

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

Dwijendralal College

1.2 Address Line 1

A. H. Mitra Road

Address Line 2

Krishnanagar

City/Town

Krishnanagar

State

West Bengal

Pin Code

741101

Institution e-mail address

info@dwijendralalcollege.org

Contact Nos.

(03472) 252240 ; 9434245262

Name of the Head of the Institution:

Sk. Sahajahan Ali

Tel. No. with STD Code:

(03472) 252240

Mobile :

9434245262

Name of the IQAC Co-ordinator :

Pradip Kumar Mukhopadhyay

Mobile :

9434255238

IQAC e-mail address :

iqacdlc@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) : EC/33/076 dated 16.09.2004

1.4 Website address:

<http://www.dwijendralcollege.org/>

Web-link of the AQAR:

<http://www.dwijendralcollege.org/AQAR2010-11.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	59	2003	5 Years
2	2 nd Cycle	N.A.	N.A.	N.A.	N.A.
3	3 rd Cycle	N.A.	N.A.	N.A.	N.A.
4	4 th Cycle	N.A.	N.A.	N.A.	N.A.

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

Not Yet Established

1.7 AQAR for the year (*for example 2010-11*)

2010-11

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)4
 ii. AQAR _____ (DD/MM/YYYY)
 iii. AQAR _____ (DD/MM/YYYY)
 iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Distance Education Programmes of IGNOU & DODL , University of Kalyani

1.11 Name of the Affiliating University (for the Colleges)

University Of Kalyani

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text" value="Nil"/>	UGC-CPE	<input type="text" value="Nil"/>
DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

N.A. [IQAC Not Yet Established]

2.1 No. of Teachers	<input type="text"/>
2.2 No. of Administrative/Technical staff	<input type="text"/>
2.3 No. of students	<input type="text"/>
2.4 No. of Management representatives	<input type="text"/>
2.5 No. of Alumni	<input type="text"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text"/>
2.10 No. of IQAC meetings held	<input type="text"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

N.A.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
N.A.	N.A.

** Academic Calendar attached in Annexure II*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	11	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	03	NIL	NIL	NIL
Others : 1. DODL , University of Kalyani	08	NIL	NIL	NIL
Total	22	NIL	NIL	NIL
Interdisciplinary	02	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	Nil
Annual	19

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of the affiliating university are followed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	11	Nil	Nil	2*

* Principal & Librarian

2.2 No. of permanent faculty with Ph.D.

1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	7	Nil	Nil	Nil	Nil	Nil	Nil	4	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 25	Nil	Contractual : 1
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	1	15
Presented papers	1	1	2
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1. Periodic internal assessment :** Three internal assessments are taken during the academic period in order to monitor the progress of students .
- 2. Academic calendar (faculty-wise and discipline wise):** Academic Calendar is prepared and teaching plans are prepared based on those. Classes are conducted based on the Academic Calendar and Teaching Plan.
- 3. Tutorial classes for the students:** Tutorial Classes are taken for the students outside of the regular classes.
- 4. Departmental Orientation:** Departmental orientation of the students is conducted in the beginning of the session that ensures a better and effective teacher-student relationship.
- 5. Observation of special days:** Special days like International Mother Language Day, Teachers day, etc are observed which paves the path to share the knowledge to different aspects to the students.
- 6. Continuous guidance:** Teachers guide the students anytime, e.g. in an off period or within the study leave before the exams.

2.7 Total No. of actual teaching days during this academic year

176

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal evaluation as per the rules of the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS: 3	Nil	Nil
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2.10 Average percentage of attendance of students

62%

2.11 Course/Programme - wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Class / Division				
		Distinction %	I %	II %	Pass Division %	Pass %
B.A. (Honours)	216	N.A.	13.43	77.78	N.A.	91.20
B.A. (General)	276	N.A.	Nil	6.88	63.41	70.29
B.Com (Honours)	60	N.A.	31.67	65.00	N.A.	96.67
B.Com (General)	13	N.A.	Nil	Nil	76.92	76.92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :
N.A. [IQAC not yet formed]

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short-term course)	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	4	0	2
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

N.A. IQAC not yet formally established .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	01	01
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	1	Nil	Nil
Sponsoring agencies	Nil	Nil	UGC	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Allowing Sardhasatabarsha Rabindra Jayanti Udyapan Committee to use the seminar hall of the College to conduct their programme on 19th February, 2011.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	Nil	N.A.	1 Acre
Class rooms	12	1	Grant in aid	13
Laboratories	2	Nil	Grant in aid	2
Seminar Halls	1	Nil	Grant in aid	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	Nil	Nil	N.A.	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	N.A.	N.A.	N.A.	N.A.
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (`)	No.	Value (`)	No.	Value (`)
Text Books	13,686	15,19,300	1,000	1,30,000	14,686	16,49,300
Reference Books	6,016	6,54,400	528	70,144	6,544	6,84,256
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	12	6,000	Nil	Nil	12	6,000
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	7	4	Nil	Nil	Nil	1	Nil	2
Added	0	0	Nil	Nil	Nil	Nil	Nil	Nil
Total	7	4	Nil	Nil	Nil	1	Nil	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs (`):

i) ICT	0.093
ii) Campus Infrastructure and facilities	0.20746
iii) Equipments	0.20452
iv) Others	Nil
Total :	0.50498

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the absence of IQAC, the college authority has taken some steps in enhancing awareness about Student Support Services:

1. Scholarship to SC, ST and minority students.
2. Tutorial classes for students.
3. Publication of College magazine containing writings of the students.
4. Annual athletic meet and indoor games.

5.2 Efforts made by the institution for tracking the progression

Result evaluation of the students is done by institute on a regular basis and necessary measures are taken to improve the results of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2244	N.A.	N.A.	N.A.

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1406	62.66		838	37.34

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1389	594	20	191	No data	2194	1419	608	21	196	No data	2244

Demand ratio (No. of applications received / Students admitted) :- 5 : 1

Dropout % : 15-20 % (approx.) #

A student gets five chances to complete the undergraduate course . Calculation of the percentage of dropout requires data about the progress of each student , which is unavailable .

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has initiated student support mechanism for coaching for competitive examinations .

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling of the students is done at the entry point so that they can choose the course and subjects that suits him the best. The teachers also provide the necessary guidance to the students to about their career on a continuous basis.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

*8 students in athletics and 16 students in football.

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (`)
Financial support from institution @	312	1,77,050
Financial support from government #	141	6,79,250
Financial support from other sources \$	3	9,000
Number of students who received International/ National recognitions	Nil	Nil

Note :

@ Half-free studentship and Students' Aid Fund

Scholarships for Minority, West Bengal Govt. Merit cum Means Scholarship and State Govt. Scholarship for Wards of Beedi Workers (excluding scholarships for SC/ST which are auto-generated directly to the Bank A/Cs of the recipients and for which no data is available)

\$ Scholarship from Sitaram Jindal Foundation

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : The students' demands for Boys' Toilet, Canteen and Common Room have been fulfilled.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

Providing quality education in the light of changing scenario in the area of higher education.

Our Mission:

1. To maintain accessibility, equitability and quality in higher education.
2. To maintain suitable environment for promotion of quality and relevance in teaching - learning process in the institution.
3. To maintain sustainable development in higher education.
4. To encourage the students belonging to the backward and underprivileged communities to pursue higher studies.
5. To create linkages with various organisations for providing opportunities of employment for students.
6. To set higher benchmarks in consonance with the changes taking place in higher education.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Subject allocation according to the specialization of teachers
2. Teaching plan and academic calendar

6.3.2 Teaching and Learning

Tutorial Classes, Well stacked Library, Innovative practices in teaching.

6.3.3 Examination and Evaluation

All teachers are engaged in evaluation of answer scripts of B.A. and B. Com examinations of the university. Conduct Practical exams both as internal and external examiners.

6.3.4 Research and Development

3 teachers are pursuing their Ph.D. research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college library is partly computerized.

6.3.6 Human Resource Management

Various types of leaves are sanctioned to teaching and non-teaching staff .

6.3.7 Faculty and Staff recruitment

Faculty are recruited as per recommendation of the West Bengal College Service Commission. Staffs are recruited through recommendation of selection committee constituted by the GB on the basis of the guidelines of department of higher education and University of Kalyani.

6.3.8 Industry Interaction / Collaboration

1. District Employment Exchange .
2. Axis Bank Ltd.
3. Krishnanagar Municipality.

6.3.9 Admission of Students

Students are admitted as per merit list prepared in accordance with the university guidelines through counselling conducted by faculty members and ably supported by other official staffs .

6.4 Welfare schemes for

Teaching	Salary through BANK, PF Loan
Non teaching	Do
Students	Scholarship, Aid fund, Stipend, Students Health Home membership.

6.5 Total corpus fund generated

` 41,56,817

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N.A.	Yes	GB & HODs
Administrative	No	N.A.	Yes	GB

6.8 Does the University/ Autonomous College declares results within 30 days? **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Interaction with present students, sharing knowledge and experience, providing suggestions.

6.12 Activities and support from the Parent - Teacher Association

Parent-teacher meeting is held on a regular basis which leads to various improvements in teaching-learning.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation of trees within the campus .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Construction of student common room and canteen complex .
2. Construction of Boys' Toilet .
3. Appointment of 4 permanent faculty on the basis of the recommendation of West Bengal College Service Commission .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Construction of student common room and canteen complex .
2. Construction of Boys' Toilet .
3. Appointment of 4 permanent faculty on the basis of the recommendation of West Bengal College Service Commission .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Half - free studentship
2. Sustainable Development

** Details provided in Annexure III*

7.4 Contribution to environmental awareness / protection

Plantation of trees within the campus .

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our Strength:

1. Good and healthy teacher-student relation.
2. Sound and strong admission.
3. Overall co-operation from the staff members despite of their heavy workload.
4. Well-stacked library.

Our weakness:

1. The English and Sanskrit department does not have any permanent teacher yet.
2. Departments like Geography, History, and Political Science etc. are not having adequate number of full time teachers.
3. Lack of full-time staff in the office.
4. The Geography practical lab does not have any laboratory attendant.

Our opportunities:

1. The location of the college is a district town.
2. The students of the college are well mannered and willing to study better.
3. The faculty members, the staff members and the librarian are always to help the students in all respects.
4. The college has a very experienced principle whose leadership is gradually advancing the college.

Our threats:

1. The scope of expansion is almost saturated within the college campus.
2. The college lacks full time faculty members and staff members.
3. The socio-economic background of the majority of the students is a major challenge before the institution. Many of them are first generation learners.

8. Plans of institution for next year

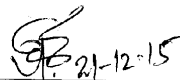
1. Installation of CCTV in the college campus, to keep a close eye on what is going on there in the real time
2. Construction of some more classrooms to provide enhanced accommodation for the students.
3. Three - phase electricity connection and installation of 15kVA sound - proof generator .

Name : PRADIP KUMAR MUKHOPADHYAY


11.12.15

Signature of the Coordinator, IQAC

Name : SK. SAHAJAHAN ALI


21-12-15

Signature of the Chairperson, IQAC

Principal
Dwijendralal College
Krishnagar, Nadia.



Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

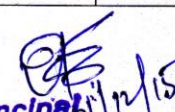
DWIJENDRALAL COLLEGE , KRISHNAGAR

ACADEMIC CALENDER FOR THE SESSION 2010-11

Class	Part – I	Part - II	Part - III
Probable Date of Commencement of Classes	15 th July , 2010	15 th July , 2010	15 th July , 2010
Holding of Classes & Tests for Honours/Major Subjects:			
1st Phase To be completed before Puja Vacation of 2010	40 % of syllabus	40 % of syllabus	40 % of syllabus
2nd Phase To be completed during 2 nd fortnight of December, 2010	25 % of syllabus	25 % of syllabus	25 % of syllabus
3rd Phase To be completed during 2 nd fortnight of March , 2011	35 % of syllabus	35 % of syllabus	35 % of syllabus
Holding of Classes & Test Examinations for General Subjects	To be completed during 1 st fortnight of April , 2011	To be completed during 1 st fortnight of April , 2011	To be completed during 2 nd fortnight of March , 2011

Calculation of Probable Net Teaching Days

Particulars	Days	Days
Gross Working Days [excluding Sundays (52 days) and other listed holidays* (38 days) but including summer recess (having 6 Sundays) : 365 – 52 – 38 + 6]		281
Less : University examinations days (approx.)	65	
Less : College examination days	24	
Less : Other working days on which classes cannot be held [1 day each for Freshers' Welcome , Annual Social Function , College Sports , Students' Union Election & 2 days for Seminars / Conferences]	6	95
Probable Net Teaching Days		<u>186</u>
* Excluding holidays falling on Sundays and 5 holidays on Principal's discretion reserved for local and other unlisted holidays .		


Principal
Dwijendralal College
Krishnagar, Nadia

Annexure III

Best Practice No. 1

1. Title of the Practice : Half - free Studentship

2. Goal : The objective of this practice is to financially support meritorious students from economically backward families who attend classes regularly .

3. The context : At present there are many scholarships given to college - students by the government, such as scholarships for SC/ST , minorities , wards of beedi workers ,etc. A college has also some social responsibility to provide financial support to students . Our college has been striving to fulfil this responsibility , to some extent , through the provision of half-free studentship.

4. The Practice : The system of half - free studentship provides financial support to meritorious students from economically backward families who attend classes regularly , by waiving half of the tuition fees to be paid by them . The students of all classes applying for half - free studentship are judged on the basis of three criteria : (a) marks obtained in the last examination , (b) family income , and (c) percentage of attendance in classes . Each of the criterion is assigned a maximum weightage of 10 points. The students are ranked based on the points obtained out of a total of 30 points . The percentage of students in a particular class eligible for securing half-free studentship is 10 % of the total number of students in that class . The lists of eligible students of the various classes are prepared and necessary action is taken by the college authority .

5. Evidence of success : 432 students have received half - free studentship during the academic years 2009-10 and 2010-11 .

6. Problems encountered and Resources Required : There is still some lack of enthusiasm on part of the students in applying for half - free studentship . Though the scheme has been quite successful , the number of applicants (i.e. 432) is less than that of the number of eligible students (i.e. 444) during the academic years 2009-10 and 2010-11 .

Best Practice No. 2

1. Title of the Practice: Sustainable Development.

2. Goal: The goal of this practice is

- To develop the physical infrastructure of the college.
- To ensure a better use of the available space in the campus for the teaching-learning purpose.
- To provide enhanced classrooms, library and other facilities to the students.

With a view to these missions, we have undertaken the development plan, through which the college will be able to cope up with its different infrastructural needs of the present time and of the near future.

3. The context: The College was a single department college only after a few years ago; it was a commerce college. The process of diversification started from the year 2003, and it is still under expansion. Different various subjects and disciplines are being added in almost every year. So the number of classes as well as the number of students is gradually increasing. To cope up with this extended demand of classrooms and other infrastructure, we have undertaken the practice of sustainable development, having a view unto the future.

4. The Practice: It was the base plan to reconstruct the buildings which are very old. In addition to that, plan for constructing new buildings are also undertaken. A number of new structures are made within this year. A classroom and a seminar hall are constructed. The college library is reconstructed with a larger space, and the initiation is taken for construct a hostel for the female students of the college who come from a distant place.

5. Evidence of success: As it is a long term plan and the implementation of the plan consumes a good time, it is hard to expect a quick success over a year, but students are benefited with this practice. The enhanced number of classrooms provided more accommodation for students. The enhanced library is now able to stack more books and serve more students. The seminar hall claims to be mentioned specially. It serves not only the students of the college but the local society as a whole. Various social activities of the neighbouring society are observed in our seminar hall, on a regular basis.

6. Problems encountered and Resources Required: The first and foremost problem in this plan and practice is the lack of space in the college campus. Due to lack of space, the construction activity has caused a little disturbance to the classes. And it restricted the scope of expansion to a certain limit, too. We were not able to expand the library as much as it will need in the coming days due to this constraint.

This experience leads us to think that in the near future to may need to have a second campus in order to attain our expansion plans.