Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**DWIJENDRALAL COLLEGE**
Name of the head of the Institution	**DR. BANIBRATA GOSWAMI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03472252240**
Mobile no.	**8637863226**
Registered Email	**info@dwijendralalcollege.org**
Alternate Email	**bbratakrishnagar@gmail.com**
Address	**AH MITRA ROAD**
City/Town	**KRISHNAGAR**
State/UT	**West Bengal**
Pincode	**741101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. ARCHAN NANDI**
Phone no/Alternate Phone no.	**03335553209**
Mobile no.	**9614951713**
Registered Email	**archan6@gmail.com**
Alternate Email	**archannandi@hotmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dlcollege.ac.in/document/AQAR_2017-2018.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://dlcollege.ac.in/document/Academic_Calender-2018-2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**59.00**	**2004**	**16-Sep-2004**	**15-Sep-2009**
2	**B+**	**2.54**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**11-May-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Inter-Departmental Faculty Exchange Program	**27-Aug-2018** **2**	**160**

PROVIDING FACILITIES FOR PHYSICAL EXERCISE FOR STUDENTS THROUGH MULTI-GYM	12-Sep-2018 1	448

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DWIJENDRALAL COLLEGE	RUSA 2.0	RUSA	2018 0	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Introduction of Inter Departmental Faculty Exchange Program. PROVIDING FACILITIES FOR PHYSICAL EXERCISE FOR STUDENTS THROUGH MULTIGYM. Making of well equipped computer lab for the Dept. of Geography and the Dept. of Commerce.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

Introduction of Honours course in Education.	Honours Course was introduced in the subject, Education, in this academic session
Installation of CCTV to ensure complete campus coverage	A few CCTV camera had been installed in the campus and it strengthened the security issue.
Commencement of Construction work and infrastructure development in 2nd Campus.	After the procurement of Land, Building construction was duly started in the 2nd campus of the College.
Implementation of CBCS course in college and necessary induction programme in relation to that.	The CBCS Course was duly introduced in the college and a few induction programmes had been conducted by the affiliating University to train especially Teachers for the new system. However, the smooth running of the course required a few more induction programmes for the students in general.
Purchase of new Books and journals in college Library.	Books worth 18 lakhs were newly purchased under capacity building progrrame for the central Library of the College, under RUSA fund.
Making of well equipped computer Lab in the Departments of Geography and Commerce	Two well furnished Computer labs, one for Commerce and one for Geography had been inaugurated for the students of the concerned departments.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college website is dynamic and updated. Online registration through college portal. Online admission system. The college has SMS gateway to send notification to every stake holder. The college has implemented SOUL software to library management.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• An academic calendar is prepared at the beginning of the year with details of commencement of classes, examinations, students' seminar, excursion, etc. • The syllabus is distributed among the teachers in departmental meetings and classes allotted as per the routine. • The departmental routines are approved by the principal, who supervises the regularity of classes. • Teachers of every department prepare a detailed month wise teaching plan. Planning for curriculum delivery • Teachers noted down the topic taught in every class to keep track of the progress of the coverage of syllabus. • Regular departmental meetings are also held to discuss the extent to which the syllabus has been completed. • Apart from conventional chalk and talk method, ICT based teaching learning methods are extensively used. • Educational tours, group discussion etc. are conducted for hands-on learning and interactive learning. • Students are assigned with project works and term papers. • Special lectures by experts are arranged occasionally. • Class notes and e-resources are made available on the college library repository. Students were encouraged to use more e-resources from INFLIBNET and NLIST.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Education Honours	01/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	BCom Honours	01/07/2018
BCom	BCom Program	01/07/2018
BA	Bengali Honours	01/07/2018
BA	English Honours	01/07/2018
BA	Education Honours	01/07/2018
BA	History Honours	01/07/2018
BA	Geography Honours	01/07/2018
BA	Political Science	01/07/2018

	Honours	
BA	Philosophy Honours	01/07/2018
BA	Physical Education Program	01/07/2018
BA	Sanskrit Honours	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	BCom	76
BA	Environmental Studies	687
BA	Geography Honours	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is taken every year the year from students, teachers, parents and alumni of our college. Students can give feedback on existing curriculum, introduction of new subjects, institutional facilities, library and teaching performance of individual teachers in respective departments. Their opinion regarding delivery of curriculum are taken into consideration while deciding on the curriculum distribution module to be framed. Teachers provide an online self-appraisal of themselves and also give feedback on the institution. The Principal personally discusses the students' evaluation of teachers and the latter's own appraisal with the respective faculty on a one to one basis so that the teachers can further improve their performance. Other stakeholders like Parents, alumni and other visitors can provide feedback on the institutional provisions. While planning the areas for infrastructural development, the IQAC takes into account the feedback from teachers, students and other stakeholders, plans a course of action and recommends the

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	BCom Honours	262	101	97
BCom	Bcom Program	131	43	37
BA	BA Program	1568	1851	1682
BA	Bengali Honours	141	117	91
BA	English Honours	53	52	38
BA	History Honours	105	135	99
BA	Geography Honours	53	49	42
BA	Philosophy Honours	46	31	24
BA	Political Science Honours	38	29	23
BA	Sanskrit Honours	53	42	35
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3547	0	17	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	17	21	3	1	5
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#) [View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system in Dwijendralal College is a valuable tool for fostering academic and personal development among students. It typically involves pairing Faculty members (mentors) with students (mentees) to provide guidance, support, and mentorship. Here are some key elements and components of a student mentoring system in Dwijendralal College: CLEAR OBJECTIVES: First of all, the Mentor-Mentee Program in Dwijendralal College define the goals and objectives of the it. It determines what outcomes the groups aim to achieve, such as improved academic performance, career guidance, personal development, or a sense of belonging. MENTOR SELECTION: Mentors are selected from among the faculty members. They should have a good academic record, strong communication skills, and a willingness to help others. MENTEE SELECTION: Match mentees with mentors based on their needs, interests, and goals. Consider factors like academic performance, major, or career aspirations. ORIENTATION AND TRAINING: Provide training to mentors on effective mentoring techniques, communication skills, and how to support their mentees. Mentees may also benefit from an orientation to understand their role and expectations. REGULAR MEETINGS: Encourage mentors and mentees to meet regularly, whether in person or virtually. These meetings can be one-on-one or in small groups, depending on the programs design. GOAL SETTING: Help mentees set specific goals, both short-term and longterm. Mentors can assist in creating action plans to achieve these goals. ACADEMIC SUPPORT: Mentors can assist with academic challenges, such as study strategies, time management, and exam preparation. CAREER GUIDANCE: Provide information and resources for mentees regarding career exploration, job searching, and community building with the alumni. PERSONAL DEVELOPMENT: Support mentees in developing personal skills, such as leadership, communication, and problem-solving. MONITORING AND EVALUATION: Continuously assess the effectiveness of the mentoring program. Gather feedback from both mentors and mentees to make improvements. RESOURCES AND SUPPORT: Ensure mentors and mentees have access to resources, workshops, and support services within the institution. PEER SUPPORT GROUPS: Consider creating peer support groups or mentorship circles where several mentors work with a group of mentees to encourage collaboration and diversity of perspectives. RECOGNITION AND REWARDS: Recognize and reward mentors for their contributions to the program, which can motivate them to stay engaged.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3547	17	1:209

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	17	3	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nill	NIL
2019	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	All BA courses	3rd Year	08/04/2019	02/07/2019

BCom	BCom Program and Honours Courses	3rd Year	08/04/2019	02/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For the CBCS Mode the Departments arrange multi-methods Internal Evaluation Process. The college arranges for mid-term test and class tests for students studying under the Annual system. Parent-teacher meetings are held whereby they are apprised of their wards performance and marksheets are handed over. However, mid-term test is not possible to be conducted under the CBCS examination schedule due to extremely tight stipulated class schedule. But the IQAC has recommended and introduced online MCQ type class test that can evaluate the academic progress of the students and help the mentor to provide guidance accordingly. The students are also assigned project works, term papers, and are encouraged for group discussions and presentations as a method of evaluation for their tutorial examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Dwijendralal College has been distributing academic calendar among students since 2011. It is a systematic tabulation of activities done in the college for the whole year, to allow the students and the teachers for making plan in advance. The calendar is reinforced through the manner in which academic policies are enacted. It is solely based on session structure. It containsschedule for the commencement of classes, examination schedule, result declaration dates, important dates to be observed and more. The academic calendar is available in the college prospectus and website. Tentative dates for Internal Examination and University exams are also mentioned in the Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://dlcollege.ac.in/document/Program_Outcome_2019-20.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAG	BA	BA Program	641	173	26.99
BENH	BA	Bengali Honours	77	72	93.51
ENGH	BA	English Honours	38	29	76.32
POLSH	BA	Political Science Honours	24	19	79.17
BECOMG	BCom	Becom Program	22	17	77.27
GEOH	BA	Geography	41	41	100

		Honours			
SNAH	BA	Sanskrit Honours	28	25	89.29
BCMH	BCom	BCom Honours	69	65	94.20
HISTH	BA	History Honours	53	52	98.11
PHILH	BA	Philosophy Honours	13	12	92.31

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://dlcollege.ac.in/document/DLC_SSS_ANALYSIS_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	SANSKRIT	1	Nill
National	HISTORY	2	Nill
International	ENGLISH	1	Nill
International	GEOGRAPHY	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BENGALI	4
POLITICAL SCIENCE	3

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	7	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
HEALTH AWARENESS PROGRAM	NSS WITH DISTRICT HOSPITAL NADIA	2	53

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
HEALTH AWARENESS	NSS WITH DISTRICT HOSPITAL NADIA	THALASSEMIA TEST	2	53
SAMPRITI SAPTAHO	GOVT. OF WEST BENGAL, NADIA DISTRICT ADMINSTARTION	SAMPRITI SAPTAHO CELEBRATION	2	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
TWO DAY WORKSHOP ON LANGUAGE AND TECHNOLOGY	52	TWO DIFFERNT INSTITUTIONS- DWIJENDRALAL COLLEGE SCBC COLLEGE, LALBAGH	2

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
COLLABORATION	WORKSHOP ON LANGUAGE AND TRAINING	LANGUAGE LAB, SCBC COLLEGE, LALBAGH, MURSHIDABAD, CONTACT: 8621948831	19/05/2018	20/05/2018	52

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40	40

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17128	2244014	567	101012	17695	2345026
Reference Books	8232	923122	264	59105	8496	982227

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	28	0	4	4	0	0	0	360	0
Added	4	0	1	1	0	0	0	0	0
Total	32	0	5	5	0	0	0	360	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

360 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5	5.19	40	39.95

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The college ensures regular maintenance of the existing infrastructure as well as equipment of the college. It also continuously tries to avail the latest equipment and infrastructural facilities. For this purpose, there is a provision in the budget and various committees in this respect dedicate for the up keep of various facilities. • A portion of budget is allocated for Physical Education Department for purchasing the sports equipment etc. • For the latest edition, books etc. to be inducted in the library, a huge amount of budget is approved. • In regard to the safety security aspects, the college budged and utilized a good amount of money for the purchase and installation of CCTV cameras in and around the college premises. • A major portion of the budget is also provided for purchasing various furniture required in different classrooms and office rooms. A huge amount is allocated for the budget of construction of classroom, office etc building in second campus.

https://dlcollege.ac.in/document/Campus_Infra_2018-19.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KANYASHREE AND SWAMI VEVEKANANDA	535	9913600

	SCHOLARSHIP		
Financial Support from Other Sources			
a) National	**SC, ST, OBC-B**	**1207**	**4774892**
b)International	**NIL**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	**30/08/2018**	**125**	**internal resources**
Yoga Practice	**22/08/2018**	**60**	**Internal Resource**
2nd language training	**14/12/2018**	**35**	**Internal Resource**
Personal Counselling	**04/01/2019**	**12**	**Internal Resources**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	**NIL**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	**2**	**12**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	**0**	**0**	**NIL**	**0**	**0**
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

higher education					
2018	10	BCom Honours	Commerce	University of Kalyani	MCom
2018	8	English Honours	English	Kalyani University	MA
Nill	15	Bengali Honours	Bengali	Kalyani University	MA
2018	12	History Honours	History	Kalyani University	MA
2018	8	Political Science Honours	Political Science	Kalyani University	MA
2018	9	Philosophy Honours	Philosophy	Kalyani University	MA
2018	6	Sanskrit Honours	Sanskrit	Kalyani University	MA
2018	10	Geography Honours	Geography	Kalyani University	MA
2018	3	Physical Education Program	Physical Education	Kalyani University	BPEd
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	1
SET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Programme (Tagore's Dance Drama Shyama) in Golden Jubilee Closing Ceremony	College	14
Drama- Chauryananda of Tulsi Lahiri in Golden Jubilee Closing Ceremony	College	11
Athletics	Inter-University	2
Athletics	Inter-College	19
Football	Inter-College	17
IC State Level (Dept. of H.E)	IC State Level (Dept. of H.E)	1
Athletics	Inter-College (KU)	37
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nill	Nill	Nill	Nill	Nill
2019	NIL	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students Union of the College works for the benefit of the students throughout the year. It has representation in important committees like Sports Committee, Cultural Committee, Magazine Committee, etc. The major activities pursued are: 1. Organising Nabin Baran Utsav (Freshers' Welcome) 2. Rabindra Jayanti 3. Teachers' Day 4. Different Programmes – like Briksha Ropan, Quiz, Debates, Bhasa Diwas 5. Observance of International Language Day 6. Saraswati Puja celebration Sports:- 1. Organization of inter-college Football Tournament 2. Organization of college Cricket Tournament 3. Annual Sports Other Activities: - 1. Blood Donation Camp and Health check-up 2. Support to existing students with proper guidance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute practices decentralization and participation management in consultation with several Committees of the College. The Institute has constituted different committees such as Admission Committee, Examination Committee, Building Development Committee, Finance Committee, Sports Committee, NSS Committee, Routine Committee, Grievance Redressal Committee etc., which in discussion with the Principal looks after matters as and when referred by Principal. For the smooth functioning of academic of administrative work, the Higher Education Department co-ordinates all the policies and implements them smoothly. All decision related to College development, infrastructure, introduction of new courses, is taken by the IQAC, College Development Committee and Academic Committee. 2. Our Institute follows the standard operating procedure not only in the financial but in academic administrative

activities. To purchase any stationary, benches, equipment, dealers /distribution are finalized and the copy of the rate contract is circulated to all the heads. Biplab Saha, Chartered Accountant is appointed for the audit Work. Also, various Departmental Funds are allocated for the academic activities of the departments.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The strategic policies of the institution with regard to the enhancement of infrastructure for facilitating effective teaching learning process have been formulated for the long term basis. : We follow the curriculum of University of Kalyani. With the Inception of the CBCS curriculum the involvement of the teachers of the college becomes important. They have participated in various workshop for curriculum planning in University and respective BoS.
Teaching and Learning	With the introduction of CBCS mode new methods and modes of teaching learning becomes important and the teachers have made innovation in their T-L methods, Class planning etc. In addition to traditional mode of teaching, the college uses multimedia applications, fieldworks, seminars, projects, etc. as teaching aids.
Examination and Evaluation	As the CBCS methods is introduced both the internal and University examination mode/methods drastically change. Semester wise evaluation process ids introduced and therefore new techniques of continuous internal evaluation is also introduced. Departmental Class Tests, Internal Assessments, Tutorial/Project Evaluations, Laboratory exams, and Annual Exams are Conducted under CBCS mode of studies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	New planning for the implementation for the CBCS methods are chalked out immediately. Any construction work , development work, procurement containing more than Rs. One lakh are

	done through e tender. Teachers including the principal, librarian and non-teaching attend training programmes and workshops for skill up gradations of information and Technologies.
Finance and Accounts	Departmental Academic Fund is introduced for the overall academic enrichment for all the Departments of the college. All payments, especially more than Rs. 5000 are paid through bank account transfer. All kinds fees (admission, examination, library) are collected online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
2019	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	GST training for the Account section of the College-Office.	Training on GST	29/11/2018	29/11/2018	2	4
2018	CBCS Methods	Implementation of CBCS	04/07/2018	04/07/2018	4	17
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC in Peace Studies and	1	Nill	Nill	14

Conflict Resolution				
RC in Bengali	1	Nill	Nill	14
RC in Philosophy	1	Nill	Nill	14
Orientation Programme	1	Nill	Nill	21
RC in Sanskrit	1	Nill	Nill	14
RC in Disaster Management	1	Nill	Nill	14
Orientation Programme	1	Nill	Nill	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GSLI,	GSLI	Health Awareness Program conducted by NSS and Students Health Home

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a Finance Sub-Committee headed by Principal. Various expenditure on day to day activities and of capital nature expenditure are first allocated and approved by the Finance Sub-Committee, then spent after the final approval of the Governing Body of the college. The Bursar is here to look into the various bills therefor. Yearly accounts are prepared in consultation with external accounting personnel. Finally Income amp Expenditure a/c, Receipts amp Payments a/c and Balance Sheet are prepared and audited by the external audit firm appointed by the government time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0

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6.4.3 – Total corpus fund generated

<div align="center">372153.28</div>

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Knowledge sharing regarding the CBCS Mode of learning with the Parents. Awareness regarding the Semester based examination system. Suggestions for improvement in academic affairs and development of the college • Co-operation from parents regarding implementation of strict discipline in the college • Direct communication of problems faced by the students, if any, regarding particular issue to the teachers that can be addressed by the college and the department. In fact, many parents have appreciated the facility of free psychological counselling provided by the college and extended every help if the mentor deemed it necessary for their ward.

6.5.3 – Development programmes for support staff (at least three)

Training regarding Semester based examination system. Training provided to support staff of Accounts department for proficiency in HRMS systems of West Bengal and PFMS of the Government of India. • Training provided to library support staff regarding usage of SOUL 2.0 software. • Training provided to support staff for online admission process

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Implementation of CBCS system mapped with the UGC guidelines. Initiatives for NAAC Recommendation. Online Admission System. Students Seminar. Inter-departmental faculty exchange program. Establishment of Multi-Gym for the students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Inter-Departmental Faculty Exchange Program	27/08/2018	27/08/2018	30/06/2019	105
2019	Departmental Special Lectures- Department of English	13/10/2018	13/10/2018	13/10/2018	54
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Physical facilities	Yes	3
Rest Rooms	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	12/10/2018	2	NSS Extension Camp	Social and Health Awareness	36
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Performance of Rabindranath Tagores Shayma to promote LOVE and Dedication for a larger cause.	25/01/2019	25/01/2019	203
Drama Choryananda for the promotion of current social system and Hierarchy	25/01/2019	25/01/2019	138
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Waste Disposal Area. Ban on the use of plastic. Gardening. Plantation of new saplings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

2018-19 – BEST PRACTICE No. 1 1. Title of the Practice: INTER-DEPARTMENTAL FACULTY EXCHANGE PROGRAMME 2. Goal: The goal of this practice is ? To provide the students an inter-disciplinary approach. ? To let the students, understand how the learned persons of other disciplines approach to the topics covered in their syllabus. ? To widen the thinking capacity of the students beyond their own discipline. ? To make the students understand how the stream of knowledge is overlapping with other disciplines and how to approach what is beyond their discipline. With a view to these aims, the Department of English came ahead, and with the collaboration of IQAC of this college, they have performed the Inter-department Faculty Exchange Programme for the first time in this college. 3. The context: Generally, the students study the subject matters within the scope of their own discipline. But, form the inception of CBCS, the concept has changed dramatically. Now the students have to study the subject matters in the light of the other related disciplines as per the syllabus itself. So, the college authority fount it is necessary to build up a mindset among the students that they need to know how the experts of other related disciplines approach to a particular topic covered in both the disciplines. So, the concept of Inter-Departmental Faculty Exchange Programme Emerged. 4. The Practice: A teacher of one department will deliver a lecture or a series of lectures to the students of another department, on a topic related to both the disciplines. The Department of English had organized it for the first time, in collaboration with the Department of Commerce and the IQAC of the college. The Canterbury Tales, a topic within the syllabus of the Department of English had been selected for this purpose, and Dr. Sandip Sinha, Associate Professor of the Department of Commerce had delivered a lecture titled "The Canterbury Tales: An Economic Framework, for the students. 5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students enjoyed the lecture very much, and they had a lot of questions to ask to their professor on the topic. ? The students of other departments also demanded for it, and so very soon it became a continuing practice of the college. ? The bondage among students of different departments of the college increased to a great level, and they started to share their knowledges within themselves. 6. Problems encountered and Resources Required: At the very beginning, it was nor very clear to the students how a teacher of another department will approach to a topic that they are studying. It was also a bit difficult to get the time slots for those lectures not hampering the tight schedule of regular classes. But where there is a will, there is a way. The college was able to include it in its regular academic practice. 2018-19 – BEST PRACTICE No. 2 1. Title of the Practice: PROVIDING FACILITIES FOR PHYSICAL EXERCISE FOR STUDENTS THROUGH MULTI-GYM. 2. Goal: The goal of this practice is ? To provide the students a facility of physical exercise with modern tools and techniques. ? To let the students understand the importance of physical fitness. ? To provide the students the infrastructure to enhance their fitness level. With a view to these aims, the Department of Physical Education came ahead, and with the collaboration of IQAC of this college, they set up a multi-gym for the first time in this college. 3. The context: Health is wealth. The students and the sportspersons of the college were getting the traditional ways to maintain their physical fitness for a long time. But in the present day it is a must to work-out with modern tools. It is easier, consumes less time, and attractive at the same time. So the college decided to provide the students the facility of working out with modern tools and techniques. 4. The Practice: The purpose of the multi-gym may

be described as – ? 14 stations where they can perform their physical work-out. ? Cycling facility. ? Weight training for them who want to build their body. ? Special classes for sports persons of different sports teams of the college. 5. Evidence of success: We can site these scenarios as the evidence of success of the project: ? The students loved the multi-gym very much, and they use the facilities of the gym on a regular basis. ? Not only the students of Physical Education Department but also the students of other departments use the multi-gym on a regular basis. ? The fitness level and stamina of the players of different sports teams has been increased dramatically. 6. Problems encountered and Resources Required: As the rooms of the college are in regular use for day-to-day classes, it was sort of tough to afford a room where the multi-gym may be established. Moreover, it involved a sizeable amount of initial outlay for the machines and CCTV cameras which was totally financed by the college authority from its fund.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://dlcollege.ac.in/document/Best_Practice_2018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness 2018-19 Faculty Development Programme on Enhancement of ICT Skills The world says that Development cannot work in fragments and fractions. The true drive for Development must be all round development and comprehensive development. Dwijendralal College had already taken numerous initiatives for development of infrastructure for students. The new session of 2018-19 brought with it the opportunity for faculty development programme, especially in the ICT sector, because of the need of CBCS syllabus and its legitimate transaction. The college had already established two computer labs for geography and Commerce. There had been one ICT room too, ready with its modern appliances for fruitful interaction with students on the basis of Power point presentations. The IQAC of the college took special initiatives to train and tutor many of the faculty members including Guest Teachers regarding preparation of slides and presentation strategy, effective use of microphone and pdf materials too. Smilarly, initiatives were taken under IQAC guidance for hands on training for MS Word, Excell, Analysis of data in Pie chart, tables and diagram, graphical presentation, and a few more techniques of Statistical analysis of data. Testing of questionnaire, prepared for small project works/research works too became easy and simple by the application of computer and related systems. The use of smart board and smart classroom thus increasingly grew popular among newly trained teachers and it attracted or rather arrested the attention of the learners of various departments in much more powerful way. The delivery and transaction of curriculum itself grew an interesting activity both for teachers and learners in the campus.

Provide the weblink of the institution

https://dlcollege.ac.in/document/Distinctiveness_2018-19.pdf

8.Future Plans of Actions for Next Academic Year

• Introduction of PG course in Bengali • Engagement of some new Guest faculties in the Departments of Education, Philosophy, Sanskrit and Commerce. • Construction of a few more classrooms over the cycle garage Building • Proposal for introduction of B.A. Hons and General courses in Sociology and Psychology • Proposal for the introduction of B.A. General course in Journalism Mass Communication • Proposal for Electrification activity in newly constructed rooms.

- Proposal for Infrastructure development 9Benches in new classrooms furniture in Smart Class room) • Installation of new Steel windows in the newly constructed class rooms.