

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Dwijendralal College

1.2 Address Line 1

A. H. Mitra Road

Address Line 2

Krishnanagar

City/Town

Krishnanagar

State

West Bengal

Pin Code

741101

Institution e-mail address

info@dwijendralalcollege.org

Contact Nos.

(03472) 252240 ; 9434245262

Name of the Head of the Institution:

Sk. Sahajahan Ali

Tel. No. with STD Code:

(03472) 252240

Mobile:

9434245262

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) : EC/33/076 dated 16.09.2014

1.4 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	59	2003	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 submitted on 22.12.2015 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted on 22.12.2015 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted on 22.12.2015 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted on 22.12.2015 (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Distance Education Programmes of IGNOU & DODL ,
University of Kalyani

1.11 Name of the Affiliating University (for the Colleges)

University of Kalyani

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University Nil

University with Potential for Excellence Nil

UGC-CPE Nil

DST Star Scheme	<input type="text" value="Nil"/>	UGC-CE	<input type="text" value="Nil"/>
UGC-Special Assistance Programme	<input type="text" value="Nil"/>	DST-FIST	<input type="text" value="Nil"/>
UGC-Innovative PG programmes	<input type="text" value="Nil"/>	Any other (<i>Specify</i>)	<input type="text" value="Nil"/>
UGC-COP Programmes	<input type="text" value="Nil"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="Nil"/>
2.8 No. of other External Experts	<input type="text" value="Nil"/>
2.9 Total No. of members	<input type="text" value="10"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="5"/> Faculty <input type="text" value="2"/>
Non-Teaching Staff	<input type="text" value="2"/>
Students	<input type="text" value="2"/>
Alumni	<input type="text" value="Nil"/>
Others *	<input type="text" value="1"/>

*Guard

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Workshop on IQAC

2.14 Significant Activities and contributions made by IQAC

1. Construction of concrete paths within the college premises.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Construction of new classroom for the Department of Commerce.	1. New classrooms are built in the second floor of the commerce wing.
2. Construction of concrete paths in the campus to join the different buildings and wings.	2. Concrete paths are constructed that joins the Office, the teachers room, the library and the classroom buildings.

* *Academic Calendar of the year attached in Annexure II*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

In the interest of the institution and its students, the Governing Body of the college always approves any plan or action taken in the former or above. So the GB approved the AQAR.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	14	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	3	NIL	NIL	NIL
Others :				
1. DODL , University of Kalyani	4	NIL	NIL	NIL
2. IGNOU	7	3	NIL	NIL
Total	28	3	NIL	NIL
Interdisciplinary	2	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: Core and Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	Nil
Annual	18

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of the affiliating university are followed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

None

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	12	2	Nil	2*

*Principal & Librarian

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	5	Nil	Nil	Nil	Nil	Nil	Nil	3	5

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest:25	Nil	Nil
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	13	3
Presented papers	3	6	1
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Computerization of the college library:** The college library is computerized, using the library software SOUL 2.0.
- Installation of green boards in the classrooms:** The old black boards are replaced with green boards for a better visual and less dust.
- Installation of loudspeakers in some large classrooms:** The classrooms where a large number of students are accommodated are provided with loudspeakers.
- Academic calendar (faculty-wise and discipline wise):** Academic Calendar is prepared and teaching plans are prepared based on those. Classes are conducted based on the Academic Calendar and Teaching Plan.
- Tutorial classes for the students:** Tutorial Classes are taken for the students outside of the regular classes.
- Departmental Orientation:** Departmental orientation of the students is conducted in the beginning of the session that ensures a better and effective teacher-student relationship.
- Observation of special days:** Special days like International Mother Language Day, Teachers day, etc are observed which paves the path to share the knowledge to different aspects to the students.
- Continuous guidance:** Teachers guide the students anytime, e.g. in an off period or within the study leave before the exams.

2.7 Total No. of actual teaching days during this academic year 176

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) N.A.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS : 2	Nil	Nil
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2.10 Average percentage of attendance of students 67%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Class / Division				
		Distinction %	I %	II %	Pass Div. %	Pass %
B.A. (Honours)	238	N.A.	8.40	62.19	N.A.	70.59
B.A. (General)	598	N.A.	Nil	1.84	39.30	41.14
B. Com (Honours)	76	N.A.	10.53	67.10	N.A.	77.63
B.Com (General)	26	N.A.	Nil	Nil	42.31	42.31

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Regular guidelines about teaching and learning including practical classes.
2. Guiding and observing the activities of the various departments including Seminars, Paper presentation, research etc.
3. Regular meeting with different stakeholders.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	1
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others (Short-term course)	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	9	0	8
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages and promotes the teachers for registering for Ph.D courses. Special leaves are sanctioned for Course Work, Conferences and Seminars relating to research related activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	6	1
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	1	1	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	1	NIL	NIL	4
Sponsoring agencies	NIL	UGC	NIL	NIL	GB

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="Nil"/>	College forum	<input type="text" value="2"/>		
NCC	<input type="text" value="Nil"/>	NSS	<input type="text" value="1"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Investor Awareness Programme for 1st year, 2nd year, 3rd year and PG students of Commerce and Management in association with Tikshna Livelihood Pvt. Ltd.
- Allowing NSDC to use the seminar hall of the college for running their project “Mission Skill India” and participating in that project with the students of this college.
- Survey of ASER on 1st September , 2014 conducted by NSS students .

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	None	N.A.	1 Acre
Class rooms	21	2	Grant in aid	23
Laboratories	2	Nil	Nil	2
Seminar Halls	2	Nil	Nil	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year. #	16	4	Grant in aid and own fund	20
Value of the equipment purchased during the year (Rs. in Lakhs)	22,711 ^{\$}	1,39,715	Grant in aid and own fund	1,06,480 ^{&}
Others @	7,24,951 ₁	1,05,624	Grant in aid and own fund	7,32,027 ₂

Note:

Computers ; ^{\$} WDV on 01.04.2014 ; WDV on 31.03.2015 after Depreciation of `55,946

@ Furniture & Fixtures , Geography Equipments , Xerox Machine , Printer : 1 . WDV on 01.04.2014
2. WDV on 31.03.2015 after depreciation of `98,548

4.2 Computerization of administration and library

Fully Computerized. The Library is operating with SOUL 2.0 software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (`)	No.	Value (`)	No.	Value (`)
Text Books	15,844	18,89,900	304	54,,112	16,148	19,44,012
Reference Books	7,465	8,80,166	315	56,479	7,780	8,23,687
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	12	6,300	01	250	13	6,550
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	16	10	Nil	Nil	Nil	2	Nil	4
Added	4	Nil	Nil	Nil	Nil	1	Nil	3
Total	20	10	Nil	Nil	Nil	3	Nil	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college have signed a MOU with WEBEL, a State Government agency, in order to provide computer knowledge to the students.

4.6 Amount spent on maintenance in lakhs (`) :

i) ICT	0.18616
ii) Campus Infrastructure and facilities	1.01171
iii) Equipments	0.05902
iv) Others	N.A.
Total :	1.25689

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Scholarship to SC, ST and minority students.
2. Tutorial classes for students.
3. Publication of College magazine containing writings of the students.
4. Annual athletic meet and indoor games.

5.2 Efforts made by the institution for tracking the progression

Result evaluation of the students is done by institute on a regular basis and necessary measures are taken to improve the results of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4030	N.A.	N.A.	N.A.

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	2398	59.5		1632	40.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1913	832	30	275	20	3050	2445	1104	38	443	15	4030

Demand ratio (No. of applications received / No. of students admitted) :- 4 : 1

Dropout % : 15-20 % (approx.)

A student gets 5 (five) chances to complete the undergraduate course . Calculation of the percentage of dropout requires data about the progress of each student individually, which is not available.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college had initiated student support mechanism for coaching for competitive examinations in association with WBMDFC . But presently there is no enrolment .

No. of students beneficiaries

5.5 No. of students qualified in these examinations : NIL

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling of the students is done at the entry point so that they can choose the course and subjects that suits him the best. The teachers also provide the necessary guidance to the students to about their career on a continuous basis.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (`)
Financial support from institution	242	86,730
Financial support from government	494	71,49,200
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

Note :

@ Half- free studentship and Students' Aid Fund.

Scholarships for Minority , West Bengal Govt. Merit cum Means Scholarship (excluding scholarships for SC/ST which are auto-generated directly to the Bank A/Cs of the recipients and for which no data is available) , Kanyashri scholarship from Govt. of West Bengal .

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

Providing quality education in the light of changing scenario in the area of higher education.

Our Mission:

- ❖ To maintain accessibility , equitability and quality in higher education .
- ❖ To maintain suitable environment for promotion of quality and relevance in teaching - learning process in the institution .
- ❖ To maintain sustainable development in higher education .
- ❖ To encourage the students belonging to the backward and underprivileged communities to pursue higher studies .
- ❖ To create linkages with various organisations for providing opportunities of employment for students.
- ❖ To set higher benchmarks in consonance with the changes taking place in higher education .

6.2 Does the Institution has a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Subject allocation according to the specialization of teachers
2. Teaching plan and academic calendar

6.3.2 Teaching and Learning

Tutorial Classes, Well stacked Library, Innovative practices in teaching.

6.3.3 Examination and Evaluation

All teachers are engaged in evaluation of answer scripts of B.A. and B. Com examinations of the university. Conduct Practical exams both as internal and external examiners.

6.3.4 Research and Development

11 teachers are pursuing their Ph.D. research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is computerized with modern equipments and software (SOUL 2.0)

6.3.6 Human Resource Management

Various Leaves to teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

Faculty are recruited as per recommendation of the West Bengal College Service Commission. Staffs are recruited through recommendation of selection committee constituted by the GB on the basis of the guidelines of department of higher education and University of Kalyani.

6.3.8 Industry Interaction / Collaboration

1. WEBEL Computer Training Centre
2. District Employment Exchange .
3. Axis Bank Ltd.
4. Krishnanagar Municipality.

6.3.9 Admission of Students

Online admission process is followed. Students are admitted as per merit list prepared in accordance with the university guidelines.

6.4 Welfare schemes for

Teaching	Salary through BANK, PF Loan
Non teaching	DO
Students	Half free, Scholarship, Aid fund, Stipend, Students Health Home membership.

6.5 Total corpus fund generated

` 87,68,261

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	-	Yes	GB & HODs
Administrative	NO	-	YES	GB

6.8 Does the University/ Autonomous College declares results within 30 days? **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Interaction with present students, sharing knowledge and experience, providing suggestions.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meeting is held on a regular basis which leads to various improvements in teaching-learning.

6.13 Development programmes for support staff

We have not yet introduced any such programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation within the campus is done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Introduction of the Library management software Soul 2.0
2. Introduction of the online admission process.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. A concrete Path is constructed within the college campus to connect the different departments and buildings.
2. Two new classrooms are created on the second floor of the commerce building.
3. The online admission process is implemented in this year.
4. The e-Bantan system is implemented in this year along with COSA.
5. A UGC sponsored national level seminar titled “Satabarshe Bijan Bhattacharya” was organised by the Department of Bengali .

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Online admission of students
2. Construction of Water Hut

Details provided in Annexure III

7.4 Contribution to environmental awareness / protection

There are no such well-regulated environment awareness actions, but the NSS unit has participated in various environment related programmes. Also Plantation is done in the college campus and taken care of.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our Strength:

1. Good and healthy teacher-student relation.
2. Sound and strong admission.
3. Overall co-operation from the staff members despite of their heavy workload.
4. Well-stacked and computerized library.

Our weakness:

1. The English department does not have any permanent teacher yet.
2. Departments like Geography, History, and Political Science etc. are not having adequate number of full time teachers.
3. Lack of full-time staff in the office.
4. The Geography practical lab does not have any laboratory attendant.

Our opportunities:

1. The location of the college is a district town.
2. The students of the college are well mannered and willing to study better.
3. The faculty members, the staff members and the librarian are always to help the students in all respects.
4. The college has a very experienced principle whose leadership is gradually advancing the college.

Our threats:


1. The scope of expansion is almost saturated within the college campus.
2. The college lacks full time faculty members and staff members.
3. The socio-economic background of the majority of the students is a major challenge before the institution. Many of them are first generation learners.

8. Plans of institution for next year

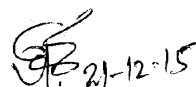
We are planning for a second campus for some more expansions. Some steps are already been taken by the college authority on it.

Name : PRADIP KUMAR MUKHOPADHYAY

Name : SK. SAHAJAHAN ALI


11.12.15

Signature of the Coordinator, IQAC


21-12-15

Signature of the Chairperson, IQAC

Principal
Dwijendralal College
Krishnagar, Nadia.



Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

**DWIJENDRALAL COLLEGE
KRISHNAGAR, NADIA**

ACADEMIC CALENDER FOR THE SESSION 2014-15

Class	Part – I	Part - II	Part - III
Probable Date of Commencement of Classes	10 th July , 2014	10 th July , 2014	10 th July , 2014
Holding of Classes & Tests for Honours/Major Subjects:			
1st Phase To be completed for Puja Vacation of 2014	40 % of syllabus	40 % of syllabus	40 % of syllabus
2nd Phase To be completed during 2 nd fortnight of December, 2014	25 % of syllabus	25 % of syllabus	25 % of syllabus
3rd Phase To be completed during 2 nd fortnight of March , 2015	35 % of syllabus	35 % of syllabus	35 % of syllabus
Holding of Classes & Test Examinations for General Subjects	To be completed during 1 st fortnight of April , 2015	To be completed during 1 st fortnight of April , 2015	To be completed during 2 nd fortnight of March , 2015

Calculation of Probable Net Teaching Days

Particulars	Days	Days
Gross Working Days [excluding Sundays (52 days) and other listed holidays* (42 days) but including summer recess (having 7 Sundays) : 365 – 52 – 41 + 7]		279
Less : University examinations days (approx.)	65	
Less : College examination days	24	
Less : Other working days on which classes cannot be held [1 day each for Freshers' Welcome , Annual Social Function , Sports , Students' Union Election & 2 days for Seminars / Conferences]	6	95
Probable Net Teaching Days		184

* Excluding holidays falling on Sundays and 5 holidays on Principal's discretion reserved for local and other unlisted holidays .



[Signature]
Principal
Dwijendralal College
Krishnagar, Nadia

Revised Guidelines of IQAC and submission of AQAR

Annexure III

Best Practice No. 1

1. Title of the Practice: Online Admission.

2. Goal: The goal of this practice is

- To provide ease of access to the potential students to the admission procedure.
- To ensure transparency in the admission procedure.
- To reduce the rush and long queue for admission forms, which is often very troublesome for the potential students, and tricky to manage from the part of the college authority, too.
- To cope up with the modern era of information technology.

With a view to these aims, we have constructed three new classrooms in the second floor of the commerce building of the college. .

3. The context: There is a steady demand for the admission form of this college to the potential students. So long queues were a common scenario during the time of admission. It was troublesome, time consuming and hazardous, for both the students and the college authority. With a view to this the college had a plan to implement the online admission procedure from the last year. But due to shortage of time and resources we failed to incorporate it that time. And we are lucky here that the State Government also thought in the same way and gave us grants for this purpose, so it implemented in this year, freely and flawlessly.

4. The Practice: The grant from the Department of Higher Education, Government of West Bengal gave us some extra oxygen. We consulted with a number of software developers about admission software, and the best one among them was chosen to develop software for our admission procedure. The Software was implemented in a way that it will collect online forms, will make the merit list by analysing the data supplied by the students, and will inform them when they have to pay their admission fees to the bank.

All the guidelines of the affiliating university were maintained for preparing the online merit list, and giving the students the room for choosing the alternative subject combinations available.

5. Evidence of success: We can cite these scenarios as the evidence of success of the project:

- The long queues for collecting the admission form are vanished.
- No single grievances about the admission process from any of the stakeholders of the institute or from any corner of the society.
- We got students from a vast geographical region, and all of them are quality students.

6. Problems encountered and Resources Required: As it was the first time, nobody was habituated with this process. So there was some little lack of conception from the part of a little few the potential students. Some of them did not have internet access, too. Anyway, the institution did not let it to be a major problem. Everybody associated with the college lent their hands in help of anybody confused. A very special role was played by the existing students of the college in this regard, who helped their juniors in all the possible ways, both on and off the campus.

Best Practice No. 2

1. Title of the Practice: Construction of Water Hut.

2. Goal: The goal of this practice is

- To provide a source of continuous flow of drinking water to the students.
- To ensure that the students are not suffering from the crisis of drinking water within the college campus.
- To encourage the students for not drinking water from random and unhygienic sources.
- To cope up with the water demand of gradually increasing student strength.

With a view to these aims, we have constructed three new classrooms in the second floor of the commerce building of the college. .

3. The context: The College had a very large number of students over years, but there was no source of sufficient and purified water for them. There was only a deep tubewell as the source of water. So, in order to meet the very urgent requirement, we planned for a water hut. We communicated with the Krishnagar Lions Club for this purpose, and they were very willing to participate in this project. As a collaborated effort, the water hut is constructed which now serves all the students of the college.

4. The Practice: The water hut provides a continuous flow of drinking water. It is a salvation form the crisis of drinking water within the college campus. The cost of the water hut is `1,00,000 of which 50% is contributed by the Lions Club, Krishnagar, and the rest is sanctioned by the Governing Body of the college. It is constructed in such a place that is almost at the centre of the college campus, and easily accessible for the students of all the departments.

But, we think that in the near future we need to think more about how to improve its capacity, so that the rush in the limited number of taps of hut could be decreased.

5. Evidence of success: We can site these scenarios as the evidence of success of the project:

- The old tubewell of the college campus is of very rare use now, for cleaning and watering the plants mainly, not for drinking.
- During summer, a queue of students is seen at the hut, though the time at the queue is merely negligible.
- As per the oral feedback from the students, they are highly satisfied with this water hut project.

6. Problems encountered and Resources Required: The water hut does not have a shade yet, and it is in our plan to build a shade on it. We will take this initiative before the coming summer.