

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	DWIJENDRALAL COLLEGE
1.2 Address Line 1	A.H. MITRA ROAD
Address Line 2	KRISHNANAGAR
City/Town	KRISHNANAGAR
State	WEST ENGAL
Pin Code	741101
Institution e-mail address	info@dwijendralalcollege.org
Contact Nos.	(03472) 252240; 9434245262
Name of the Head of the Institution:	SK. SAHAJAHAN ALI
Tel. No. with STD Code:	(03472) 252240
Mobile:	9434245262

Name of the IQAC Co-ordinator:

ARCHAN NANDI

Mobile:

9614951713

IQAC e-mail address:

iqacdnc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

EC/33/076 dated 16.09.2014

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

Date: 5th to 7th December, 2015

1.5 Website address:

<http://www.dwijendralalcollege.org/>

Web-link of the AQAR:

<http://www.dwijendralalcollege.org/AQAR2015-16.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	59	2003	5 Years
2	2 nd Cycle	B+	2.53	2015	5 Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/05/2013

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 submitted on 22.12.2015 (DD/MM/YYYY)
- ii. AQAR 2011-12 submitted on 22.12.2015 (DD/MM/YYYY)
- iii. AQAR 2012-13 submitted on 22.12.2015 (DD/MM/YYYY)
- iv. AQAR 2013-14 submitted on 22.12.2015 (DD/MM/YYYY)
- v. AQAR 2014-15 submitted on 22.12.2015 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF KALYANI

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NIL

University with Potential for Excellence

NIL

UGC-CPE

NIL

DST Star Scheme

NIL

UGC-CE

NIL

UGC-Special Assistance Programme

NIL

DST-FIST

NIL

UGC-Innovative PG programmes

NIL

Any other (*Specify*)

NIL

UGC-COP Programmes

NIL

2. IQAC Composition and Activities

2.1 No. of Teachers

10

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

1

2.9 Total No. of members

18

2.10 No. of IQAC meetings held: 4

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others*

*Parents

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Introduction of Language Lab
2. Introduction of Smart Classroom

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To establish the second campus of the college	1. Land for the second campus has been acquired. The Governing Body is now dealing with the legal aspects of the leasehold land acquisition.
2. To establish a Language Lab.	2. A language lab powered by Sanaco has been introduced and running successfully.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

In the interest of the institution and its students, the Governing Body of the college always approves any plan or action taken in the former or above. So the GB approved the AQAR.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	14	NIL	NIL	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	3	NIL	NIL	NIL
Others				
1. DODL , University of Kalyani	4	NIL	NIL	NIL
2. IGNOU	7	3	NIL	NIL
Total	28	3	NIL	NIL
Interdisciplinary	2	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	Nil
Annual	18

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of the affiliating university are followed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NONE

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	13	2	Nil	2*

*Principal and Librarian

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	3	NIL	NIL	NIL	NIL	NIL	NIL	2	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 25	NIL	NIL
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	7	5	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. **Computerization of the college library:** The college library is computerized, using the library software SOUL 2.0.
2. **Installation of green boards in the classrooms:** The old black boards are replaced with green boards for a better visual and less dust.
3. **Installation of loudspeakers in some large classrooms:** The classrooms where a large number of students are accommodated are provided with loudspeakers.
4. **Academic calendar (faculty-wise and discipline wise):** Academic Calendar is prepared and teaching plans are prepared based on those. Classes are conducted based on the Academic Calendar and Teaching Plan.
5. **Tutorial classes for the students:** Tutorial Classes are taken for the students outside of the regular classes.
6. **Departmental Orientation:** Departmental orientation of the students is conducted in the beginning of the session that ensures a better and effective teacher-student relationship.
7. **Observation of special days:** Special days like International Mother Language Day, Teachers day, etc. are observed which paves the path to share the knowledge to different aspects to the students.
8. **ICT Enabled Classroom:** ICT enabled classroom has been established in the college to provide a better teaching to the students.
9. **Language Lab:** Language Lab has been established to teach foreign language to the students.
10. **Continuous guidance:** Teachers guide the students anytime, e.g. in an off period or within the study leave before the exams.

2.7 Total No. of actual teaching days during this academic year 179

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BOS – 2	NIL	NIL
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2.10 Average percentage of attendance of students 65%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (Honours)	250	N.A.	8.40	62.19	N.A.	70.59
B.A. (General)	557	N.A.	Nil	1.84	39.30	41.14
B. Com (Honours)	78	N.A.	9.21	67.10	N.A.	82.90
B.Com (General)	28	N.A.	NIL	NIL	42.31	42.31

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Regular guidelines about teaching and learning including practical classes.
2. Guiding and observing the activities of the various departments including Seminars, Paper Presentation, Research etc.
3. Regular meeting with different stakeholders.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	1
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	1
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	9	0	8
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages and promotes the teachers for registering for Ph.D courses. Special leaves are sanctioned for Course Work, Conferences and Seminars relating to research related activities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	1	--
Non-Peer Review Journals	1	2	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	5
Sponsoring agencies	NIL	NIL	NIL	NIL	GB

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL SRF NIL Project Fellows NIL Any other NIL

3.21 No. of students Participated in NSS events:

University level 50 State level NIL

National level NIL International level NIL

3.22 No. of students participated in NCC events:

University level NIL State level NIL

National level NIL International level NIL

3.23 No. of Awards won in NSS:

University level NIL State level NIL

National level NIL International level NIL

3.24 No. of Awards won in NCC:

University level NIL State level NIL

National level NIL International level NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	1		
NCC	NIL	NSS	1	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cancer Awareness Programme in collaboration with Students Health Home
- Posthumous eye donation awareness camp in collaboration with Shubhendu Memorial Eye Foundation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	3 Acre	College Fund	4 Acre
Class rooms	23	NIL	NIL	23
Laboratories	2	NIL	NIL	2
Seminar Halls	2	NIL	Nil	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.#	20	2	Grant in aid and own fund	22
Value of the equipment purchased during the year (Rs. in Lakhs)	106,480.04 ^{\$}	89,550.00	Grant in aid and own fund	105,277.02 ^{&}
Others [@]	99,01,194.17 ₁	14,10,858.00	Leasehold Land (Lease amount being 50,000)	102,41,507.40 ₂

Note:

Computers ; ^{\$} WDV on 01.04.2015 ; WDV on 31.03.2016 after Depreciation of 90,753.03 (@ 60%)

[@] Land and Building: 1:WDV on 01.04.2015; 2. WDV on 31.03.2016 after depreciation of 10,70,544.77 (@10%)

4.2 Computerization of administration and library

Fully Computerized. The Library is operating with SOUL 2.0 software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16,148	19,44,012	--	--	16,148	19,44,012
Reference Books	7,780	8,23,687	--	--	7,780	8,23,687
e-Books	Nil	Nil	--	--	Nil	Nil
Journals	13	6,550	--	--	13	6,550
e-Journals*	Nil	Nil		5,000		5,000
Digital Database	Nil	Nil	--	--	Nil	Nil
CD & Video	Nil	Nil	--	--	Nil	Nil
Others (specify)	Nil	Nil	--	--	Nil	Nil

* Subscription to Nlist Journals

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	10	Nil	Nil	Nil	3	Nil	7
Added	2	NIL	Nil	Nil	Nil	2	Nil	NIL
Total	22	10	Nil	Nil	Nil	5	Nil	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college have signed a MOU with WEBEL, a State Government agency, in order to provide computer knowledge to the students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.58
ii) Campus Infrastructure and facilities	1.92
iii) Equipments	NIL
iv) Others	NIL
Total :	2.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Scholarship to SC, ST and minority students.
2. Tutorial classes for students.
3. Publication of College magazine containing writings of the students.
4. Annual athletic meet and indoor games.

5.2 Efforts made by the institution for tracking the progression

Result evaluation of the students is done by institute on a regular basis and necessary measures are taken to improve the results of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4979	NIL	NIL	NIL

(b) No. of students outside the state

NIL

(c) No. of international students

1

Men	No	%	Women	No	%
	NIL	--		1	0.04

No	%
1	0.04

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2445	1104	38	443	15	4030	3037	1321	43	526	17	4979

Demand ratio : (No. of applications received / No. of students admitted): 4: 1

Dropout %: 15-20 % (approx.)*

* A student gets 5 (five) chances to complete the undergraduate course . Calculation of the percentage of dropout requires data about the progress of each student individually, which is not available.

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college had initiated student support mechanism for coaching for competitive examinations in association with WBMDFC. But presently there is no enrolment.

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling of the students is done at the entry point so that they can choose the course and subjects that suits him the best. The teachers also provide the necessary guidance to the students to about their career on a continuous basis.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

NIL

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution @	256	87,910
Financial support from government #	912	95,66,350
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

Note :

@ Half-free studentship and Students' Aid Fund.

Scholarships for Minority, West Bengal Govt. Merit cum Means Scholarship (excluding scholarships for SC/ST which are auto-generated directly to the Bank A/Cs of the recipients and for which no data is available), Kanyashri scholarship from Govt. of West Bengal.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: *There was no such major grievances of students.*

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Our Vision:

Providing quality education in the light of changing scenario in the area of higher education.

Our Mission:

- ❖ To maintain accessibility ,equitability and quality in higher education .
- ❖ To maintain suitable environment for promotion of quality and relevance in teaching - learning process in the institution .
- ❖ To maintain sustainable development in higher education.
- ❖ To encourage the students belonging to the backward and underprivileged communities to pursue higher studies .
- ❖ To create linkages with various organisations for providing opportunities of employment for students.
- ❖ To set higher benchmarks in consonance with the changes taking place in higher Education.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Subject allocation according to the specialization of teachers
2. Teaching plan and academic calendar

6.3.2 Teaching and Learning

Tutorial Classes, Well stacked Library, Innovative practices in teaching.

6.3.3 Examination and Evaluation

All teachers are engaged in evaluation of answer scripts of B.A. and B. Com examinations of the university. Conduct Practical exams both as internal and external examiners.

6.3.4 Research and Development

12 teachers are pursuing their Ph.D. research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The library is computerized with modern equipments and software (SOUL 2.0)

6.3.6 Human Resource Management

Various Leaves to teaching and non-teaching staff.

6.3.7 Faculty and Staff recruitment

Faculty are recruited as per recommendation of the West Bengal College Service Commission. Staffs are recruited through recommendation of selection committee constituted by the GB on the basis of the guidelines of department of higher education and University of Kalyani.

6.3.8 Industry Interaction / Collaboration

1. WEBEL Computer Training Centre
2. District Employment Exchange
3. Axis Bank Ltd.
4. Krishnanagar Municipality

6.3.9 Admission of Students

Online admission process is followed. Students are admitted as per merit list prepared in accordance with the university guidelines.

6.4 Welfare schemes for

Teaching	Salary through BANK, PF Loan
Non-teaching	DO
Students	Half free, Scholarship, Aid fund, Stipend, Students Health Home membership.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	GB & HODs
Administrative	No	-	YES	GB

6.8 Does the University/ Autonomous College declares results within 30 days? N.A.

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Interaction with present students, sharing knowledge and experience, providing suggestions.

6.12 Activities and support from the Parent – Teacher Association

Parent-teacher meeting is held on a regular basis which leads to various improvements in teaching-learning.

6.13 Development programmes for support staff

We have not yet introduced any such programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation within the campus is done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Introduction of Language Lab
2. Introduction of Smart Classroom

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Land for the proposed second campus has been acquired and construction work will be started very soon.
2. A Language Lab has been set up at the first floor of the Geography Building of the College.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Introduction of Language Lab
2. Introduction of Smart Classroom

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

There are no such well-regulated environment awareness actions, but the NSS unit has participated in various environment related programmes. Also Plantation is done in the college campus and taken care of.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Our Strength:

1. Good and healthy teacher-student relation.
2. Sound and strong admission.
3. Overall co-operation from the staff members despite of their heavy workload.
4. Well-stacked and computerized library.

Our weakness:

2. Departments like English, Geography, History, and Political Science etc. are not having adequate number of full time teachers.
3. Lack of full-time staff in the office.
4. The Geography practical lab does not have any laboratory attendant.

Our opportunities:

1. The location of the college is a district town.
2. The students of the college are well mannered and willing to study better.
3. The faculty members, the staff members and the librarian are always to help the students in all respects.
4. The college has a very experienced principle whose leadership is gradually advancing the college.

Our threats:

1. The scope of expansion is almost saturated within the college campus.
2. The college lacks full time faculty members and staff members.
3. The socio-economic background of the majority of the students is a major challenge before the institution. Many of them are first generation learners.

8. Plans of institution for next year

1. To set up the infrastructure of a virtual classroom.
2. To establish a gymnasium in the college for the students.
3. To construct new/ enhance the existing bike stand of the college.
4. To start the construction work at the second campus.
5. To introduce new courses like Law and PG in Bengali and Commerce.

Name: **Archan Nandi**



Signature of the Coordinator, IQAC

Coordinator
IQAC
Dwijendralal College

Name: **Sk. Sahajahan Ali**



Signature of the Chairperson, IQAC

Principal
Dwijendralal College
Krishnagar, Nadia

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure II

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DWIJENDRALAL COLLEGE

(NAAC ACCREDITED)

AFFILIATED TO KALYANI UNIVERSITY



KRISHNAGAR * NADIA * WEST BENGAL

Pin Code - 741101

Ref. No.

Date

Academic Calendar for the Session 2015 – 2016

Class	Part I	Part II	Part III
Probable Date of Commencement of Classes	2 nd week of July, 2015	2 nd week of July, 2015	2 nd week of July, 2015
Holding of classes and tests of Honours/Major Subjects			
Phase I To be Completed before Puja Vacation, 2015	40% of Syllabus	40% of Syllabus	40% of Syllabus
Phase II To be completed during 2 nd fortnight of December, 2015	25% of Syllabus	25% of Syllabus	25% of Syllabus
Phase III To be completed during 2 nd fortnight of March, 2016	35% of Syllabus	35% of Syllabus	35% of Syllabus
Holding of classes and Test Examination of General subjects	To be completed during 1 st fortnight of April, 2016	To be completed during 1 st fortnight of April, 2016	To be completed during 1 st fortnight of April, 2016

Calculation for probable Net Teaching days:

Particulars	Days	Days
Gross Working Days [Excluding Sundays (52 days) and other listed holidays (42 days) but including Summer Recess (having 7 Sundays)]: 365 – 52 – 41 + 7		279
Less: i. University Examination Days (approx...)	65	
ii. College Examination Days (approx....)	24	
iii. Other working days on which classes cannot be held (1 day each for Fresher's Welcome, Annual Social Function, Sports, Election to the Students' Union and 2 days for Seminar/Conference)	6	95
Probable Net Teaching Days (* excluding holidays falling on Sundays and 5 holidays on Principals discretion reserved for local and other unlisted holidays)		184

Annexure III

Best Practice No. 1

1. Title of the Practice: Introduction of Language Lab.

2. Goal: The goal of this practice is

- To provide an opportunity of learning languages to the students.
- To provide an automated and easy to operate language teaching system.
- To implement a teacher-monitored system to enhance the speaking ability of students in different languages.
- To provide self-access for independent learning to students including access to resources outside of the class.

With a view to these aims, we have introduced the first language lab in the college with the help of Sanako Education India Pvt. Ltd, an organization that has ample experience to set up language labs worldwide over a number of decades.

3. The context: The College is situated in a place where most of the students are from Bengali medium background. Generally they have some difficulties in speaking foreign languages like English. But nowadays it is very important to be able to speak English in order to have a satisfactory job after the end of education; and therefore the college had a thought to provide a mechanism to them over a long time. Earlier, there were attempts to conduct the spoken English courses for the students; but a fully automated and well-instructed Language Lab can do a much better job in this regard. That is why this initiative is taken. The grant-in-aid by UGC helped us a lot to set the infrastructure up.

4. The Practice: The room number 23 of the college, situated at the first floor of the Geography building is used for the purpose of the language lab. Thirteen computers with internet connection are accommodated in that room; all are having the Sanako Software installed and having headphone facility, so that the students can here the proper pronunciation of the languages and can speak accordingly. The room is large enough with adequate light, air and free space in it.

Due to lack of full-time Foreign/English language teacher in our college, the lab is currently under the instruction of Dr. Jolly Chatterjee, Assistant Professor of Geography.

5. Evidence of success: We can site these scenarios as the evidence of success of the project:

- The students of the college are encouraged and attending the lab.
- They are having a steady progress in their English language speaking ability.
- The guardians are also happy with the outcome, so far.

6. Problems encountered and Resources Required: The major problem was the lack of Language Teacher. Till now the college does not have any full-time English teacher who can instruct the students in the lab. But the ability and willingness of other teachers resolved that issue.

The Grant-in-aid by the UGC is used as the source of fund to set up the infrastructure.

Best Practice No. 2

1. Title of the Practice: Introduction of Smart Classroom.

2. Goal: The goal of this practice is

- To provide a source of learning to students through visualization.
- To provide the basic steps of e-learning to the students.
- To encourage the students and teachers to go for audio-visual aid based teaching-learning.
- To cope up with the changing scenario of the modern education.

With a view to these aims, we have introduced the Smart Classroom (Basic) mechanism in the Small Seminar Room of the College.

3. The context: The College has a very large number of students. They are of heterogeneous levels of merit, understanding and participation in the class. In the normal lecture accompanied by Green Board, generic teaching aids etc. it is not fully possible to reach to all of them at the desired level. As the modern teaching science advocates for audio-visual smart classes that they are well-accepted to the students of all different levels, we planned to take the benefit of this modern technology and benefit our students thereby.

4. The Practice: The Small Seminar Room of college situated at the first floor is used for the purpose of the smart class. A Computer with internet connection, an overhead Projector, microphones and sound amplifiers, a screen and a podium are provided in that room for this purpose. The students can learn using the audio-visual aids like presentations, videos, audios, etc. The traditional teaching aids are also provided there, in case of any need.

5. Evidence of success: We can site these scenarios as the evidence of success of the project:

- The students are eager to attend all of their smart class sessions.
- Almost every day the room is busy, some activities are always going on there.
- The feedback from the students and guardians also say that our stakeholders are adequately happy with this new addition.

6. Problems encountered and Resources Required: We mainly faced two problems in this practice. First, at the initial stage all the users of the class were not properly aware about the use of the new tools, so there were some difficulties. But with the passage of time it is easing up. Second, at present we have only one room as smart classroom which is inadequate.