To make the students understand how the ancient Indian art of yoga makes their mind and body sounder. With a view to these aims, the Department of Physical Education came ahead, and with the collaboration of IQAC of this college, they have performed the Yoga Training Programme for Students for the first time in this college. 4. The Practice: Half an hour a day before the commencement of classes according to the class routines. All the students who are willing to practice yoga are welcome to join. But if one student joins, he or she must to continue it till the lesion ends and they become aware of various poses and postures of yoga to that extent so that they can continue practicing at their own. 5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students enjoyed the yoga session very much. Number of participants increased over days during its occurrence. ? The students who did not join the sessions for some reason, demanded for it again so that they also can take the benefit, and so very soon it became a continuing

practice of the college. 2016-17 - BEST PRACTICE No. 2

1. Title of the Practice: SOCIAL CAMP

2. Goal: The goal of this practice is ? To make the students socially active. ? To let the students, understand how social works makes them a better human being. ? To widen the thinking capacity of the students beyond their text book and study materials. With a view to these aims, the NSS unit of the college and the Department of Physical Education came ahead, and with the collaboration of IQAC of this college, they have performed the Social Camp in Dhubulia Deshbandhu Hagh School.

3. The context: Dwijendralal College has a very wide hinterland, and Dhubulia is within it. A large number of students get admitted in this college every year from that township. Moreover, this locality is economically and socially a little backward as compared to Krishnanagar. So, a group of selected students have been made responsible to outreach that locality and communicate with the people of that place, conduct surveys, and enrich themselves by enriching those people.

5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students enjoyed the Social Camp very much. All the participants expressed their willingness to join such a camp once again. ? The students claimed for such a camp for a regular basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The strategic policies of the institution with regard to the enhancement of infrastructure for facilitating effective teaching learning process have been formulated for the long term basis. : We follow the curriculum of University of Kalyani.
Teaching and Learning	addition to traditional mode of teaching, the college uses multimedia applications, fieldworks, seminars, projects, etc. as teaching aids.
Examination and Evaluation	Departmental Class Tests, Internal Assessments, Tutorial/Project Evaluations, Laboratory exams, and Annual Exams are Conducted under 111 mode of studies.
Library, ICT and Physical Infrastructure / Instrumentation	Well-equipped Library provided with ample on-line resources • Conversion of bibliographic data from SOUL 2.0 Software • The Library is the member of UGCN-List Consortium.
Human Resource Management	Support for skill-development of the staff and faculty through training programmes, Career Advancement Scheme/Professional development through promotion to higher Scale, Encouragement provided to the faculty to join Academic Staff College Programmes, Encouragement to the

	<p>faculty to participate in various activities recognized by UGC, State Govt. and Universities, Sanction of leave to the faculty members for advanced studies, research, participation in Seminars, conferences, workshops, etc., Appraisal of the staff and teachers to improve teaching/ research/ service, Welfare measures for the staff and the faculty.</p>
Human Resource Management	<p>Any construction work , development work, procurement containing more than Rs. One lakh are done through e tender. Teachers including the principal, librarian and non-teaching attend training programmes and workshops for skill up gradations of information and Technologies.</p>
Admission of Students	<p>Online admission is provided from the first semester, online supports are provided on various issues of students. Students need not to come college physically before admission. They apply online, merit lists are published in college website. In addition to that empanelled students ate informed through sms and web link are provided to them which remains active for next 24 hours for admission.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<p>Any construction work , development work, procurement containing more than Rs. One lakh are done through e tender. Teachers including the principal, librarian and non-teaching attend training programmes and workshops for skill up gradations of information and Technologies.</p>
Finance and Accounts	<p>Tally System for maintaining the accounts in accounts department. All payments, especially more than Rs. 5000 are paid through bank account transfer. All kinds fees (admission, examination, library) are collected online.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	NIL	NIL	NIL	0

2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NIL	NIL	Nil	Nil	Nil	Nil
2017	NIL	NIL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two Weeks Capacity Building Program	1	22/05/2017	04/06/2017	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a Finance Sub-Committee headed by Principal. Various expenditure on day-to-day activities and of capital nature expenditure are first allocated and approved by the Finance Sub-Committee, then spent after the final approval of the Governing Body of the college. The Bursar is here to look into the various bills therefor. Yearly accounts are prepared in consultation with external accounting personnel. Finally Income Expenditure a/c, Receipts Payments a/c and Balance Sheet are prepared and audited by the external audit firm appointed by the government time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

375753

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Nil	Nil
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Suggestions for improvement in academic affairs and development of the college
 • Co-operation from parents regarding implementation of strict discipline in the college
 • Direct communication of problems faced by the students, if any, regarding particular issue to the teachers that can be addressed by the college and the department. In fact, many parents have appreciated the facility of free psychological counselling provided by the college and extended every help if the mentor deemed it necessary for their ward.

6.5.3 – Development programmes for support staff (at least three)

• Training provided to support staff of Accounts department for proficiency in HRMS systems of West Bengal and PFMS of the Government of India.
 • Training provided to library support staff regarding usage of SOUL 2.0 software.
 • Training provided to support staff for online admission process.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiatives for NAAC Recommendation. Online Admission System. Yoga Practice Implementation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Yoga Practices	22/11/2017	22/11/2017	30/11/2017	30
2017	Social Camp	21/12/2017	21/12/2017	24/12/2017	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	4
Rest Rooms	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	28/11/2017	4	Social Camp	Health Awareness by NSS	30
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Project for green-campus. Awareness of sustainable development among the all stakeholders of the college. Awareness for plastic free campus. Urban Greenery project for the campus and its surroundings. Waste disposal zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

2016-17 - BEST PRACTICE No. 1 1. Title of the Practice: YOGA TRAINING FOR STUDENTS 2. Goal: The goal of this practice is ? To make the students health conscious. ? To let the students understand how physical fitness be enhanced by
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practicing Yoga. ? To widen the thinking capacity of the students beyond their text book and study materials. ? To make the students understand how the ancient Indian art of yoga makes their mind and body sounder. With a view to these aims, the Department of Physical Education came ahead, and with the collaboration of IQAC of this college, they have performed the Yoga Training Programme for Students for the first time in this college. 3. The context: A fit body is the container of a sound mind. As the students need to study very hard for their academic betterment, it is equally important for them to take care for their physical fitness. But all of them are not properly aware of the ways to attain the desired level of fitness. This is why this initiative has been taken, to not only make the students health conscious but also provide them a way to proceed towards that consciousness. The learned and efficient teachers of the Department of Physical Education was very much willing to take this responsibility. 4. The Practice: Half an hour a day before the commencement of classes according to the class routines. All the students who are willing to practice yoga are welcome to join. But if one student joins, he or she must to continue it till the lesson ends and they become aware of various poses and postures of yoga to that extent so that they can continue practicing at their own. The session continued for fifteen days for the first session, and later as per the demand of the students the training program rebooted for another fifteen days. 5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students enjoyed the yoga session very much. Number of participants increased over days during its occurrence. ? The students who did not join the sessions for some reason, demanded for it again so that they also can take the benefit, and so very soon it became a continuing practice of the college. ? The bondage among students of different departments of the college increased to a great level during the common yoga session. 6. Problems encountered and Resources Required: At the very beginning, a great number of students was reluctant to come to the college half an hour earlier. But the mouth spread reputation of the initiative was enough to deal with the problem. Moreover, this program did not cost much because it needed only a few mattresses as infrastructure, which was internally financed by the college. 2016-17 - BEST PRACTICE No. 2 1. Title of the Practice: SOCIAL CAMP 2. Goal: The goal of this practice is ? To make the students socially active. ? To let the students understand how social works makes them a better human being. ? To widen the thinking capacity of the students beyond their text book and study materials. ? To make the students understand how they can serve their society for greater good. With a view to these aims, the NSS unit of the college and the Department of Physical Education came ahead, and with the collaboration of IQAC of this college, they have performed the Social Camp in Dhubulia Deshbandhu Hagh School. 3. The context: Dwijendralal College has a very wide hinterland, and Dhubulia is within it. A large number of students get admitted in this college every year from that township. Moreover, this locality is economically and socially a little backward as compared to Krishnanagar. So, a group of selected students have been made responsible to outreach that locality and communicate with the people of that place, conduct surveys, and enrich themselves by enriching those people. The NSS unit of the college and the Physical Education Department played the role of the conductor of the entire programme. 4. The Practice: Students conducted survey on literacy and education of the locality around the Dhubulia Deshbandhu High School. They helped the school and locality to keep it clean. They communicated with the people of the locality to understand their socioeconomie life. Moreover, they communicated with the younger people of the locality, arranged an athletic meet for them. 5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students enjoyed the Social Camp very much. All the participants expressed their willingness to join such a camp once again. ? The students claimed for such a camp for a regular basis. ? The locality, which is already a hinterland of this

college, encouraged to send their students in this college to a higher extent. 6. Problems encountered and Resources Required: It was not very easy to take a number of students for a social camping to a distant location. But the NSS unit and the Physical Education department made it possible. The authority of Deshbandhu High School helped to a huge extent, too. The convenience charges, transportation costs and other costs (i.e. costs for conducting the athletic meet) involved in this programme was funded internally by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dlcollege.ac.in/document/Best_Practices_2016-17.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Library is generally considered to be the heart of a Higher education institution, not only because it is the store house of numerous books and journals, but because it is the key point of information service, and everybody knows that, in modern age, "Information is power". One of the recommendations of NAAC peer tem visit at the end of 2016 was office management automation and modernization. The college administration got inspired from this and resolved to move for Library automation and modernization. Library software was already installed. Now, effort was made to enlist/record all the library books in software, so that every user can track and trace books and journals available in the library for lending and also the books, listed under confined to library category, as well. Thereafter, the process of issue and take back system was automatized as a part of Library modernization venture. A number of computers were installed in the library for use of the library staff and readers. On line e-journals and e- books were arranged under UGC-Inflibnet facility so that readers can have access to modern resources and research materials, available outside the library. Finally students of all the honours teaching departments were taken to the library under 'Library Orientation programme', so that they can have first-hand training for how to use a modern library under automation.

Provide the weblink of the institution

https://dlcollege.ac.in/document/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future Plan 2016-17 • Prayer to Govt. (D.P.I. W.B.C.S.C.) for Assistant Professors against the vacant Posts • Proposal for intake of a number of Guest Teachers in subjects like Pol.Sc, Philosophy, Physical Education, English and History for better transaction of Teaching Learning process. • Up gradation of IGNOU Study Centre from a Special Centre to a Regular Centre for Under graduate and Post Graduate Studies. • Proposal for Educational Excursion of the Honours teaching dep0artments. • Inception of Alumni Association • Proposal to Govt. for Celebration of 75th Year of the Great Escape by Netaji Subhash Chandra Bose. • Proposal for construction of a Virtual Classroom.