

DWIJENDRALAL COLLEGE

A. H. MITRA ROAD, KRISHNAGAR, NADIA, WEST BENGAL
PIN : 741101



SELF STUDY REPORT FOR
RE - ACCREDITATION (Cycle 2) , 2015

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
P. O. Box No. 1075, Nagarbhavi, Bangalore -560072, Karnataka, India

From,

Dated: 28.12.2015

The Principal

Dwijendralal College ,

Krishnagar , Dist : Nadia , West Bengal , Pin – 741101 .

College Track Id : WBCOGN11490

College E-mail : info@dwijendralalcollege.org

To,

The Director

National Assessment and Accreditation Council (NAAC) , Nagarbhavi ,
Bangalore -560 072, Karnataka , India .

Sir ,

**Subject : Uploading of SELF STUDY REPORT, 2015 for Re-assessment and
Re-accreditation (Cycle 2) in official website www.dwijendralalcollege.org**

We are glad to upload our SELF STUDY REPORT 2015 in our official website www.dwijendralalcollege.org for re-assessment and re-accreditation (Cycle 2) enumerating the activities and the development of our college during the Cycle 1 post-accreditation period between 2004-2015, based on the criteria laid down by NAAC.

Thanking you ,

Yours faithfully ,



Sk. Sahajahan Ali

Principal

Dwijendralal College

Krishnagar , Dist : Nadia , West Bengal , Pin – 741101 .

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Preface

A long drawn , rigorous and introspective process that commenced at the beginning of this year has finally created this Self - Study Report , 2015. True to the mission objectives of NAAC, which inter-alia encourage self-evaluation, accountability, autonomy and innovations in higher education, the entire college community was involved in this venture. In 2006 , Shri Sam Pitroda , Chairman of the National Knowledge Commission , in his letter to the Prime Minister of the country, mentioned that the higher education system must provide for accountability to society and create accountability within. It is in this perspective that we embarked on a participative process of preparing this self-study report with the distribution of Faculty Profile data sheet to each faculty member and Departmental Profile data sheet to the Departmental Heads. These data sheets have been a vital source of information about each member of the faculty and about each department . Feedback from students were also obtained . All the wings of the college, be it Administration , Academic , Library or Students' Union have contributed to the preparation of this Report. Each and every department, through the Departmental Heads, has had an opportunity to introspect, record its activities and achievements and future vision of the department . Faculty members were actively associated with collection and analysis of data, preparation of statistical tables and charts, devising and administering questionnaires, sharing documents , visual data and other vital information to finally prepare a comprehensive, fair, objective and self-critical Report.

My association with Dwijendralal College , first as a Faculty Member from 1987 to 2nd May , 2002 and then as a Principal from 3rd May, 2002 till date , has made me feel and realise the unique and extraordinary position enjoyed by this institution in the University of Kalyani .

Today, at the historical juncture in the march of education and knowledge where technology has provided a cutting edge and fast paced, easy access to information and knowledge , we need to constantly update ourselves to maintain the fairly high standards of this institution and disseminate education and knowledge to the future generation .

I would like to use this opportunity to thank everyone involved in the preparation of this report. My colleagues on the steering committee worked admirably with a sense of institutional loyalty, intellectual rigour and clarity of thought. Their enthusiasm and passion for not only presenting the good work but also actually working hard to achieve excellence is noteworthy. Without this team, this self-study report would definitely not have taken the shape that it has. The college community would like to thank them for their tireless efforts.



Signature
Principal
Dwijendralal College
Krishnagar, Nadia

Sk. Sahajahan Ali
Principal
Dwijendralal College
Krishnagar , Nadia ,
West Bengal



A. Executive Summary : SWOC Analysis of the Institution

Dwijendralal College
(University of Kalyani)

Sa Vidya Ya Vimuktaye

That alone is knowledge which leads to emancipation

~ College Motto

Dwijendralal College was established in the year 1968, as Krishnagar College of Commerce. It was established as the people around this city wanted a college for commerce education. At the initial stage, it started its operations in the premises of Debnath High School. Later in the year 1970 it acquired its own place at its present location. As a single discipline college it offered only Commerce education over a long time till it is felt by the administration of the college that there is a real scope of diversification in its educational operations, and so in the year 2003 it started to teach the Arts education too.

This college is recognized under section 2(f) and included under section 12 (B) of UGC Act 1956, vide letter number UGC/3511-52L-8 dated 31/03/1993. In the initial stage the college was affiliated to the University of Calcutta. Later, in the year 1999 it got affiliation to the University of Kalyani. In the year 1993 the college was renamed as Dwijendralal College in order to pay its homage to the great poet and freedom-fighter Dwijendralal Roy, and also to reveal the fact that it will act as a multi-discipline college from now on.

From the very beginning to date, the college has passed a long way in its expansion and diversification. A brief account of its diversification by introducing new courses is given below:

Name of the Course	Year
1. B. Com Honours and General	1986
2. B. A. General	2003-04
3. Honours in Bengali and History, B.A.	2005-06
4. Honours in Philosophy and Political Science, B.A.	2006-07
5. Honours and General in Geography, B.A.	2007-08
6. Career Oriented Certificate Course in :	
i. Rural Development	2007-08
ii. Tax Management	2007-08
iii. Marketing and Sales Management	2007-08
7. Honours in English and Sanskrit, B.A.	2008-09
8. Free coaching for SC, ST and Minority students (West Bengal Minority Finance Corporation)	2010-2011
9. General in Sanskrit and Education, B.A.	2012
10. General in Physical Education	2013-14

The college also has study centres for other courses like Directorate of Open and Distance Learning, the University of Kalyani and the Indira Gandhi National Open University. Those facilities are added to facilitate the students of this locality who cannot go for the master's degree in regular courses due to various reasons; and both of the study centres run successfully with a huge number of students.

As the campus area of this college is very limited and almost all the possibilities of the expansions of the physical infrastructure are exhausted but there is still ample opportunity to grow and diversify its scope of operation, now the college is thinking for a second campus. With the help of the local municipality , the Governing Body of the college is searching for a sizeable amount of land in the nearby locality so that campus area does not cause a constraint in the path of the college's further expansion and diversification.

SWOC Analysis

Strengths

- ✳ Good and healthy teacher-student relation
- ✳ Sound and strong administration
- ✳ Overall co-operation from the staff members despite of their heavy workload
- ✳ Well-stacked and computerized library

Weaknesses

- ✳ The English department does not have any permanent teacher yet
- ✳ Departments like Geography, History, and Political Science etc. are not having adequate number of full time teachers
- ✳ Shortage of full-time staff in the office
- ✳ The Geography practical lab does not have any laboratory attendant

Opportunities

- ❖ The location of the college is a district town
- ❖ The students of the college are well mannered and willing to study better
- ❖ The faculty members, the staff members and the librarian are always to help the students in all respects
- ❖ The college has a very experienced Principal whose leadership is gradually advancing the college.

Challenges

- ✳ The scope of expansion is almost saturated within the college campus
- ✳ The college lacks full time faculty members and staff members
- ✳ The socio-economic background of the majority of the students is a major challenge before the institution. Many of them are first generation learners

B. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	DWIJENDRALAL COLLEGE	
Address :	A.H. MITRA ROAD , KRISHNAGAR , DISTRICT : NADIA	
City : KRISHNAGAR	Pin : 741101	State : WEST BENGAL
Website :	www.dwijendralalcollege.org	

2. For Communication :

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Sk. Sahajahan Ali	O : (03472) 225240 R : -	9434245262	(03472) 225240	info@ dwijendralalcollege. org
Steering Committee Co-ordinator	Sandip Sinha	O : (03472) 225240 R : -	9831673570	(03472) 225240	sandip2k1in@gmail. com

3. Status of the Institution:

Affiliated College

☒

Constituent College

☐

Any other (specify)

☐

4. Type of Institution :

a. By Gender

i. For Men

☐

ii. For Women

☐

iii. Co - educational

☒

b. By Shift

i. Regular

✓

ii. Day

iii. Evening

5. It is a recognized minority institution?

Yes

No

✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

--

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other

✓

7. a. Date of establishment of the college : **04.08.1968** (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

University of Kalyani , West Bengal
--

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	16.03.1993	
ii. 12 (B)	16.03.1993	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

Please Refer to Appendix, Annexure No. II

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) : **NOT APPLICABLE**

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☒ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition:N.A..... (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition:N.A..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts :

Location *	Urban
Campus area in sq. mts.	4046.86
Built up area in sq. mts.	2836.5

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium / ☒ seminar complex with infrastructural facilities

• Sports facilities

*play ground

*swimming pool

*gymnasium

• Hostel

*Boys' hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

*☒ Girls' hostel

i. Number of hostels : 01

ii. Number of inmates : Nil

iii. Facilities (mention available facilities) : Rooms and toilets

*Working women's hostel

i. Number of inmates

ii. Facilities (mention available facilities)

• Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)

• Cafeteria —

- Health centre –
 - * ✓ First aid , Inpatient , Outpatient , Emergency care facility,
Ambulance.....
 - * Health centre staff –

Qualified doctor	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>
Qualified Nurse	Full time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>
- Facilities like ✓ banking , post office , book shops
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal
- ✓ Generator or other facility for management/regulation of electricity and voltage
- ✓ Solid waste management facility
- Waste water management
- Water harvesting

12. Details of programmes offered by the college (Give data for current academic year)

Academic Year 2015-16

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted (in 1 st Year)
HONOURS COURSES							
1	Under Graduate	B.A.(Bengali)	3 Years	10 + 2	Bengali	114	105
2		B.A.(English)	3 Years	10 + 2	English	53	50
3		B.A. (Geography)	3 Years	10 + 2	English & Bengali	53	49
4		B.A.(History)	3 Years	10 + 2	English & Bengali	105	82
5		B.A. (Philosophy)	3 Years	10 + 2	English & Bengali	46	35
6		B.A. (Political Science)	3 Years	10 + 2	English & Bengali	38	28
7		B.A.(Sanskrit)	3 Years	10 + 2	English & Bengali	53	50
8		B.COM.	3 Years	10 + 2	English & Bengali	131	96
GENERAL COURSES							
9	Under Graduate	B.A.	3 Years	10 + 2	English & Bengali	2523	1645
10		B.A. (Education)	3 Years	10 + 2	English & Bengali	65	60
11		B.A. (Geography)	3 Years	10 + 2	English & Bengali	39	0
12		B.A. (Physical Education)	3 Years	10 + 2	English & Bengali	38	38
13		B.A. (Sanskrit)	3 Years	10 + 2	English & Bengali	65	58
14		B.Com.	3 Years	10 + 2	English & Bengali	262	47
15	Post- Graduate	NIL	NIL	NIL	NIL	NIL	NIL

16	Integrated Programmes P G	NIL	NIL	NIL	NIL	NIL	NIL
17	M.Phil.	NIL	NIL	NIL	NIL	NIL	NIL
18	Ph. D.	NIL	NIL	NIL	NIL	NIL	NIL
19	Certificate courses	UGC recognised career - oriented courses : 3 courses in (i) Tax Management , (ii) Marketing and Sales Management , and (iii) Rural Development with no students at present .					
20	UG Diploma	NIL	NIL	NIL	NIL	NIL	NIL
21	PG Diploma	NIL	NIL	NIL	NIL	NIL	NIL
22	Any Other (specify and provide details)	(1) Distance Learning Programmes conducted by DODL,University of Kalyani : 4 programmes [M.A. in Bengali , English , History and Education] (2) Distance Learning Programmes conducted by IGNOU Special Study Centre : 21 programmes [http://www.ignou2828ddlkrishnagar.in/course-offered.html]					

13. Does the college offer self-financed Programmes?

Yes ☐

No ☒

If yes, how many?

N.A.

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	3 [@]
-----	-------------------------------------	----	--------------------------	--------	----------------

Note : [@] Regular Undergraduate Programmes

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)		
	UG	PG	Research
Science	N.A.	N.A.	N.A.
Arts	Education , Geography , History, Philosophy , Physical Education, Political Science and Sanskrit .	N.A.	N.A.
Commerce	Commerce	N.A.	N.A.
Any Other :			
(1) Distance Learning Programmes of University of Kalyani	N.A.	Bengali , English , History and Education	N.A.
(2) Distance Learning Programmes of IGNOU	Arts, Commerce, Computer Applications, Library and Information Science ,Toursim Studies .	English	N.A.

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...) : **Regular Programmes**

a. annual system	14
b. semester system	Nil
c. trimester system	Nil

17. Number of Programmes with :

a. Choice Based Credit System

Nil

b. Inter/Multidisciplinary Approach

02

c. Any other (specify and provide details)

Nil

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☒

19. Does the college offer UG or PG programme in Physical Education?

Yes ☒ No ☐

If yes,

a. Year of Introduction of the programme(s) 2013-14 (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable) **N.A.**

Notification No.:

Date: (dd/mm/yyyy)

Validiy:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☒

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor #		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	01 (Principal)		20 @				14		00	
Recruited	01	00	03 @	00	08	05	03	02	00	00
Yet to recruit	00		00		04		9		00	
Sanctioned by the Management \$/ society or other authorized bodies	22						08		00	
Recruited	22						07	01	00	
Yet to recruit	00						00		00	

*M-Male *F-Female

Associate Professor Posts are not sanctioned but filled up through Career advancement Scheme (CAS) as stipulated by UGC regulations from time to time .

@ Including one Librarian .

\$ Teaching faculty (Guest Lecturer) ; Non-teaching Staff (Contractual and Casual).

21. Qualifications of the teaching staff :

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D.	Nil	Nil	01	Nil	Nil	02	03
M.Phil.	01 @	Nil	Nil	Nil	02	01	04
PG	Nil	Nil	02 #	Nil	06	02	10
Temporary teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil.	Nil	Nil	Nil	Nil	01	Nil	01
PG	Nil	Nil	Nil	Nil	13	08	21
Part-time teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	Nil	Nil	Nil

@ Principal ; # One Librarian .

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

22

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	510	223	480	313	461	371	641	463
ST	19	7	20	8	19	11	25	13
OBC	165	72	159	100	168	107	272	171
General	1149	559	1084	752	1107	806	1460	985
Others	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A
Total	1,843	861	1,743	1,173	1,755	1,295	2,398	1,632
Grand Total	2,704		2,916		3,050		4,030	

24. Details on students enrollment in the college during the current academic year (i.e. 2015 -16) [1st Year Classes] :

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2343	N.A.	N.A.	N.A.	2343
Students from other states of India	Nil	N.A.	N.A.	N.A.	Nil
NRI students	Nil	N.A.	N.A.	N.A.	Nil
Foreign students	Nil	N.A.	N.A.	N.A.	Nil
Total	2343	N.A.	N.A.	N.A.	2343

25. Dropout rate in UG and PG (average of the last two batches)

UG	15 to 20 % [#]	PG	N.A.
----	-------------------------	----	------

[#] A student gets 5 (five) chances to complete the undergraduate course . Calculation of the percentage of dropout requires data about the progress of each student , which is not available .

26. Unit Cost of Education (for the academic year 2014-15)

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component	₹ 4,066
(b) excluding the salary component	₹ 327

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☒ No ☐

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes ☒ No ☐

- b) Name of the University which has granted such registration.

Indira Gandhi National Open University (IGNOU)

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes ☒ N ☐

28. Provide Teacher-student ratio for each of the programme/course offered :

Regular Courses for the Academic Year 2014-15

Sl. No.	Name of the Programme/ Course	No. of Teachers (A)	No. of students [Parts I , II and III] (B)	Teacher-student ratio [(A) / (B)]
1	B.A. (Honours) in Bengali	5	239	1 : 48
2	B.A. (Honours) in Geography	5	127	1 : 26
3	B.A. (Honours) in English	3	94	1 : 32
4	B.A. (Honours) in Sanskrit	5	88	1 : 18
5	B.A. (Honours) in History	4	171	1 : 43
6	B.A. (Honours) in Philosophy	4	52	1 : 13
7	B.A. (Honours) in Political Science	3	45	1 : 15
8	B.A. (General)	16	2860	1 : 179
9	B.A. (General) in Geography	5	63	1 : 13
10	B.A. (General) in Sanskrit	5	98	1 : 20
11	B.A. (General) in Education	1	I : 44 II : 18 III : 24	I – 1 : 44 II – 1 : 18 III – 1 : 24
12	B.A. (General) in Physical Education	1	I : 39 II : 11	I – 1 : 39 II – 1 : 11
13	B.COM. (Honours)	8	226	1 : 29
14	B.COM. (General)	8	128	1 : 16

29. Is the college applying for

Accreditation : Cycle 1 ☐ Cycle 2 ☒ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☒

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1 : 16.09.2004 (dd/mm/yyyy) Accreditation Outcome/Result : C ; 59 %

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure. (Please refer to Annexure III in Appendix)*

31. Number of working days during the last academic year (i.e. 2014-15)

240

32. Number of teaching days during the last academic year (i.e. 2014-15)

(Teaching days means days on which lectures were engaged excluding the examination days)

176

33. Date of establishment of Internal Quality Assurance Cell (IQAC) : **11/05/2013**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

(i) AQAR 2010-11 submitted on 22.12.2015 (dd/mm/yyyy)

(ii) AQAR 2011-12 submitted on 22.12.2015 (dd/mm/yyyy)

(iii) AQAR 2012-13 submitted on 22.12.2015 (dd/mm/yyyy)

(iv) AQAR 2013-14 submitted on 22.12.2015 (dd/mm/yyyy)

(iv) AQAR 2014-15 submitted on 27.12.2015 (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include.

(Do not include explanatory/descriptive information) : None

C. Criteria - wise Inputs

CRITERION I : CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Our Vision:

- ★ Providing quality education in the light of changing scenario in the area of higher education

Our Mission:

- ❖ To maintain accessibility ,equitability and quality in higher education
- ❖ To maintain suitable environment for promotion of quality and relevance in teaching-learning process in the institution
- ❖ To maintain sustainable development in higher education
- ❖ To encourage the students belonging to the backward and underprivileged communities to pursue higher studies
- ❖ To create linkages with various organisations for providing opportunities of employment for students
- ❖ To set higher benchmarks in consonance with the changes taking place in higher education

The motto of our college, as embossed in its logo is “**Sa Vidya Ya Vimuktaye (Knowledge is that which emancipates)**” .

The Vision and Mission statement is available in the college website

www.dwijendralalcollege.org for anyone to get access to. The Principal of our college lucidly explains these to the students during the counselling session at the time of admission.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum is developed by the University of Kalyani, with an annual examination system. In order to implement this curriculum, we follow a four - step process:

Step 1: Preparation of the Academic Calendar: At the very beginning of the session, we chalk out the possible number of working days of the coming session. We sub-divide it into three phases; determine the tentative number of teaching days of each phase, and then the tentative number of classes per subject/paper per teacher.

Step 2: Sub-division of the Syllabi: We sub-divide the total syllabus of every subject/paper in accordance with the academic calendar.

Step 3: Preparation of the class routine: The class routine is prepared in such a way that it maximizes the use of the teaching hours, complete the syllabus of every phase in due time, and keeps a few days for revision before the end-phase class test.

Step 4: Implementation and feedback: A sub-division of a syllabus is taught within the entire phase. Then the teachers collect feedback from the students by taking end-phase tests. The HODs collect feedbacks from the teacher about the quality and quantity of teaching of that phase by calling departmental meetings. Finally, a parent-teacher meeting is called to pass those feedbacks to the parents, and to know their view about it.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

A. Support received by the teachers from the affiliating university:

- The academic Calendar of the university, containing various important dates like the dates of examinations is sent to the college. It helps the teachers to form their teaching plan and implement it effectively.
- Workshop on preparation and implementation of syllabus, etc. are held.

B. Support received by the teachers from the College:

- The Library Advisory Committee consults with teachers for books to be purchased of their need for better teaching.
- The College authority ensures a healthy teaching-learning environment that benefits the teachers to perform better.
- The IQAC coordinates the teaching learning process of various departments.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- ◆ The College follows the syllabi of the affiliating university, which is University of Kalyani. Hence we don't have any effective role in preparation, revision and advancement of the syllabi. But some of our teachers of different departments are the members of the Boards of Study, and this way the college plays an important role in the formation of syllabi.
- ◆ The College prepares the academic calendar and the teaching plan and supplies it to the students at the very beginning of the year. Also the class routine is made according to the academic calendar and the teaching plan, which divides the syllabi properly in various phases of the academic calendar.
- ◆ The College conducts study tours for the departments where it is needed. The department of Geography can be mentioned in this respect, as field study is included in its syllabus.
- ◆ The College arranges the practical classes of the departments where it is needed to be performed. The departments like Commerce, Geography and Physical Education can be mentioned in this respect.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The college interacts with the university on a regular basis, and effectively.

- ◆ Some teachers of the College are the members of the Board of Study of different departments. The College exchanges their thoughts with the university by them.
- ◆ The College takes initiative in order to develop and update the syllabi of the university. Very recently, it organized an workshop in collaboration with the Department of Commerce, University of Kalyani, for proper implementation of the newly framed syllabus.
- ◆ With a view to proper Computer education of the students, the College undertook a MOU with WEBEL to teach computer to its students.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- ◆ Two teachers of Department of Commerce and Department of Philosophy are the members of the Board of Study of the University of Kalyani.
- ◆ A fair number of the teachers of the College act as the Head Examiners of the University examinations.
- ◆ A number of teachers work as the paper setters and moderators of the university examinations.
- ◆ All the teachers of this college work as the examiners of the university examinations.
- ◆ The college is the distribution center of answer scripts of the university examinations.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No, the college does not develop the curriculum of any of the courses offered by it. The College follows the syllabi and curriculum as prepared by the affiliating university.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

As it is stated already that the college does not develop any of the curriculum, there is a very minimum to do with the feedback on curriculum. The college rather emphasize on the feedback on the implementation of the syllabi. It includes:

- Feedback from the students
- Feedback from the parents in the form of parent-teacher meetings.
- Analysis of results scored by the students in the university examinations.
- For any students

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

The institution does not offer any certificate/diploma or skill development course of itself, but in order to provide computer skill to the students, the college has started a computer training course in association with WEBEL, a West Bengal Government agency.

Moreover, in order to offer a job opening to the students, the college established a study center of IGNOU where various job related courses are taught.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

The college teaches the curriculum as set by the affiliating university, The University of Kalyani; and the university does not provide any programmes that facilitate twinning/dual degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- *Range of Core / Elective options offered by the University and those opted by the college:*

The range of Core / Elective options offered by the college is as per the guidelines framed by the University of Kalyani for the undergraduate curriculum.

- *Choice Based Credit System and range of subject options:*

The guidelines of the affiliating university do not allow the college to implement Choice Based Credit System

- *Courses offered in modular form*

The guidelines of the affiliating university do not permit the college to offer such course

- *Credit transfer and accumulation facility*

The college has no scope to provide for such facility as per the guidelines of the affiliating university

- *Lateral and vertical mobility within and across programmes and courses*

Lateral and vertical mobility within and across the courses are not permissible as per the rules of the affiliating university.

- *Enrichment courses*

Environmental Science is included in the course which develops environment consciousness among the students.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

No. The college does not offer any self-financed programme.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

No, it does not provide additional skill oriented programmes, relevant to regional and global employment markets.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes', how does the institution take advantage of such provision for the benefit of students?

The college teaches the curriculum as set by the affiliating university, the University of Kalyani; and the university does not provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college does not frame its own curriculum but it follows the curriculum of the affiliating university that is the University of Kalyani. But proper attention is taken from all the concerns that the implementation of the curriculum fulfills the organizational goals and objectives. The college guides the students to choose the subject and combination that suits him or her most, within the eligibility constraints. It also inspires the students to study better so that they can achieve excellence. The academic calendar is prepared in such a manner that it confirms the maximum preparation for the students as possible. The college authority, that is the Principal and the head of the departments keep a close eye on the completion of syllabus, the results of the class tests and attendance of the students, and that is discussed with the guardians in the parent-teacher meets. Moreover, the IQAC also takes necessary measures as and when it is needed.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

- The teachers of the college provide the literary and communicative skills to the students so that they can build them up for the job market.
- The college has tried various job market oriented courses like Tax management, Tourism management etc. for the students.
- The college has signed a MOU with WEBEL Computer Training Centre for the computer coaching of the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Environmental Science has been made an integral part of the UG syllabi for all subjects and the students have to submit a project report on it. Syllabus for Political Science at the UG level contains theoretical and practical aspects of Human Rights. Practical classes on computer applications ,as part of the curriculum are held for Commerce students.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

★ Moral and ethical values

Moral and ethical values are inculcated through participation in NSS programmes.

★ Employable and life skills

Computer training course by WEBEL Computer Training Centre in the offing

★ Better career options : None

★ Community orientation

Participation in blood donation camp, participation in special camp and survey in the neighbourhood as part NSS programmes

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedbacks are obtained from the students of the final year. Departmental teachers interact with the students to get their perspective on the curriculum. Parents extend their personal opinions and suggestions regarding the enrichment of the curriculum in parent - teachers meetings. All these suggestions and views are integrated and analysed by each department and referred to the respective policy making bodies for consideration.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The IQAC, the Principal, the Governing Body and the different departments work altogether to monitor and evaluate all the corners of the activities of the college, not only the enrichment programmes.

1.4 Feedback System**1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

- The teachers of the college who also are the members of the Board of Studies of the University always put their best efforts to update the syllabi and curriculum.
- A number of teachers of the college set papers, moderate papers of the University examinations, and the entire teachers act as the examiners of the university examinations.
- On 08.05.2015, the college had organized a workshop on “**Implementation Issues in Revised B.Com. Syllabus of University of Kalyani**”, in collaboration with the Undergraduate Board of Studies in Commerce ,University of Kalyani, to implement the new syllabus of Commerce.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If ‘yes’, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The college collects feedback from the students and from the guardians, but there is no mechanism to communicate those feedbacks directly to the university. But if any of the feedback needs action from the university, the faculty members and administration brings it to the notice of the university in the proper forum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?

Three new courses have been introduced in the last four years. These are:

- General course in Sanskrit, in the year 2012-13;
- General course in Education, in the year 2012-13; and
- General course in Physical Education, in the year 2013-14.

The common and overall reasons behind the introduction of these courses are firstly to meet up

the demands of the students and secondly to diversify the subjects offered and combinations offered. There are some more specific objective behind opening the Physical Education course, that is to inspire the students in sports and games and to build up sportsman spirit within them.

Any other relevant information regarding curricular aspects which the college would like to include : None

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity

The College Website www.dwijendralalcollege.org and college notice board serve as the important media of publicity of information regarding the details of admission procedure.

Transparency

From the current academic Year 2015-16, the college has started following an online merit-based admission system for admissions to all UG courses (Honours and General) based on the guidelines framed by the Higher Education Department, Government of West Bengal and the affiliating University (University of Kalyani). An Online Admission Committee headed by the Principal ensures that full transparency is maintained during admission. Application forms are available on-line and can be submitted on-line only. The admission software generates the merit lists (based on Index Mark for all categories of students) which are then uploaded on the college website. Admission is finally made strictly on the basis of merit through open counseling , the counseling dates being notified on the college website and also to the individual applicants through short messaging service (sms) to their mobile phones.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Admission to the regular undergraduate courses is done only on merit based on the marks obtained in the last qualifying examination, i.e. (10+2) , following the minimum eligibility norms for admission as framed by the affiliating university , and the reservation rules for SC, ST, OBC and physically disabled students as framed by the government.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The relevant information for the session 2015-16 are as follows :

Table 2.1 : Maximum and Minimum Marks at Entry Level

Programme	Maximum Marks		Minimum Marks	
	Total	Percentage	Total	Percentage
B.A. (Honours) :				
Bengali	503	83.33 %	418	69.67 %
Geography	517	86.17 %	401	66.83 %
English	522	87.00 %	464	77.33 %
History	488	81.33 %	354	59.00 %
Sanskrit	488	81.33 %	411	68.50 %
Philosophy	480	80.00 %	387	64.50 %
Political Science	501	83.50 %	369	61.5 %
B.A. (General) :				
General	429	71.5 %	150	30 %
Geography	365	60.83 %	329	54.83 %
Sanskrit	397	66.17 %	150	30 %
Education	415	69.17 %	150	30 %
Physical Education	419	69.83 %	150	30 %
B.Com. (Honours)	530	88.33 %	250	41.67 %
B.Com. (General)	302	50.33 %	152	30.4 %

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes , there is a mechanism in the institution to review the admission process and student profiles annually.

The Admission Committee in consultation with the Teachers’ Council reviews the admission process and the student profile annually and devise plans for the forthcoming year. However, the implementation of online admission system has made the whole process quite hassle - free and time - saving .

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

❖ **SC/ST** : The College strictly follows the governmental policy of reserving 22% and 6% of the seats for candidates of SC and ST community respectively during admission .The following table offers a comparative analysis of the profiles of SC and ST students in the last four academic years:

Table 2.2 : Number and Percentage of SC & ST Students

Academic Year	Total number of students	SC students		ST students	
		Total	Percentage	Total	Percentage
2011-12	2704	733	27.11 %	26	0.96 %
2012-13	2916	793	27.19 %	28	0.96 %
2013-14	3050	832	27.28 %	30	0.98 %
2014-15	4030	1104	27.39 %	38	0.94 %

The above data is presented graphically below :

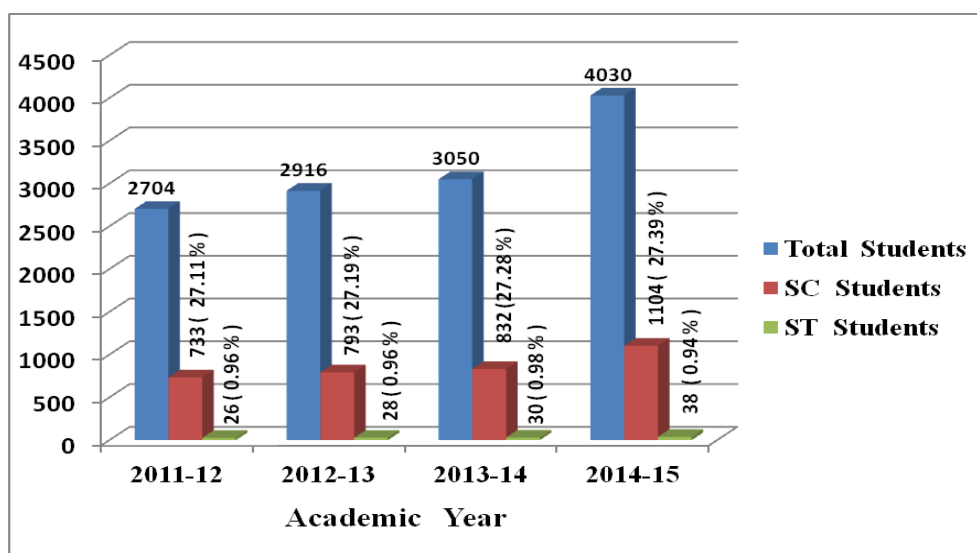


Chart 1.1

It is seen from the above table and chart that the number and percentage of SC students has increased over the years . Though the number of ST students have increased the percentage has varied only very marginally. The very low percentage of ST students is mainly due to the fact that the surrounding areas are sparsely populated by ST communities .

❖ **OBC :** From the academic session 2014-15 , 10% and 7% of the seats have to be kept reserved for OBC-A and OBC-B category respectively within five years without reducing the seats of General category , as per the policy of the Government of West Bengal . The college has implemented this policy .

❖ **Women :** The profile of female students over the last four years is enumerated below :

Table 2.3 : Number and Percentage of Female Students

Academic Year	Total number of students	Female students	
		Total	Percentage
2011-12	2704	874	32.32 %
2012-13	2916	1173	40.23 %
2013-14	3050	1295	42.46 %
2014-15	4030	1632	40.50 %

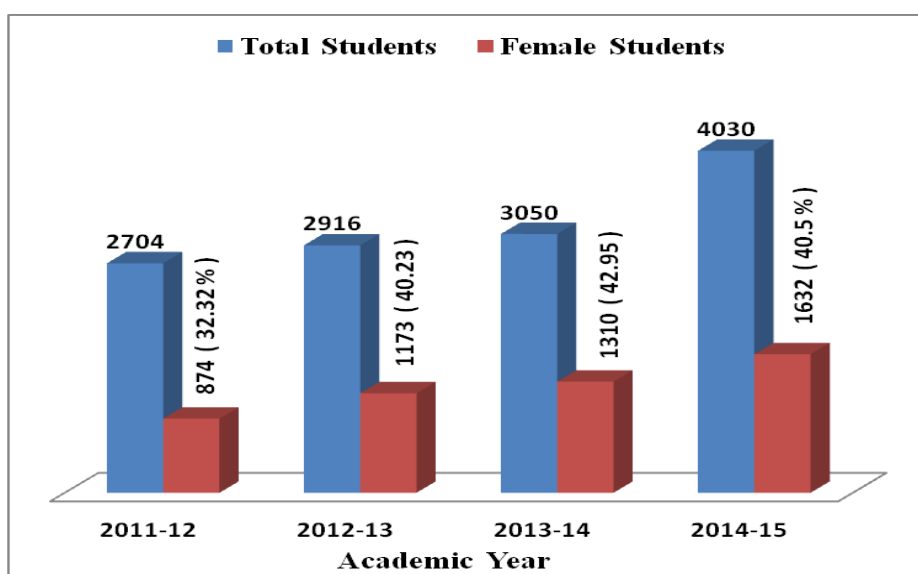


Chart 2.2

The female students can avail the facilities of recently introduced Kanyashri Scholarship instituted by the Government of West Bengal from the academic session 2013-14.

❖ **Differently-abled :** As per governmental policy , 3% seats are reserved for the differently-abled students.

❖ **Economically weaker sections :** The economically weaker students can avail the following studentships/scholarships :

★ Half - Free Studentship .

- ★ Merit-cum-Means Scholarship by Government of West Bengal.
- ★ Scholarship to the wards of the Beedi workers from the Ministry of Social Welfare, Government of India.
- ★ Sitaram Jindal Scholarship, a private scholarship offered by the O.P. Jindal Trust.
- ❖ **Minority community :** A significant number of minority students, mostly from the Islamic community are enrolled in the college. The students from the Islamic community are primarily ensured reservation under OBC- A and can also avail Post-Matric Scholarship offered by West Bengal Minorities Development and Finance Corporation (WBMDFC).
- ❖ **Any Other : N.A.**

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Table 2.4 : Demand Ratio

Programmes	Number of applications (1 st Year Class)				Number of students admitted (1 st Year Class)				Demand Ratio (Applications per student admitted)			
	2012-13	2013-14	2014-15	2015-16	2012-13	2013-14	2014-15	2015-16	2012-13	2013-14	2014-15	2015-16
UG Level												
B.A. Honours:												
Bengali	1253	1291	1328	1723	84	89	103	105	15 : 1	15 : 1	13 : 1	16 : 1
English	556	549	502	808	44	45	42	50	13 : 1	12 : 1	12 : 1	16 : 1
Geography	917	890	863	658	39	39	51	49	24 : 1	23 : 1	17 : 1	13 : 1
History	732	612	491	476	63	68	67	82	12 : 1	9 : 1	7 : 1	6 : 1
Philosophy	366	315	263	375	28	26	21	35	13 : 1	12 : 1	13 : 1	11 : 1
Political Science	129	122	110	349	16	21	19	28	8 : 1	6 : 1	6 : 1	12 : 1
Sanskrit	915	657	399	709	42	32	38	50	22 : 1	21 : 1	11 : 1	14 : 1
B.A. General	2716	3329	3943	4152	925	1151	1482	1801	3 : 1	3 : 1	3 : 1	2 : 1
B.COM :												
Honours	135	128	133	150	88	79	84	131	2 : 1	2 : 1	2 : 1	2 : 1
General	100	84	114	107	47	41	75	47	2 : 1	2 : 1	2 : 1	2 : 1

Considering the increase in the intake capacities for all the courses over the and the introduction of online admission from the current academic session 2015-16 , it may be inferred from the above table that :

- ★ The increase in the demand ratios (with increase in both the number of applicants and the number of actual enrolment) for English (Hons.) and Political Science (Hons.) may be attributed to the growing popularity of these subjects among the prospective students and their preferences for being admitted to our college .
- ★ The substantial decrease in the demand ratios for Geography (Hons.) and History (Hons.) over the years , with substantial decrease in the number of applicants but increase (or very marginal decrease) in actual enrolment may not be perceived negatively .
- ★ The demand ratio for Bengali (Hons.) and Sanskrit (Hons.) , after having declined over the previous three years , have increased in the current session with increase in both the number of applicants and actual enrolment showing a positive sign .
- ★ The demand ratios for the other subjects have varied marginally over the years.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college strictly follows the Government rules and regulations providing reservation of 3% seats for the differently-abled students regarding admission of the differently-abled students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The Principal addresses the prospective students at the time of counseling for the various subjects , enlightening them on the different aspects of the teaching - learning process followed in our college . On the first day of the commencement of a programme , teachers interact with the students to assess their basic knowledge and shortcomings .

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Holding of tutorial classes and personalised interaction with the teachers help the enrolled students , especially the slow learners, to bridge their knowledge gap and cope with the programme of their choice .

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college authority ensures that no discrimination is made among the staff and students based on their caste, race, religion, gender or economic status.

Gender: After the introduction of the Kanyashri Plan (a scholarship plan for girl students belonging to economically backward families) by the Government of West Bengal , active measures were taken by the college authority to help the prospective applicants in every way .

Inclusion: During admission, the College strictly follows the governmental policy of seats for candidates belonging SC, ST , OBC-A and OBC- B communities.

Environment: The NSS Unit and the Students' Union actively take part in cleaning the class-rooms and the campus area in plantation of trees at regular intervals . As per the curriculum of the University of Kalyani , all the students of 1st Year Classes compulsorily undertake project work on Environmental Science .

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified by the teachers on the basis of interaction within and outside classes and performances in examinations. They are guided and motivated to study advanced reference texts available in the college library.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The results of the university examinations are preserved in the College office and supplied to the respective departments. The results of the internal examinations are maintained by the respective departments. The following facilities are available for the under-privileged students :

- ◆ Remedial classes are held for slow - learners
- ◆ Stipends and scholarships sponsored by the State Government and UGC are awarded to the students of SC/ST and OBC categories.
- ◆ Students from the Minority community avail stipends sponsored by Minority Affairs Department of the Govt. of West Bengal.
- ◆ Kanyashree Scholarships instituted by the State Government to the deserving girl students have been introduced from the academic year 2013-14 .
- ◆ The college offers Half-free studentship to economically-weaker meritorious students attending classes regularly , and financial support from Students' Aid Fund to economically-weaker students.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Teaching and Learning :

The curriculum is developed by the University of Kalyani, with an annual examination system. In order to implement this curriculum, we follow a four step process:

Step 1: Preparation of the Academic Calendar: At the very beginning of the session, we chalk out the possible number of working days of the coming session. We sub-divide it into three phases; determine the tentative number of teaching days of each phase, and then the tentative number of classes per subject/paper per teacher.

Step 2: Sub-division of the Syllabi: We sub-divide the total syllabus of every subject/paper in accordance with the academic calendar.

Step 3: Preparation of the class routine: The class routine is prepared in such a way that it maximizes the use of the teaching hours, complete the syllabus of every phase in due time, and keep a few days for revision before the end-phase class test.

Step 4: Implementation and feedback: A sub-division of a syllabus is taught within the entire phase. Then the teachers collect feedback from the students by taking end-phase tests. The HODs collect feedbacks from the teacher about the quality and quantity of teaching of that phase by calling departmental meetings. Finally, a parent-teacher meeting is called to pass those feedbacks to the parents, and to know their view about it.

Evaluation Scheme :

Apart from the University examinations , the College maintains an internal evaluation scheme as cited below :

- (a) Class tests at the end of each of the three phases of the academic calendar for Honours subjects .
- (b) College Test Examinations conducted for General subjects during January , February and March every year for 3rd Year , 2nd Year and 1st Year classes respectively .

2.3.2 How does IQAC contribute to improve the teaching - learning process?

The IQAC contributes to the improvement of the teaching - learning process by :

- * Providing regular guidelines about teaching and learning including practical classes.
- * Guiding and observing the activities of the various departments
- * Holding regular meeting with different stakeholders.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

In order to make the learning process more student-centric , the following measures are undertaken by the teachers : -

Interactive Learning: Students are encouraged to participate in subject quizzes, debates and seminars. Teaching aids like OHP/ LCD projector ,etc. are used .

Collaborative Learning : Students are encouraged to work in groups. Preparation of Environmental Science projects by all students of 1st Year classes as per the curriculum, organization of educational tours by Geography department and holding of the practical classes of Geography and Commerce departments facilitate collaborative learning .

Independent Learning : Advanced learners are encouraged to learn independently by motivating them to consult advanced references and text books available in the College library.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Critical thinking , creativity and scientific temper are nurtured among the students through the following measures adopted by the institution :

- ♣ Motivating students to ask questions in the classroom
- ♣ Providing an indepth explanation of the various ways in which a particular question or problem can be framed
- ♣ Discouraging rote learning and encouraging students to write answers of questions in their own words
- ♣ Organising subject quizzes where questions will be framed and asked by a small group of students
- ♣ Organising awareness programs and seminars on topics like Cancer , AIDS etc. so as to develop scientific temper among students

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The teachers are continuously upgrading themselves with modern day technology though the 'chalk and talk method' is always effective . Overhead and LCD Projectors are used by teachers .The college authority is seriously making efforts to establish smart class room and language lab .

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Department of Geography holds field work and survey to extend the students' exposure to the landscape and socio - economic spectrum of the area . Students of that department also are regularly participating in Science Fairs organized by Pashchim Banga Bigyan Mancha. The students of Political Science Department participate in District Level Inter - college Youth Parliament , Quiz and Extem-pore Competition. Apart from this subjects quizzes and seminars are held by some departments .

The teachers of the College participate in UGC sponsored Refresher Courses, Orientation Programmes and Workshops to keep themselves updated on the recent developments in their respective disciplines.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The following measures are adopted to provide academic , personal and psycho-social support and guidance to the students :

- * Academic counselling is conducted at the time of admission to a programme of study
- * After admission to a programme of study , academic support and guidance is provided to the students in regular and tutorial classes ; students are encouraged to approach the teachers without any hesitation , outside classes and during college hours, with any academic problems ;
- * Personal and psycho-social support and guidance is provided through inter-personal interaction with the Principal and faculty members .
- * Final year students are appraised about higher studies and career options by the respective departmental faculty

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching approaches / methods adopted by the faculty during the last four years include :

- ◆ Motivating students to ask questions in the classroom
- ◆ Providing an indepth explanation of the various ways in which a particular question or problem can be framed
- ◆ Discouraging rote learning and encouraging students to write answers of questions in their own words
- ◆ Use of teaching aids , like Overhead and LCD projectors to supplement the traditional 'chalk and talk method' of teaching
- ◆ Organisation of Subject quizzes and seminars in classes
- ◆ Assignments given to small group of students to encourage group - study method
- ◆ Field work and survey organised by Geography department

The college authority is sincerely making efforts to establish smart class room very soon .

2.3.9 How are library resources used to augment the teaching- learning process?

The College library has a vast collection of old and updated reference and text books in various subjects used by the faculty and students to enrich and update their knowledge . Moreover, students can get access to the model questions prepared by the faculty , and University question papers of previous years preserved in the Library .

The Library Advice Committee is seriously making efforts to subscribe to INFLIBNET facility, a UGC portal through which the College can have access to many useful journals. This facility is expected to be provided to faculty and students very soon .

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes, sometimes the institution faces certain challenges mainly in the form of unforeseen events, like strikes, elections, natural calamities , postponement of University examinations ,etc, in completing the curriculum within the planned time frame and calendar. Extra classes are arranged

in these situations for completion of the syllabus. The students were also encouraged to contact teachers and ask for special tutorials and doubt clearing sessions.

Sometimes, teachers have to be relieved from duties for attending Orientation and Refresher Courses. In such cases, other faculty members bear additional burden for completion of syllabus.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC team suggests the departments the ways to improve their academic functioning, based on the report of the academic results, students' attendance and the feedback obtained from the students. The team also examines how far the departments have implemented the suggestions given in the previous year.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Table 2.5 : Qualification of Teachers

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Ph.D.	Nil	Nil	01	Nil	Nil	02	03
M.Phil.	01 @	Nil	Nil	Nil	02	01	04
PG	Nil	Nil	01	Nil	06	02	09
Temporary teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil.	Nil	Nil	Nil	Nil	01	Nil	01
PG	Nil	Nil	Nil	Nil	13	08	21
Part-time teachers							
Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil	Nil	Nil	Nil

[@] Principal

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Our college has not yet introduced any modern or emerging areas of study like Biotechnology, IT, Bioinformatics etc. due to lack of space in the current campus area of the college. Hopefully, such programmes may be introduced in future in the second campus of the college, the decision for establishment of the which has already been ratified in the Governing Body Meeting dated 19.08.2015.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Table 2.6 : Number of Faculty Nominated to Staff Development Programmes

Faculty / Staff Development Programmes	Number of faculty nominated				Total
	2011-12	2012-13	2013-14	2014-15	
Refresher courses	01	Nil	01	03	05
UGC – Faculty Improvement Programme	Nil	Nil	Nil	Nil	Nil
HRD programmes	Nil	Nil	Nil	Nil	Nil
Orientation programmes	01	02	01	01	05
Faculty exchange programme	Nil	Nil	Nil	Nil	Nil
Staff training conducted by the university	Nil	Nil	Nil	Nil	Nil
Staff training conducted by other institutions	Nil	Nil	Nil	Nil	Nil
Summer / Winter schools, Workshops, etc.	Nil	Nil	01	Nil	01
Others (Short - term course)	01	Nil	Nil	01	02
Total	03	02	03	05	13

Table 2.7 : Faculty Nominated to staff development programmes

Academic Session	Department	Name of Faculty	Orientation Programme	Refresher Course	Summer / Winter schools, Workshops, etc.	Others (Short - term course)	Total
2011-12	Commerce	Sandip Sinha				✓	3
	Bengali	Nakul Chandra Bain		✓			
	Commerce	Archan Nandi	✓				
2012-13	Bengali	Ranu Biswas	✓				2
	Bengali	Chaitali Ghatak (Roy)	✓				
2013-14	Bengali	Ranu Biswas		✓			3
	History	Sujan Sarkar			✓		
	Philosophy	Dr. Marufa Khatun	✓				
2014-15	Commerce	Sandip Sinha				✓	5
	Bengali	Nakul Chandra Bain		✓			
	Philosophy	Dr. Marufa Khatun		✓			
	Geography	Kamalika Basu	✓				
	Bengali	Chaitali Ghatak (Roy)		✓			
Total			05	05	01	02	13

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

➤ **Teaching learning methods/approaches :**

The teachers are allowed to participate in Orientation Programmes, Refresher Courses, Summer/Winter Schools etc and update their knowledge

➤ **Handling new curriculum :**

Organisation of workshop on curriculum deveoplement . The college had organized a workshop on “Implementation Issues in Revised B.Com. Syllabus of University of Kalyani”,in collaboratio with the Under-graduate Board of Studies in Commerce, University of Kalyani, to implement the new syllabus of Commerce.

➤ **Content/knowledge management :** None

➤ **Selection, development and use of enrichment materials :** None

➤ **Assessment :** None

➤ ***Cross cutting issues :***

Various awareness programs are organised by the college and/ or NSS unit on different issues like cancer , AIDS, etc. and activities such as plantation of trees , blood donation, etc. are undertaken

➤ ***Audio Visual Aids/multimedia :*** Smart class is going to be introduced very soon

➤ ***OER's :*** None

➤ ***Teaching learning material development, selection and use :*** None

c) Percentage of faculty

- ♣ ***invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies :***

Table 2.8 : Faculty Invited as Resource Person

Academic Year	2011-12	2012-13	2013-14	2014-15
Percentage				
International Level	Nil	Nil	Nil	Nil
National Level	Nil	Nil	2.6 %	Nil
State Level	2.6 %	2.6 %	2.6 %	Nil

- ♣ ***participated in external Workshops / Seminars / Conferences recognized by national / international professional bodies :***

Table 2.9 : Faculty Participated In External Workshop

Academic Year	2011-12	2012-13	2013-14	2014-15
Percentage				
International Level	10.5 %	2.6 %	13.2 %	12.8 %
National Level	21.1 %	13.2 %	28.9 %	33.3 %
State Level	26.3 %	7.9 %	15.8 %	7.9 %

- ♣ *presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies :*

Table 2.10 : Presentation of Papers By Faculty

Academic Year	2011-12	2012-13	2013-14	2014-15
Percentage				
International Level	10.53 %	Nil	13.2 %	7.7 %
National Level	21.05 %	7.9 %	23.7 %	15.4 %
State Level	10.53 %	2.6 %	7.9 %	2.6 %

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications, teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College authority adopts the following policies to recharge teachers :

- Encouraging the faculty to attend Faculty Development Programmes such as Orientation and Refresher Courses , Summer / Winter School ,etc.
- Allowing On Duty Leave to the faculty for attending seminars organized by other institutions
- Allowing Study Leave to the faculty for completion of course work and thesis submission of Ph.D curriculum
- Encouraging faculty to apply for minor and major research projects.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None of the faculty has received such award / recognition .

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes , the institution has been following evaluation of teachers by the students .Evaluation of

teachers has been done by the 3rd Year students where they can freely assess the performance of teachers of respective departments collectively. IQAC visit to every department, students' evaluation is discussed and efforts are made for advancement of the teaching-learning process of the department.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The stakeholders of the Institution especially students and faculty are made aware of the evaluation processes of the College and the University through the Prospectus, Academic Calendar , institutional notification circulated amongst the faculty and students , etc.The students are intimated about question patterns , distribution of marks etc. at the beginning of each year by the faculty of the respective department .

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The institution has adopted the following evaluation reforms of the affiliating university :

Internal assessment through Unit Test system (three in number , one each at the end of the three phases of the academic session ; full marks being 25 and time allotted being 1 hour for a test) was introduced by the affiliating university (University of Kalyani) from the academic year 2008-2009 for all Honours subjects at the UG Level. 15% marks in the Final University Examination was earmarked for internal assessment conducted by the colleges . This system was followed by our college till the academic session 2011-12 , after which the university discontinued the system . However , the college has continued with the internal assessment from academic session 2012-13 onwards in the form of class tests .

Apart from this , Test examination is conducted by the college for all courses (Honours & General) annually .

2.5.3 How does the institution ensure effective implementation of the evaluation

reforms of the university and those initiated by the institution on its own?

The institution ensures the effective implementation of the evaluation reforms of the university through regular interaction with the Office of Controller of Examinations of the affiliating university (University of Kalyani). The college acts as a Distribution Centre for distribution of answer scripts and marksheets of University Examination . Some teachers act as set papers or moderators , while all the permanent teachers and almost all guest teachers act as examiners . A few teachers act as Head Examiners also. Three of our teachers who had acted as members of the Undergraduate Board of Studies (BOS) of their respective departments [One from 2006-10 and two from 2010-14] attended the meetings of BOS and had offered their suggestions on matters of evaluation reforms. The Principal of our college , Sk. Sahajahan Ali , presently being a member of the Executive Council and various other committees ,such as Examination Reform Committee , Statute Committee , etc.of the University of Kalyani , acts as a bridge between the college and the university in matters related to evaluation reforms.

Evaluation reforms within the institution are ensured through discussions in meeting of the departments and the Teachers' Council and intimation of the decisions in the above meetings to the students through institutional notices circulated in classes.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The **Formative Assessment approach** adopted by the college include evaluation of the performances of the students in class tests , subject quizzes and seminars , practical classes , field work report , etc.

The **Summative Assessment approach** is carried out through the university examinations which are held annually in the UG Courses (1+1+1 Pattern) .

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in

the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The affiliating university (University of Kalyani) introduced the Internal Assessment System through Unit Test (three in number , one each at the end of the three phases of the academic session ; full marks being 25 and time allotted being 1 hour for a test) from the academic year 2008-2009 for all Honours subjects at the UG Level. Our college followed this system till the academic session 2011-12 , after which the university discontinued the system . However , the college has continued with the internal assessment from academic session 2012-13 onwards in the form of class tests . The students are shown their evaluated answer scripts of class tests to enable them to identify as well as rectify their mistakes.

The departmental teachers monitor the Behavioral aspects, independent learning, communication skills etc. of the students. However, no system of assigning weightages for the above - mentioned aspects and skills has been formulated as yet .

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

Graduate attributes are the qualities, skills and understandings a college or university community agrees its students should develop during their time with the institution. With respect to our college , these attributes may be specified as :

- ★ Strong understanding of the fundamentals of the discipline undertaken during the time they complete their respective programmes of study
- ★ Self reliance and skills in communication, coordination, planning, management, academic writing, and presentation in order to undertake any career that demands these skills

These attributes will enable the students to develop their personalities and outlook and generate in them a social orientation.

The activities of the departments and the College are designed with this aim .

2.5.7 What are the mechanisms for redressal of grievances with reference to

evaluation both at the college and University level?

The procedure for redressal of grievances regarding evaluation at the **College level** is as follows :

- ❖ Answer scripts are shown to the students by the concerned teacher for enabling them to identify and rectify their mistakes . If a student is not satisfied with the evaluation , the concerned teacher scrutinizes the answer script in front of the student and do the needful .
- ❖ If still not satisfied, the students may directly approach the Head of the Department with their grievances.
- ❖ Lastly, there is a Grievance Redressal Cell in the College which may be approached. In that case, the members of the Cell and Head of the Institution jointly take a decision.

The procedure for redressal of grievances regarding evaluation at the **University level** is as follows :

- ❖ The aggrieved students may apply for scrutiny or re-examination of answer scripts in the prescribed proforma, forwarded by the College authority.
- ❖ The scripts are then scrutinized or re-examined, as the case may be, by a different scrutinizer or examiner.
- ❖ Sometimes, if needed, photocopies of scripts are shown to the examinee.
- ❖ Students can also directly approach the Controller of Examinations or the Vice-Chancellor for intervention on their part.

2.6. Student performance and Learning Outcomes**2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?**

Yes , the college has clearly stated learning outcomes .

The motto of our college as embossed in its logo is “**Sa Vidya Ya Vimuktaye (That alone is knowledge which leads to emancipation)**”. Students are provided with the opportunities required to identify and develop their inherent qualities to help them flourish as complete human beings and take on the role of responsible and sensitive global citizens. The staff is made aware of the objective through continuous encouragement by the college authority to provide dedicated service to the students with available resources. The College makes higher education an effective

tool for emancipation of students and help them to participate in the socio-economic transformation of the nation.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The progress and performance of the students is closely monitored throughout the programme by the respective departments. After the class tests, the answer scripts are shown to the students and the teachers discuss with the students about their performance and the ways for further improvement.

The University results are displayed on the College notice board.

The results of Part - III Examinations for the last four years are tabulated below :

Table 2.11 : Results of Part – III Examination

Programme	Appeared	Passed		1 st Class / Div.	
	No.	No.	Percentage	No.	Percentage
(A) B.A. (Honours) :					
1. Bengali					
2011-12	59	56	94.92 %	18	30.51 %
2012-13	60	58	96.67 %	10	16.67 %
2013-14	62	58	93.55 %	3	4.84 %
2014-15	61	50	81.97 %	6	9.84 %
2. English					
2011-12	31	28	90.32 %	1	3.23 %
2012-13	27	25	92.59 %	3	11.11 %
2013-14	32	15	46.88 %	Nil	N.A.
2014-15	35	18	51.43 %	Nil	N.A.
3. Geography					
2011-12	23	23	100 %	10	43.48 %
2012-13	27	27	100 %	2	7.41 %
2013-14	27	24	88.89 %	7	25.93 %
2014-15	38	32	84.21 %	12	31.58 %
4. History					
2011-12	60	55	91.67 %	5	8.33 %
2012-13	49	48	97.96 %	5	10.2 %

2013-14	50	44	88 %	2	4.55 %
2014-15	50	34	68 %	1	2 %
5. Philosophy					
2011-12	27	24	88.89 %	5	18.52 %
2012-13	27	22	81.48 %	Nil	N.A.
2013-14	15	8	53.33 %	1	6.67 %
2014-15	12	6	50 %	Nil	N.A.
6. Political Science					
2011-12	25	17	68 %	1	4 %
2012-13	31	27	87.1 %	Nil	N.A.
2013-14	21	18	85.71 %	1	4.76 %
2014-15	15	9	60 %	Nil	N.A.
7. Sanskrit					
2011-12	26	26	100 %	13	50 %
2012-13	27	25	92.59 %	3	11.11 %
2013-14	36	31	86.11 %	1	2.78 %
2014-15	27	19	70.37 %	1	3.7 %
B.A. (General)					
2011-12	433	339	78.29 %	Nil	N.A.
2012-13	352	315	89.49 %	Nil	N.A.
2013-14	353	267	75.64 %	Nil	N.A.
2014-15	598	246	41.14 %	Nil	N.A.
B.Com. (Honours)					
2011-12	54	49	90.74 %	1	1.85 %
2012-13	58	50	86.21 %	3	5.17 %
2013-14	53	51	96.23 %	9	16.98 %
2014-15	76	59	77.63 %	8	10.53 %
B.Com. (General)					
2011-12	24	23	95.83 %	Nil	N.A.
2012-13	18	13	72.22 %	Nil	N.A.
2013-14	44	24	54.55 %	Nil	N.A.
2014-15	26	11	42.31 %	Nil	N.A.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The Institution promotes learning through assignments, seminars, project works and practical sessions, through which the students acquire and develop skill in collecting, processing and presenting relevant data, and also develop dexterity in communication, co-ordination, planning,

management and academic writing. Students and staff are made aware of these through academic calendar, classroom teaching, interactive sessions, parent-teacher meetings and through programmes like the Foundation Day function, Independence Day function, Orientation programmes for freshers, etc.

Co-curricular group activities like NSS and cultural programmes foster self-development, community service, national integration and accountability towards the society in general.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

In the introductory classes of any course, teachers make the new students aware of the social and economic relevance of the course. Teachers focus on how the study of the courses can be economically and socially significant by explaining the job opportunities and scope of further studies and research work in the subjects.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The departments as well as the IQAC maintain data relating to performance of the students in college and university examinations. These data are used to prepare the Annual Quality Assurance Reports and annual AISHE reports.

The performance of the students is discussed in the departmental meetings and meetings of the Teachers' Council as well. Weaker students are identified and tutorial classes are held for them.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The IQAC monitors the achievement of learning outcomes through analysis of records of the attendance of students in class and their performance in class tests, as furnished by the departments. The parents of students with irregular students and students with below average performance in class tests are informed about their wards in the parent - teacher meetings. Feedbacks on the teaching - learning process are also obtained from parents and students.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If ‘yes’ provide details on the process and cite a few examples.

Yes, the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning.

The institution and the faculty members assess the students on the basis of the class tests. The evaluated answers scripts are shown to the students and their mistakes are explained. This helps the students to perform better in the university examination.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include : None

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No , we don't have any recognized research center/s of the affiliating University or any other agency/organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

There is no such committee to monitor and address the issues of research as the college has little scope in the establishment of such committee within the guidelines of the affiliating university. However , many teachers are involved in active research work as reflected in their of enrollment and continuation of doctoral programmes, publication of research papers in international and national journals and presentation of research papers in international and national conferences and seminars .

The college authority encourages teachers to apply for UGC - funded minor and major research projects.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

♦ *autonomy to the principal investigator*

Yes, the principal investigation has full autonomy.

♦ *timely availability or release of resources*

Once the UGC fund/or any other funding agency arrives, it is immediately released to the Investigator . For example, Dr. Biswanath Sukul , Associate Professor in Commerce , had completed a UGC-funded minor research project titled "Local Resource Utilisation and Rural Development : A Study in the District of Nadia" [UGC- F. PHN- 064/ 07-08 (ERO) dated 21.02.2008] and had timely received an amount of ₹ 46,000 .

♦ *adequate infrastructure and human resources*

Infrastructure facility like the usage of library, internet is made available to the faculty members.

Human resource is however, not provided. The whole fund , in case of UGC - funded minor or major research projects is released to the teacher who can use it to acquire human resource if required and as allowed under the scheme.

♦ *time-off, reduced teaching load, special leave etc. to teachers*

Special study leave has been allowed to teachers for completion of Ph.D course work . The Governing Body also considers the application of any teacher for allowing study leave for research work . However, no teacher has applied for such leave till now .

♦ *support in terms of technology and information needs*

Internet facility is available in the Library for use by faculty members .UGC's letter inviting applications for minor and major projects is circulated amongst teachers from time to time .

♦ *facilitate timely auditing and submission of utilization certificate to the funding authorities*

Once the teacher concerned submits the project funded by UGC, utilization certificate and auditing is done and certificate to the funding authority is submitted.

♦ *any other* : None

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The Undergraduate course of Geography incorporates Field Work where the students have to submit a Field Report working as a Team.
- Students of Geography department participate in science fairs
- Through the organization of seminars and workshops, the college develops research culture among the students and also provides them with opportunity to interact with eminent resource persons.
- Different awareness generation programmes are organized to inculcate awareness and scientific spirit among students.
- The NSS unit of the college conducts surveys and organizes camps on socio-economic , environmental and health - related issues.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

One faculty member , Dr. Biswanth Sukul , Associate Professor in Commerce , has completed his doctoral degree in 2012 . Eleven teachers are presently pursuing Ph.D curriculum as enumerated below :

1. Sudipto Jana , *Assistant Professor in Commerce* , from University of Kalyani
2. Sandip Sinha , *Assistant Professor in Commerce* , from University of Kalyani
3. Nakul Chandra Bain , *Assistant Professor in Bengali* , from University of Kalyani
4. Archan Nandi , *Assistant Professor in Commerce* , from University of Kalyani
5. Kamalika Basu , *Assistant Professor in Geography* , from University of Calcutta
6. Soumen Debnath , *Assistant Professor in Political Science* , from University of Vidyasagar
7. Arun Kumar Chowdhury , *Assistant Professor in Philosophy* , from University of North Bengal
8. Arijit Gupta , *Assistant Professor in Sanskrit* , from Benaras Hindu University
9. Shamali Bhattacharya , *Guest Lecturer in History* , from University of Kalyani
10. Dipanjan Ghosh , *Guest Lecturer in English* , from University of Kalyani
11. Biswanath Pramanik , *Guest Lecturer in Philosophy* , from Jadavpur University

3.1.6 Give details of workshops / training programmes/sensitization programmes con-ducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- ◆ Department of Philosophy collaborated with Krishnanagar Government College in the organization of a UGC - sponsored State Level Seminar on “ Metacognition” on 8-9 September , 2010.
- ◆ Department of Geography organised a UGC-sponsored State level seminar on “ Biodiversity in India - Perspective, Management and Conservation” on 26.02.2012 .
- ◆ Department of Bengali organised a UGC-sponsored National seminar on “ Janmo Shatoborshe Bijon Bhattacharya” (Birth Centenary of Bijan Bhattacharya) on 2-3 May,2015 in collaboration with Assannagar MMT College.
- ◆ The NSS unit of the college organised an awareness programme on “AIDS” on 01.12.2013

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Table 3.1 : Areas of Research Interest of Faculty Members

Department	Name of Faculty	Areas of research interests
Bengali	Nakul Chandra Bain	Novel & Short Stories
	Ranu Biswas	Drama
	Chaitali Ghatak (Roy)	Madhyajuger Bangla Sahitya
	Parimal Ghosh	Madhyajug O Magal Sahitya
	Naihriti Biswas	Linguistics
English	Dipanjana Ghosh	Postcolonial and Indigenous Literature
	Anindita Dhar	American Literature
	Sudipta Mondal	English Literature
Geography	Kamalika Basu	Cartography
	Dr. Jolly Mukherjee	Environmental Geography
	Sujit Kumar Saha	Cartography
	Aparna Dutta	Geomorphology
	Anindya Biswas	Tourism
History	Sujan Sarkar	Science and Technology in Colonial India
	Shamali Bhattacharya	Transition from Mughal Rule to Colonialism
	Pradip Mondal	Women Studies
Philosophy	Dr. Marufa Khatun	Logic
	Arun Kumar Chowdhury	Nyaya, Logic & Practical Ethics
	Biswanath Pramanik	Nyay
	Bipasha Joarder	Nyay
Political Science	Soumen Debnath	Development Studies & International Relations
	Mina Khatun	Development Studies

	Enamul Haque Mollick	Public Administration
Department	Name of Faculty	Areas of research interests
Sanskrit	Arijit Gupta	Literature
	Snehasish Roy	Literature
	Dipak Nandi	Indian Philosophy
	Susmita Neogi	Indian Philosophy
	Ganga Das	Vyakaranam
Commerce	Sk. Sahajahan Ali	Accounting & Finance
	Dr. Biswanath Sukul	Accounting & Finance
	Pradip Kumar Mukhopadhyay	Accounting & Finance
	Sudipto Jana	Accounting & Finance
	Sandip Sinha	Accounting & Finance
	Archan Nandi	Accounting & Finance
	Krishnendu Das	Mathematical Economics & Population Economics
	Abu Sufian Mondal	Pure Mathematics
Education	Abdur Rouf Shamim	Teacher Education
Physical Education	Saiful Mondal	Athletics

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

UGC sponsored seminars have been conducted by the Departments of Geography and Bengali. Scholars of repute had been part of these two seminars. Teachers and students have benefited from it .

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

None of the teachers engaged in research have sought sabbatical leave.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

- * Students of 3rd Year (Hons.) and 2nd Year (General) classes attended field work on major land use socio - economic spectrum in Komarpur Mauza , Krishnaganj Block , Nadia , West Bengal on 10.12.2014. The field report prepared by the students was reviewed by the internal and external examiners .
- * Students of NSS unit conducted a survey about economical , educational & health conditions of people of Ward No. 15 of Krishnagar Municipality on 05.06.2014 and prepared a report on it .

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does not have an allotted budget earmarked for research , at present .

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money to the faculty for research , at present .

3.2.3 What are the financial provisions made available to support student research projects by students?

At present, the college does not have financial provision to support student research projects by students .

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- * The congenial atmosphere of our college fosters free interaction amongst teachers from various departments on interdisciplinary research areas .
- * Teachers of Bengali , English , History , Philosophy and Political Science Departments have presented papers in seminars organised by departments different from their respective subjects .
- * The college research journal titled “ VISION” , which is going to be published very soon , will be bilingual and interdisciplinary

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- ♣ Teachers are given free access to computers with internet facility in the library
- ♣ The library promptly acquires reference books on arrival of funds

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.

The college has not yet received any such funds.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

There were no ongoing or completed projects undertaken during the last four years.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- * The college library has a rich collection of reference books
- * There is internet facility in the Library for teachers

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- The faculty members are allowed leave to participate in Faculty Development programmes like Orientation Programme, Refresher Course, Seminar, Workshops, Symposium, Conference, etc. to stay up-to-date with the new and emerging areas of research.
- Faculty member are encouraged to pursue doctoral research and to undertake research projects.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

The college has not received such grants .

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college has not been able to provide such facilities as of now .

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- * The library has a rich collection of old and updated reference books on various subjects which are useful for research work
- * The teachers get access to internet facility in the library
- * Subscription to INFLIBNET facility of UGC is being processed and will be available very soon
- * The Geography and Commerce departments each has a Computer Laboratory

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There is no such collaborative research facilities .

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- ♦ **Patents obtained and filed (process and product) : None**
- ♦ **Original research contributing to product improvement : None**
- ♦ **Research studies or surveys benefiting the community or improving the services : None**
- ♦ **Research inputs contributing to new initiatives and social development : None**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institute has not yet published or partnered in publication of research journal . However , a bilingual and interdisciplinary research journal titled “VISION”, with Dr. Biswanath Sukul as the Chief Editor , will be published by the college , very soon.

3.4.3 Give details of publications by the faculty and students :

- a. **Publication per faculty**
- b. **Number of papers published by faculty and students in peer reviewed journals (b 1: national / b 2: international)**
- c. **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)**
- d. **Monographs**
- e. **Chapter in Books**
- f. **Books Edited**
- g. **Books with ISBN/ISSN numbers with details of publishers**
- h. **Citation Index : Citation Range**
- i. **SJR Range**
- j. **Impact factor Range**
- k. **h-index**

Table 3.2 : Publications By Faculty

Faculty	Department	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Nakul Chandra Bain	Bengali	4	1	-	-	-	3	-	-	-	-	-	-
Ranu Biswas	Bengali	2	1	-	-	-	-	-	1	-	-	-	-
Chaitali Ghatak (Roy)	Bengali	3	-	-	-	-	3	-	-	-	-	-	-
Parimal Ghosh	Bengali	1	-	-	-	-	1	-	-	-	-	-	-
Dipanjana Ghosh	English	5	2	3	-	-	-	-	-	-	-	-	-
Kamalika Basu	Geography	1	1	-	-	-	-	-	-	-	-	-	-
Sujan Sarkar	History	4	-	1	-	-	3	-	-	-	-	-	-
Dr. Marufa Khatun	Philosophy	1	-	-	-	-	1	-	-	-	-	-	-
Arun Kumar Chowdhury	Philosophy	1	1	-	-	-	-	-	-	-	-	-	-
Soumen Debnath	Political Science	2	2	-	-	-	-	-	-	-	-	-	-
Sudipto Jana	Commerce	1	-	-	-	-	1	-	-	-	-	-	-
Sandip Sinha	Commerce	6	1	4	-	1	-	-	-	-	-	-	-
Total		31	9	8	-	1	12	-	1	-	-	-	-

Details of the above are provided in Annexure VI

3.4.4 Provide details (if any) of :

➤ research awards received by the faculty

Dr. Biswanath Sukul ,Associate Professor in Commerce, was awarded the Ph.D degree on 18.05.2012 from Netaji Subhas Open University for the thesis titled “ Local Resources Utilisation And Rural Development : A Study in the District of Nadia” .

➤ recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

Sandip Sinha , Assistant Professor in Commerce , received the Best Paper Award in the ‘Financial Management Track’ at the 2nd International Conference on business and Information Management (ICBIM) , 2014 organised by National Institute of Technology (NIT) , Durgapur , West Bengal and technically co-sponsored by IEEE Kharagpur Section , for the paper titled “ Non - linearity in the Determinants of Capital Structure: Evidence from Selected Indian Pharmaceutical Companies”.

- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

Even though there is no system of giving direct cash incentives to faculty , nonetheless indirect incentives in the form allowing on - duty leave for participation in seminars and conferences and study leave for conducting research-related work are provided .

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

Our institution plans to establish institute-industry interface by allowing business enterprises to organize seminars and workshops within its campus and through industrial visits of students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The faculty members of the college are encouraged to share their expertise with NGOs, cultural organizations and independent researchers as well as few companies.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

As mentioned in point no. 3.5.1 above , a formal system of institutional advocacy is needed.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Institutional consultancy services as such have not yet been provided by the college . But faculty members provide such service honourarily and receive some honorarium . The Principal of the college , Sk. Sahajahan Ali is a member of Executive Council, Undergraduate Council, Statute Committee, Examination Reform Committee , Disciplinary Council , Sports Council , etc. of the University of Kalyani . He is the Chairperson of the Committee for Autonomous

College of the University of Kalyani . He also acts as an expert in the Selection Committees of School Service Commission , Madrasah Service Commission , University of Kalyani and various undergraduate colleges. Dr. Biswanath Sukul acts as a resource person in Entrepreneurship Development Program organised by District Industry Centre , Nadia , Krishnagar during 2012-13 and 2013-14. Dr. Biswanath Sukul , Sudipto Jana and Dr. Marufa Khatun have acted as member of Board of Undergraduate Studies of University of Kalyani .

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Such a policy is yet to be formulated .

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The NSS volunteers under the able guidance of Programme Officer , Mr. Nakul Chandra Bain , Assistant Professor in Bengali , actively undertake various activities like organization of seminars and awareness programmes , undertaking suveys on social and environmental issues, organization of blood donation camps and special camps , cleaning of class rooms and college campus etc. on the occasion of observations of important days , such as National Youth Day (12th January) , Republic Day (26th January) , World Health Day (7th April) , World Environment Day (5th June) , College Foundation Day (4th August) , Independence Day (15th August) , International Literacy Day (8th September) and NSS Day (24th September) .The college also conducts extension activites through organisaton of awareness programmes, blood donation camp , holding rallys , etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The students' involvement in various social activities promoting citizenship roles are monitored by the NSS Programme Officer and teaching and non - teaching staff of the college under the guidance of the Principal .

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

IQAC obtains students' feedback about various aspects of the teaching - learning process and extra-curricular activities from the final outgoing students ; and Parents' feedback suggestions about the overall performance and quality of the institution

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Our college provides strong support to plan and organize various Extension and Outreach programmes. Students are encouraged to make communication with the people, to serve our society and are trained to be responsible citizens. Teachers are intimately involved in coordination of different programmes.

- ♣ Students of NSS unit took part in a survey conducted jointly by NSS Unit , University of Kalyani and ASER on 22.09.2013 about the overall development (education , health , agriculture , etc.) of the people living at some rural areas near the University
- ♣ A special camp was organised by the NSS unit of the college from 10 - 16 , November, 2013 at Indra Pally situated within Ward No-15 of Krishnagar Municipality
- ♣ AIDS Awareness Programme was organised by the NSS unit of the college on 01.12.2013 in collaboration with the Students Health Home , Krishnagar Regional Centre
- ♣ A survey was conducted by the students of NSS unit in Ward No. 15 of Krishnagar Municipality on 05.06.2014 , regarding the number of family members , profession , electricity connection and awareness about health - related issues

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college promotes the participation of students and faculty members in extension activities of NSS, by motivating students and teachers to join these bodies by advocating that its benefits both the participants in particular as well as the society in general.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

No such survey was undertaken .

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The involvement of students in NSS activities, different extension activities and social survey activities enable the students to communicate with the societies, make them aware the social realities around, build among them the spirit of social service and thus enrich themselves as a good citizen and contribute in the process of Nation building. They also acquire a leadership quality, a sense of discipline and team spirit. Thus Institution also enriches itself by playing its social responsibility by reaching to the weaker and underprivileged section of the society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The NSS Unit has adopted Ward 15 under Krishnagar Municipality for conduction of survey. The awareness campaigns on AIDS , Thalassemia etc has made the people aware and they have spread it further. Also, they have been known to come forward and have volunteered during blood donation camps organized by the college. Safai Abhijan or cleaning programmes have been undertaken by the NSS volunteers in the adopted ward and thereafter they have known to keep their houses and the area around clean. They have understood the value of cleanliness and are known to encourage others too.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The doctors from the neighbouring hospitals and important office bearers of local Students' Health Home have been often called by the NSS Units to deliver lectures on health related issues.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

None

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Some faculty members are registered as research scholars for Ph.D curriculum under various universities. Internet and computer facility made available to the faculty members actually help them to utilize their spare time in research activities. Reference books are also available to the faculty members.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

There is collaboration with the Indira Gandhi National Open University (IGNOU) that allows us to run the distance course in the college as a special study centre. This has allowed us to bring students who for some reason are unable to undertake a regular course of education.

With a view to proper Computer education of the students, the College undertook a MOU with WEBEL Computer Training Centre for providing Skill Development Training on Information & Communication Technology to college students.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz.laboratories / library/ new technology /placement services etc.

The College has signed a MOU with WEBEL Computer Training Centre for providing Skill Development Training on Information & Communication Technology to college students.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The Bengali Department of our college in collaboration with the Bengali Department of Assannagar Madan Mohan Tarkalankar (MMT) college , Assannagar , Nadia organized a two day UGC - sponsored National seminar on “ Janmo Shatoborshe Bijon Bhattacharya ” held on 2nd & 3rd May , 2015 . The following eminent persons were present during the event :

- * Dr. Sharmila Bagchi , Professor in Bengali , Bhagalpur TM University
- * Dr. Layek Ali Khan , Professor in Bengali , Vidyasagar University
- * Dr. Sukhen Biswas , Professor in Bengali , University of Kalyani
- * Dr. Suranjan Midday , Professor in Bengali , Rabindra Bharati University

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

Curriculum development/enrichment

The college had organized a workshop on “**Implementation Issues in Revised B.Com. Syllabus of University of Kalyani**”, in collaboration with the Under-graduate Board of Studies in Commerce , University of Kalyani, to implement the new syllabus of Commerce :

Internship/ On-the-job training :

Collaboration with the WBMDFC that conducts free coaching for minority students.

Summer placement : None

Faculty exchange and professional development : The Bengali Department of our college in collaboration with the Bengali Department of Assannagar MMT college , Assannagar , Nadia organized a two day UGC - sponsored National seminar on “ Janmo Shatoborshe Bijon Bhattacharya ”

Research : The seminar , mentioned above, has brought out lot research inputs of our faculty members.

Consultancy : None

Extension : NSS Units has affiliation to Kalyani University NSSUnit

Publication : Publication houses have been collaborated with for publication of seminar proceeding journals of the UGC sponsored seminar of Bengali department.

Student Placement : None

Twinning programmes : None

Introduction of new courses : None

Student exchange : None

Any other : None

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

The emphasis in the research, consultancy and extension activities is on holistic development of the students, and on producing quality citizens who can make a difference to the community and the environment. The College intends to collaborate with other organizations for research and consultancy within the days to come.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include. : None

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

In order to facilitate effective teaching and learning, the college emphasizes on various different aspects involved with it. First and foremost, the teacher-student relation is very pleasant and smooth in this institute which ensures a good and effective teaching and learning environment. Secondly, the college has added various new subjects and disciplines for the Honors courses and General courses over the last decade. Thirdly, to accommodate the students of the newly added courses, the college has built a number of new classrooms. Fourthly, there are different sub-committees those keep an eye on the various requirements of the teaching-learning process. Those committees communicate with the Governing Body and IQAC for any new requirement that requires a financial plan; and the authority takes their earnest efforts to resolve those needs. Finally, the staff members and the library staff also put their earnest efforts in order to enrich and enhance the teaching-learning environment.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

Details of the facilities available are tabulated below :

Table 4.1 : Facilities Available for Curricular and Co-curricular Activities

Sl. No	Facility	Features
1.	Classrooms	Specious and well-vented classrooms with adequate sitting accommodation for the students. Green boards are installed in almost all the classrooms, and a very few rooms still have the old blackboards. At present there are total 23 classrooms in the college.
2.	Seminar Halls	There are two seminar halls in the college. One is a small one, and the other is large enough. Both the halls have the needful

		audio-visual equipment.
3.	Laboratory	The Geography department has its own well equipped laboratory.
4.	Tutorial spaces	For the tutorial classes, the regular classrooms are used but obviously after the end of the day's classes.
5.	Girls Hostel	There is a Girls Hostel in the college but no residents are there at present.
6.	Photocopy	Subsidized photocopy facility is provided to the students.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Table 4.2 : Facilities Available for Extra-curricular Activities

1.	Playground	A playground in front of the college (Mallick Math) is used by the college as its playground as it is authorized by the Krishnagar Municipality.
2.	Sports	The college encourages sports. Annual Athletic Meet is observed every year with a huge number of participants. The football team of the college participates in various tournaments.
3.	Outdoor Games	The students of the college participate in games like football and cricket regularly. Some of them have played in the university team. There is a Volleyball court in the college campus.
4.	Indoor Games	The game room of the college has indoor games like Carom, Table Tennis and Chess. Inter class indoor games championship is observed every year.
5.	Health	The college is a member of Students Health Home in order to provide a free/subsidized health care is of its students.
6.	NSS	The NSS unit of the college has a total of 100 student members. The unit participates in and observes various important events.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The number of classrooms have been increased on account of the increase in the number of students. All the classrooms in the main building and other buildings are optimally used by different departments for taking classes according to the scheduled routine . The master plan is enclosed in Annexure VI .

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college does not have any special infrastructural facilities for the physically disabled students. But everybody associated with the college (students, teachers, staff and administration) are always ready to lend a hand for those students, whenever and however it is needed. Moreover, it is tried to accommodate the classes of the physically challenged students in the ground floor.

4.1.5 Give details on the residential facility and various provisions available within them:

*** Hostel Facility**

The Girls hostel of the college is presently empty; there is no resident over last few years.

*** Recreational facilities, gymnasium, yoga center, etc. : Nil**

*** Computer facility including access to internet in hostel : Nil**

*** Facilities for medical emergencies : Nil**

*** Library facility in the hostels : Nil**

*** Internet and Wi-Fi facility : Yes**

*** Recreational facility-common room with audio-visual equipments : Nil**

*** Available residential facility for the staff and occupancy : Nil**

*** Constant supply of safe drinking water : Yes**

* **Security** : Yes

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college does not have an inbuilt health care unit inside the college. But there is the First-Aid facility for the minor injuries. Moreover, the college is a member of the Students Health Home. The students pay just ₹ 5 per year for this purpose, and gets all sort of health care as and when needed.

4.1.7 Give details of the Common Facilities available on the campus - spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Table 4.3 : Common Facilities Available On The Campus

Sl. No.	Facilities	Features
1.	IQAC	The college has an actively working IQAC office in its campus.
2.	Grievance Redressal Cell	There is a Grievance Redressal Cell comprising of members of the teaching and non-teaching community as well as representative of the students' union .
3.	Women's Cell	There is no formal Women's Cell, but the female faculty members keep a close eye on any need and grievances of the female students. We can say it proudly that there is no recorded event of sexual harassments inside the college.
4.	Safe Drinking Water Facility	Safe drinking water is provided to staff and students by water hut and aquaguard
5.	Canteen	The cheap canteen of the college caters the students and the other staff, including faculty members and administrative staff.
6.	Health Centre	No established health center exists inside the campus; but there is provision of first-aid; and the Students Health Home membership for the students.
7.	Career Guidance	From the time of admission the faculty members guide the students about their career. They guide the students to choose the right discipline and subject combination for them. They guide the students for the future avenue to their employment at their best.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library is steered by an Advisory Committee. The composition of the committee is:

- Chairperson: Principal of the college.
- Members: All the Head of the Departments
- The Librarian
- Special Member : Coordinator, IQAC.

The members of the library meet in a regular frequency. They put their earnest effort to redress all the problems associated with the library. They communicate with the students and teachers on a regular basis for their special need of books, if any, and arrange the purchase of the books. They also work hard in the process of the computerization of the library so that it can serve the faculty members and the students in a better manner.

4.2.2 Provide details of the following:

- * **Total area of the library (in Sq. Mts.) : 185.8061**
- * **Total seating capacity :**
 - ♦ For Students: 60
 - ♦ For teachers: 10
- * **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
 - ♦ On working days: 10 AM to 5 PM
 - ♦ On holidays: Closed
 - ♦ Before examination days: From 10 PM to 5 PM
 - ♦ During examination days: Closed
 - ♦ During Vacations: Closed.
- * **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

- ♦ Individual reading carrels: Not possible due to lack of space.
- ♦ Lounge area for browsing: The library does not have any browsing lounge.
- ♦ IT Zone: The Library does not have an IT Zone.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The purchase decision is taken by the Library Advisory Committee. The Committee communicates with the faculty members and students for their requirements of new books, titles and journals, and takes the buying decision accordingly. New books are purchased on a regular basis. Not only the text books, the committee pays proper attention in purchasing the reference books, too.

The amount spent on procuring new books , journals and e-resources during the last four years are tabulated below :

Table 4.4 : Number and Amount of Books in Library

	2011-12		2012-13		2013-14		2014-15	
	Item	Value (₹)	Item	Value (₹)	Item	Value (₹)	Item	Value (₹)
Text Books	1,011	2,12,310	100	22,515	47	5,775	304	54,112
Reference Books	815	1,72,546	86	19,364	20	4,000	315	56,479
Journals/ Periodicals	NIL	NIL	NIL	NIL	NIL	NIL	01	250
e-resources	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Any other (specify)	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

About **e-resources** : The Library Advisory Committee is now trying to obtain the subscription to INFLIBNET. It is expected to be implemented very soon .

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * OPAC : No
- * Electronic Resource Management package for e-journals : Nil
- * Federated searching tools to search articles in multiple databases : Nil
- * Library Website : No
- * In-house/remote access to e-publications : No
- * Library automation : Yes with software SOUL 2.0
- * Total number of computers for public access : For faculty - 2
- * Total numbers of printers for public access : For faculty - 1
- * Internet band width/ speed : 15-20 mbps
- * Institutional Repository : Nil
- * Content management system for e-learning : Nil
- * Participation in Resource sharing networks/consortia (like Infflibnet) : Nil

4.2.5 Provide details on the following items:

- Average number of walk-ins : 725 -750 per month
- Average number of books issued/returned : 700 - 720 per month
- Ratio of library books to students enrolled : 5 : 1
- Average number of books added during last three years :-
Text Books : 150 ; Reference Books : 140
- Average number of login to opac (OPAC) : N.A.
- Average number of login to e-resources : N.A.
- Average number of e-resources downloaded/printed : N.A.
- Number of information literacy trainings organized : Nil
- Details of “weeding out” of books and other materials : Books are not weeded out.

4.2.6 Give details of the specialized services provided by the library

- ♦ Manuscripts : No
- ♦ Reference : Yes . The reference section is regularly updated.
- ♦ Reprography : Yes . A mutli-purpose printer is used for this purpose.
- ♦ ILL (Inter Library Loan Service) : No
- ♦ Information deployment and notification (Information Deployment and Notification) : No
- ♦ Download : Yes
- ♦ Printing : Yes
- ♦ Reading list/ Bibliography compilation : Yes
- ♦ In-house/remote access to e-resources : No
- ♦ User Orientation and awareness : No specific program is there, but is done continuously.
- ♦ Assistance in searching Databases : The library staff always lend a helping hand to the users in searching the library database.
- ♦ INFLIBNET/IUC facilities : The library is taking the necessary action to be the member of INFLIBNET. Very soon it will be implemented.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

At present there are one full time Librarian, one library attendant and one lady attendant appointed in the library. Despite of the shortage of manpower, all of them are ever willing to help the students and faculty members to get the books and journals of their need.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

There is no such special arrangement for the visually and/or physically challenged library users. But the librarian, the other library staff, and the users of the library (both the students and teachers) are always willing to lend a helping hand to any such differently abled user.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

No feedback is better and speedier than one-to-one conversation. The librarian of the college communicates with all the users of the library personally. If any suggestion is there from the users, he brings it to the notice of the advisory committee for a proper and quick solution.

From this academic year, a suggestion box is placed at the entrance of the library In order to collect the suggestions and grievances in a recorded form. The suggestions and complaints are placed in front of the advisory committee.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- ♦ Number of computers with Configuration (provide actual number with exact configuration of each available system) : 19 computers + 1 laptop

Table 4.5 : Configurations of Computers

Nos	Computers with configurations		
6	Geography Lab (7 PCs)	OS	Windows 7 32 bit
		Motherboard	ASUSTeK Computer INC. M4N68T-M-LE-V2 (AM3)
		Processor	AMD Athlon II X2 250
		RAM	Kingston: 2.00GB Single-Channel DDR3
		Graphics	Onboard NVIDIA
		Storage	500 GB Seagate
		Other software	Microsoft Office 2007
1	IQAC Office (1 PC)	OS	Windows 7 32 bit
		Motherboard	Gigabyte Technology Co., Ltd. H61M-S1 REV 3.0
		Processor	Intel Core i3 3220 @ 3.30GHz
		RAM	Corsair: 4.00GB Single-Channel DDR3
		Graphics	Intel HD Graphics
		Storage	500 GB WD WD5000AZRX-00L4HB0
		Other software	Microsoft Office 2007
1	Principal's	OS	Windows 7 32 bit
		Motherboard	ASUSTeK Computer INC. M4N68T-M-LE-V2 (AM3)

	Office (1 PC)	Processor	AMD Athlon II X2 250
		RAM	Kingston: 2.00GB Single-Channel DDR3
		Graphics	Onboard NVIDIA
		Storage	500 GB Seagate
		Other software	Microsoft Office 2007
		Antivirus	Quick Heal
1	Library Server PC (1 PC)	OS	Windows 7 32 bit
		Motherboard	Intel Corporation DB85FL
		Processor	Intel Core i7 4770 @ 3.40GHz
		RAM	Corsair: 8.00GB Single-Channel DDR3 XMP
		Graphics	Intel HD Graphics 4600
		Storage	2X Seagate 1 TB
		Other software	Microsoft Office 2007
			SOUL 2.0
1	Library PC 2 (1 PC)	OS	Windows 7 32 bit
		Motherboard	Gigabyte Technology Co., Ltd. H61M-S1 REV 3.0
		Processor	Intel Core i3 3220 @ 3.30GHz
		RAM	Corsair: 4.00GB Single-Channel DDR3
		Graphics	Intel HD Graphics
		Storage	500 GB WD WD5000AZRX-00L4HB0
		Other software	Microsoft Office 2007
1	Library PC 3 (1 PC)	OS	Windows 7 32 bit
		Motherboard	ASUSTeK Computer INC. M2N68-AM SE2
		Processor	AMD Athlon 64 X2 5200+
		RAM	1.00GB Single-Channel DDR2
		Graphics	Onboard NVIDIA
		Storage	160GB Seagate
		Other software	Microsoft Office 2007
1	Library PC 4 (1 PC)	OS	Windows 7 32 bit
		Motherboard	ASUSTeK Computer INC. M4N68T-M-LE-V2 (AM3)
		Processor	AMD Athlon II X2 250
		RAM	Kingston: 2.00GB Single-Channel DDR3
		Graphics	Onboard NVIDIA
		Storage	500 GB Seagate
		Other software	Microsoft Office 2007
1	Office PC 1 (1 PC)	OS	Windows 7 32 bit
		Motherboard	Gigabyte Technology Co., Ltd. H61M-S1 REV 3.0
		Processor	Intel Core i3 3220 @ 3.30GHz

		RAM	Corsair: 4.00GB Single-Channel DDR3
		Graphics	Intel HD Graphics
		Storage	500 GB WD WD5000AZRX-00L4HB0
		Other software	Microsoft Office 2007
1	Office PC 2 (1 PC)	OS	Microsoft Windows XP
		Motherboard	GIGABYTE
		Processor	INTEL CORE I3
		RAM	4GB
		Graphics	On-board Intel
		Storage	1 TB
		Other software	Microsoft Office
1	Office PC 3 (1 PC)	OS	Data could not be collected
		Motherboard	
		Processor	
		RAM	
		Graphics	
		Storage	
		Other software	
4	Commerce Lab (4 PCs)	OS	
		Motherboard	
		Processor	Intel P4
		RAM	512 MB
		Graphics	
		Storage	360 GB
		Other Software	
1	Laptop		Dell Inspiron 3000 series Laptop

- ♦ Computer-student ratio : 1 : 202 (as per 2014-15 data)
- ♦ Stand alone facility : 16
- ♦ LAN facility : Yes
- ♦ Wifi facility : Yes
- ♦ Licensed software : 2 (Admission Software and Library Automation software , SOUL)
- ♦ Number of nodes/ computers with Internet facility : 4
- ♦ Any other : None

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Computerization is not yet done that widely in the college that it can provide computer and internet facilities to the students, but the faculty members have access to computers and internet.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has a discrete plan for developing and upgrading its IT infrastructure in a near future in such a way that the students also can have access to the computers, printers and internet. The college wants to provide WiFi access to all the students, too. But due to some infrastructural constraints those plan is not yet implemented.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Table 4.6 : Procurement , Upgradation and Maintenance of Computers

2011-12	2012-13	2013-14	2014-15
₹ 2,30,000	₹25,000	₹40,000	₹1,80,000

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Smart class room and Language Labaratory are going to be established very soon .

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Smart class room and Language Labaratory are going to be established very soon .

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

There is plan to avail the service very soon .

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years) ?

The budgetary allocation for maintenance and upkeep of building , furniture , equipment and computers are shown below :

Table 4.7 : Budgetary Allocation for Maintenance

Sl. No.	Items	2011-12	2012-13	2013-14	2014-15
		₹	₹	₹	₹
1.	Building	75,000	6,00,000	75,000	1,10,000
2.	Furniture #	-	-	-	-
3.	Equipment	15,000	15,000	12,000	10,000
4.	Computers	25,000	25,000	40,000	40,000
5.	Vehicles	Nil	Nil	Nil	Nil
6.	Any other	Nil	Nil	Nil	Nil

Maintenance of furniture is included in that of building

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The college regularly maintain and upkeep its infrastructure, facilities and equipment. The maintenance and upkeep mechanism is as follows:

Table 4.8 : Maintenance of Infrastructure, Facilities and Equipment

Sl. No.	Item	Maintenance and upkeep mechanism
1.	Building	The buildings are cleaned on a regular basis. There is a contractual sweeper for this purpose. For any renovation or reconstruction, there is a steering committee to decide about it and work on it.
2.	Computers	The basic maintenance is done by the users of the computers who are aware of it. For some abnormal situation, either the vendor is called or any local engineer is appointed.
3.	Electricity, power and generator	There is a contractual staff in house who maintains the basics of electricity, power and generators. If needed, a local electrical engineer is there who is called for.
4.	Furniture	The support staff takes a regular care to the furniture. For any emergency, local expert workers are called for.
5.	Laboratory equipment	As there is no laboratory assistant, the faculty members of the geography department take the necessary care of the laboratory equipment. The students willingly help them in all respects.
6.	Vehicles	The college does not have any vehicle.
7.	Campus	The campus area is regularly cleaned to maintain a clean and dust-free environment.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The college has appointed one casual staff for daily maintenance of its equipments/instruments. However, in case of major problems services of local external firms are hired.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

A 15 KVA Sound Proof Generator, one 8KVA generator and one 5KVA generator have been installed within the college premises for ensuring uninterrupted power supply. Supply of safe drinking water is ensured by water - hut and aquaguard.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include : None

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If ‘yes’, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes , the prospectus is published annually during the time of admission to first year classes .The prospectus provides the following information :

- * A brief history of the college
- * The names of the programmes being conducted
- * The Academic Calendar for the ensuing session along with a list of holidays
- * The names and designations of the faculty members department - wise .
- * The names of the members of the Governing Body
- * The rules and regulations framed by the Government and the affiliating University regarding admission
- * The results of the students of some previous years
- * The combination of subjects which a student can opt for
- * The fee structure of the regular programs
- * Information about borrowing books from Library
- * Information about institutional norms on ragging

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college provides Half - free Studentship to economically - weaker meritorious students attending classes regularly and financial support from Students' Aid Fund to needy students . The government provides scholarships to SC/ST/OBC students (which are directly credited to their bank accounts) , minority students , economically-weaker meritorious students (Merit cum Means Scholarship) and girl students (in the form of Kanyashri Scheme) .

Table 5.1 : Financial Support to Students

Particulars	No. of Students	Amount (₹)
2011-12		
Financial support from institution	414	2,35,820
Financial support from government	210	9,65,000
2012-13		
Financial support from institution	443	2,43,595
Financial support from government	341	16,79,750
2013-14		
Financial support from institution	493	2,65,410
Financial support from government	755	85,73,050
2014-15		
Financial support from institution	242	86,730
Financial support from government	494	7,14,920

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Approximately, 13 - 14 % [#] of students receive financial assistance from governmental and national agencies .

Note : [#] Excluding SC/ST/OBC students who receive the scholarship amount directly in their bank accounts.

5.1.4 What are the specific support services/facilities available for Students from

SC/ST, OBC and economically weaker sections

- ♦ The reservation policy according to the rule laid down by the government is followed at the time of admission
- ♦ The college provides Half - free Studentship to economically - weaker meritorious students attending classes regularly and financial support from Students' Aid Fund. The government provides scholarships to SC/ST/OBC students , economically-weaker meritorious students (Merit cum Means Scholarship) and girl students (Kanyashri Scheme)

Students with physical disabilities

- ◆ The reservation policy according to the rule laid down by the government is followed at the time of admission
- ◆ Scholarships are made available
- ◆ During the time of examination, it is tried to arrange their sitting arrangement in the ground or first floor and allow writer if the student is blind

Overseas students

There was one overseas student from Bangladesh during 2013-14 only ; as this is an uncommon feature specific support system exclusively for such student has not yet been devised by the college

Students to participate in various competitions/National and International

The College duly encourages, informs, motivates, guides and helps the students to prepare and participate in various competitions of National, State and University level.

Medical assistance to students: health centre, health insurance etc.

The college does not have an inbuilt health care unit inside the college. But there is the First-Aid facility for the minor injuries. Moreover, the college is a member of the Students Health Home. The students pay just ₹ 5 per year for this purpose, and gets all sort of health care as and when needed .

Organizing coaching classes for competitive exams

The college provides free coaching for SC, ST and Minority Students for Competitive Examinations in association with WBMDFC. But there has been no enrollment for the past few years.

Skill development (spoken English, computer literacy, etc.,)

With a view to proper Computer education of the students, the College undertook a MOU with WEBEL Computer Training Centre for providing Skill Development Training on Information & Communication Technology to college students.

Support for “slow learners”

Tutorial classes are held by respective departments.

Exposures of students to other institution of higher learning/corporate/business house etc.

Investor Awareness Programme for students of Commerce has been conducted by Tiksna

Liveli-hood Pvt. Ltd. Computer - training awareness programme have been conducted by WEBEL Computer Training Centre .

Publication of student magazines

The annual students' magazine "Shatanik" is published .

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The activities of NSS unit help in the development of entrepreneurial outlook. The teachers informally provide necessary information and prospects of entrepreneurship in various fields.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- ◆ additional academic support, flexibility in examinations
- ◆ special dietary requirements, sports uniform and materials
- ◆ any other

Students who rank in various events of the annual sports conducted by the college are allowed to participate at district and University levels. They are given attendance percentage and considered for not appearing at college exams if their events fall on that particular day. The football team is given jersey. During practice session, they are provided with food. On the day of the college sports arrangements of first-aid, glucose, dietary food is made. Physical Education Department students are given special dress so that they can do their practice session. For Participating in District Youth Parliament Competition , transportation and food is arranged for students.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The college has provision of free coaching for SC, ST and Minority Students for Competitive Examinations in association with WBMDFC . But at present there is no enrollment .

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The following measures are adopted to provide academic , personal and psycho-social support and guidance to the students :

- * Academic counselling is conducted at the time of admission to a programme of study
- * After admission to a programme of study , academic support and guidance is provided to the students in regular and tutorial classes ; students are encouraged to approach the teachers without any hesitation , outside classes and during college hours, with any academic problems ;
- * Personal and psycho-social support and career guidance is provided through inter-personal interaction with the Principal and faculty members .

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

At present , there is no structured mechanism for career guidance and placement of its students. Teachers guide the students about career options .

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes , the institution has a grievance redressal cell for students .

Table 5.2 : Grievance Redressal

Grievances reported	Action taken & Impact
2011-12	
Students wanted 3 books to be lend against the lending card of the library instead of two	Grievance Accepted and Redressed
2012-13	
Students wanted some new sports materials like some new carom board and new cricket kit , etc.	Two new carom boards and one new cricket kit. Grievance Redressed .
2013-14	
Canteen, common room and union room,	These were duly constructed . Grievance

lavatory	Redressed
2014-15	
None	N.A.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Within campus, there has been no report of sexual harassment. The authority is ever alert and sees to it that such events do not mar campus life.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes. There has been no complaints of ragging. Rigorous campaign against ragging is done by College authority through its prospectus at the time of admission .

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- * scholarships are made available
- * students' health home
- * safe drinking water (water hut)
- * hygienic sanitary facility
- * separate common rooms for boys and girls
- * indoor and outdoor games facility
- * clean classrooms
- * generator facility at the time load shedding
- * grievance redressal cell

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The institution has an Alumni Association but it is not registered . The members of the association attend various functions (such as Sarawati Puja , Foundation Day, College Social, etc.) , interact with present students, share their knowledge and experiences and provide suggestions for higher studies and career options . The Alumni Association had contributed funds

for the construction of the Water Hut during 2013-14.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Records of the number of students progressing to higher education or employment have not been maintained . However, the college authority sincerely hopes to overcome this situation in the near future .

Table 5.3 : Student Progression

Student progression	Against % enrolled
UG to PG	15 - 20 % (Exact Data Not Available)
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	(a) No campus selection (b) 10 - 15 % (Exact Data Not Available)
Entrepreneurship/Self-employment	No Data Available

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Table 5.4 : Pass Percentage

Program	Pass Percentage			
	2011-12	2012-13	2013-14	2014-15
B.A.(Honours) :	91.24 %	93.55 %	81.48 %	70.59 %
Bengali	94.92 %	96.67 %	93.55 %	81.97 %
English	90.32 %	92.59 %	46.88 %	51.43 %
Geography	100.00 %	100.00 %	88.89 %	84.21 %
History	91.67 %	97.96 %	88.00 %	68.00 %
Philosophy	88.89 %	81.48 %	53.33 %	50.00 %
Political Science	68.00 %	87.10 %	85.71 %	60.00 %
Sanskrit	100.00 %	92.59 %	86.11 %	70.37 %
B.A.(General)	78.29 %	89.49 %	75.64 %	41.14 %
B.COM. (Hons.)	90.74 %	86.21 %	96.23 %	77.63 %
B.COM. (General)	95.83 %	72.22 %	54.55 %	42.31 %

The drop - out rate has roughly been 15-20 % overall . A student gets 5 (five) chances to complete the undergraduate course . Calculation of the exact percentage of dropout requires data about the progress of each student , which is not available . Hopefully with the introduction of online admission system and students' admission software from the current session , the exact data of drop-out can be obtained in the coming years.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The teachers of the respective departments guides the students about progression to higher level of education and /or towards employment .

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Tutorial classes are conducted for these students.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

- ♣ Sports - Annual Sports day is held every year.
- ♣ Indoor games facility available. Students play volleyball , badminton and cricket.
- ♣ Cultural - Fresher's Welcome, Social held every year. Independence day, Republic Day, International Mother Tongue's Day, College Foundation Day , Teachers' Day
- ♣ Participation in extra -curricular activities – Students participate in District Youth Parliament competition .

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

After the introduction of the B.A. (General) in Physical Education programme in 2013-14 , there has been a paradigm shift in the area of sports and games in our college . The students have won the awards of Best Athlete (Men) , Winners & Runners (Badminton) and Best

Player (Football) in Nadia District Inter - college Sports and Games Championship , 2014 organised by the Education Directorate , Government of West Bengal .

The students of Political Science department secured 2nd rank in District Level Inter - college Youth Parliament , Quiz and Extempore Competition , 2014-15 .

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Inorder to improve the performanc and quality of the institutional provisions,the college seeks data from its graduates through students' feedback questionnaires. Employers' suggestion in forums like Teachers' Council is availed or they can place them directly before the Principal .

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The Magazine Sub-Committee has been entrusted with the job of editing and publishing the college magazine "Shatanik".Teachers also contribute their writings in this magazine thus encouraging students .

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a Students' Union (SU) which is formed through election conducted according to SU Election Rules , 2010 of the University of Kalyani.

The council consists of following office bearers:

- ♠ President (Principal of the College)
- ♠ Vice- President (Student Representative)
- ♠ General Secretary (Student Representative)
- ♠ Five Assistant General Secretary (Student Representative)
- ♠ Treasurer (Student Representative
- ♠ Different Sub-committees (like, cultural, sports, etc.)

The members of the SU extend their full cooperation during admission .They conduct Annual Sports, blood donation camp and other extracurricular activities. The union organizes various cultural programmes like Fresher's Welcome, Annual social function, Saraswati Puja etc.

Students' Union fund - a nominal amount of ₹ 20 is collected along with fees at the time of admission. The fund is used by them for providing aid to needy students, to conduct extra-curricular, etc.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The Governing Body, IQAC Advisory Committee, Admission Sub-Committee, Academic Sub-Committee, Magazine Committee, Grievance Cell have representative of Students' Union on them.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

There exists an active Alumni Association which takes part in various college functions and in other welfare and developmental activities. They offer various suggestion regarding the academic development infrastructural development of the college. They share their experience with the students and offer valuable suggestions to the students in enhancing their overall development. Former faculty members are regularly invited for various functions of the College.

Any other relevant information regarding Student Support and Progression which the college would like to include : None

CRITERION VI: GOVERNANCE , LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Our Vision:

Providing quality education in the light of changing scenario in the area of higher education.

Our Mission:

- To maintain accessibility ,equitability and quality in higher education .
- To maintain suitable environment for promotion of quality and relevance in teaching - learning process in the institution .
- To maintain sustainable development in higher education.
- To encourage the students belonging to the backward and underprivileged communities to pursue higher studies .
- To create linkages with various organisations for providing opportunities of employment for students.
- To set higher benchmarks in consonance with the changes taking place in higher education .

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

It is imperative that the Head of the Institution, top management and Faculty members cooperate with each other and work together to implement the policy and plans of the institution successfully. All the major policy decisions are democratically taken by the Governing Body, the top management which includes president, principal, teacher's representatives, representatives of non teaching staff, university and government nominees and general secretary of students union. The decision of the Governing Body always bears the interests and welfare of

students and the institution at large. The principal takes the leading and effective role in implementing the decision of the Governing Body taking all other stakeholder at his confidence. Management receives feedback from various departmental meetings, Teachers' Council meetings, Finance Committee, Purchase Committee, Library Committee, students' union and other committees. These are then forwarded to the Governing Body meetings for policy decision. Decisions and suggestions of the Governing Body are informed to the various departments by the Secretary, Teachers' Council through Teachers' Council meetings. Every meeting of the college is aimed at making it a platform for sharing of ideas and views for enhancing the quality of functioning of the college.

6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission

For the purpose of framing out the policy statement and action plans for fulfillment of stated mission the Principal of the College, being the chief executive collect information from the different quarters and appraises those information to various organs of the management of the institution to ensure the transaction of teaching-learning process in the best possible way and in its implementation. The management ensures that the various stakeholders including the students are informed about the policy changes and policy decisions that the college has taken for the welfare of its students as it is aware that the same is not possible unless each and everybody of the College is fully aware of the responsibilities involved. He also takes initiative for the purpose of reviewing those policy statements and action plans from time to time for overcoming the barriers on the way of the fulfillment of the stated mission.

The Head is the unifying force and coordinating link among the various internal and external agencies, holds meetings with the individual members of the staff and various departments from time to time for the better working of the college. It is he who ensures transparency in the functioning of the college and maintains core values. He also monitors the step wise implementation of the institutional plans.

- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

Prior to each academic session the Teachers' Council in their general meeting sets and discusses the action plans for the forthcoming session. If the plans are of regular nature different committees are entrusted to implement these. On the other hand if the project is new one then before implementation it is required to be passed in the governing body. As per necessity non-teaching staff and student representatives are incorporated in these committees. The principal through discussions with the non-teaching staff formulates the modules of their regular activities. Being the President of the Students' Union the Principal interacts with the class representatives and prepares the annual calendar of all students' activities.

Different functional budgets are prepared for every year and finally a master budget incorporates these budgets.

- Interaction with stakeholders

Stakeholders include the students, their parents, alumni, teachers and non-teaching staffs and the society at large. However, the principal components of the stakeholders are the students and their parents. The students by exercising their voting rights elect/select their representatives every year. These representatives namely councilors individually and students union generally look after the needs of students. They play the role of co-ordinator between students and principal to redress their grievances. Through the Students' Union the college regularly receives the report regarding the fulfillment of all their academic needs as well as the welfare programmes like scholarships, free studentship, health awareness etc. However, the students have no barrier to meet principal for any personal problem. The principal also meets guardians along with teachers of that department in one or two occasions class wise to appraise them about the performance of their wards and exchange views. In the regular meetings of the Alumni Association the direction and nature of growth path of the college is also discussed. In the meetings of the Governing Body, representatives from all the strata of the stakeholders analyze the performance of the institution.

• ***Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders***

We have a continuous exchange of views with the stakeholders throughout the year. During this exercise they often put their demand and aspiration to the authority. The inputs come from inside or outside then thoroughly discussed in the respective forum and in need in the GB. Hence our plans and policies often sail through without hindrance and in a congenial atmosphere.

• ***Reinforcing the culture of excellence***

The college captured a place of pride for academic atmosphere and peaceful coexistence of different group of students. There is a faithful relationship between teachers and students. We feel proud for our teacher-student relationship when the sense of value is decreasing gradually in the era of globalization. Almost every year our students find ranks in university merit list. The college authority takes initiative to felicitate the students who excel in final University level examination, cultural activities and games & sports. Many teachers are conducting their Ph.D work and publishing articles in international and national journals. The IQAC plays a major role to reinforce the culture of excellence and under its leadership the faculty members are always being encouraged to update themselves and to impart the updated knowledge to their students.

• ***Champion organizational change***

Regarding organizational change, we able to introduce new and new subjects in almost every year depending upon the demand of the locality. We are about to introduce a second campus with much more infrastructural facility. **For a long time we are approaching the University of Kalyani for the introduction of post graduate section in Commerce and Bengali.** Because we have sufficient number of qualified teachers and it is the popular demand of the students and the local community. We hope our demand will be fulfilled recently. On the other hand, the college is a running centre of distance education of University of Kalyani and IGNOU. Different courses of UG and PG are offered in this centre. Regarding this institution the expectation of its local community has been so high that local community and the Alumni Association have been demanding again and again to introduce PG courses in different in regular manner. The number of students is gradually increasing over the years.

The college is now well equipped with computer and internet facilities. **The College research journal is a bilingual and interdisciplinary journal “VISION”** which is being published. Health awareness programmes, blood group detection camp, blood donation camp have also been conducted regularly.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

To ensure effective monitoring and evaluation of policies and plans of the institution and for ensuring effective implementation and improvement from time to time it is the practice of the institution to form different sub-committees. Principal appoints the faculty members as the convener of those subcommittees. In the formation of different committees the institution is guided by the relevant rules and regulations of the government, the statute of University of Kalyani, UGC etc. These committees review the respective performance regularly. If there is any lacuna the respective committee with a consultation with the principal takes necessary steps immediately. Most of the jobs have to be completed within due time. Regarding different problems that crop up on the way to achieve the target fixed as per plans, the Principal sometimes informs the Governing Body for a solution and regularly meets with the different stairs of the organizational structure and policies are reviewed and revise, if necessary. Internal Quality Assessment Cell (IQAC) regularly monitors and vigils the progress of the assigned jobs of all the academic and administrative sub-committees and proposes necessary suggestions to improve the performance. In implementation of major plans and policies the principal is always in touch with the stakeholders for their suggestions to review the activities of the institution.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The top management is always in cooperation with the faculty in providing academic leadership. It is always helpful in providing academic atmosphere to the faculty. The principal as the chief executive guides the faculty to organize seminars, symposium, conferences, workshops, excursions, as well as to represent the college in those events organized by other authorities. The faculty members are also encouraged to conduct research projects funded by UGC and to

participate in stipulated orientation and refresher courses. Being a member of different committees in university and other colleges and owing to vast experience the principal always plays a role of inspiration to the facultyies. In order to encourage the faculties for publication of their research articles authority has allowed the publication of the college Journal 'VISION'. Again to provide adequate resources for carrying out research work allotted sufficient fund for purchase of research oriented journals, books, reports in the college library on the basis of requisition of faculty.

6.1.6 How does the college groom leadership at various levels?

The college provides the grooming house for leadership not only to the students but other members also associated with its day to day functions. There is no argument against it that the students should get sufficient opportunities to nourish his/her leadership quality in their normal activities in the college. In every year the students elect their representatives by election and form students union. The students union has a council and a general secretary who is supposed to lead the whole union. The other council members are entrusted with a portfolio like sports, magazine, students common room and so on. The students union organizes Freshers' Welcome programme at the beginning of each session, Saraswati puja and annual cultural programme during winter. In these events, not only their cultural skills are encouraged and exposed but the organizing capability also becomes developed.

The faculty members are also entrusted with the convenership of different sub-committees to look after different activities. They take the responsibilities of conducting university examinations, students election, publication of college magazine etc. through which the teachers can develop their leadership qualities. In the absence of principal senior teachers take the charge of college and find an opportunity to develop their administrative ability to run the whole college. Distance education programme of University of Kalyani is also look after by a teacher in the capacity of coordinator.

In the office the head clerk acts as supervisor of all activities in the office. Through all the activities stated above the college is certainly grooming leadership in different level.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college believes in a decentralized mode for effective functioning of different activities. There are subject wise different department. All the departments enjoy operational autonomy in departmental routine preparation, distribution of class-load, arranging of tutorials, departmental excursions and conducting of departmental meeting on academic matters. College delegates the authority of running all the academic department by means of appointing Head of the departments. Generally senior most whole-time faculty is selected as the head of a particular department and for the departments, which are run by only Guest faculty the Principal looks after the department. Every head runs their concerned department within the academic periphery the affiliating University. With a view to ensuring effective coordination the principal convenes meeting of the departmental heads.

Apart from the academic activities the college also delegates the authority of running other activities to different sub-committees, like finance committee, purchase committee, building committee and IQAC formed by the Governing Body. All the sub committees arrange meeting from time to time and communicate appropriate recommendations to the top management. All these committees have been empowered to take decision and they consult the Principal as and when required to improve the quality of educational provisions and communicate appropriate recommendations to the top management authority. Besides these committees, there is a Teachers Council with a secretary, comprising all the faculty members where different matters are raised for discussion.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes the culture of participative management for its effective functioning. The principal remains at the centre of all activities. However, all the stairs become directly or indirectly involved as and when required. The Governing Body, the highest decision making body is formed with the representatives of the different stakeholders like teachers representatives, non teaching staff representatives, general secretary of students union, government and university nominee, the chairman of the local municipality. Participatory

management is also ensured through the active participation of teaching and non-teaching staff in any matter of the college. In case of purely students matter, the general secretary of students union is also get included. The teachers' council, where all the teachers are member, takes the decision regarding academic matters.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college is committed in sustaining and enhancing its overall quality and this is highlighted in all the policy matters of the college. We always keep all windows open so that every suggestion from every quarter can be heard of. We discuss them all for maintaining and enhancing the quality aspects of the institution. The IQAC regularly and continuously reviews the new decisions, implementations or alterations of policies and puts forward its suggestions and comments for an effective functioning of the institution.

Different steps are taken to implement the stated policy like encouraging faculties to attend orientation or refresher courses, attend or organize different seminars, symposia etc., motivating for undertaking various research projects, pursuing for Ph.D degree to enhance their academic excellence; encouraging the students to participate in different events in university or inter college level; lobbying for introduction of new courses to cater the need for local youth; introducing on-line admission procedure for a smooth and fair admission; increasing use of computer for financial and office management; trying to fulfill the aspiration of having PG departments and a second campus and so on.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institute has a series of well-chalked out plan which includes Master Plan of the college, Annual Budget, Academic Calendar, Teaching Plan etc. to lead its developmental process. The Master Plan is generally prepared for the infrastructural expansion of the college. The Annual Budget, the conglomerate of different functional budgets of the institution, is framed by the Finance Committee based on the expected expenditure and income. Each faculty member

prepares his teaching plan to cover the syllabus in time and an academic calendar is also prepared for all other cultural and co curricular activities without hampering studies. Apart from these the college has taken initiative for a second campus, introduction of other courses, a state-of-the-art Gymnasium with modern amenities set up for students and staff .

6.2.3 Describe the internal organizational structure and decision making processes.

Governing Body of the college is the supreme authority in the matter of administration. Governing Body has enough power to accept or reject any decision or suggestion come from any quarter. In order to ensure smooth and effective functioning of the administration the following sub-committees are formed by adopting specific resolutions in its meeting:

- i) **Finance sub-committee:** The sub-committee is formed with only the members of the Governing Body and deals with the financial matter.
- ii) **Internal Quality Assurance Cell:** In formation of IQAC the relevant guideline of the NAAC is duly followed.
- iii) **Building sub-committee:** The sub-committee is formed with both teaching and non-teaching staff for the purpose of monitoring all construction works.
- iv) **Purchase sub-committee:** The sub-committee is formed with the teaching and non-teaching staff as above for the purpose of carrying out the purchase of all items.

The Principal is the ex-officio chairman of all those subcommittees.

In order to communicate necessary suggestions and recommendations to the Governing Body for conducting academic activities Teachers' Council is formed. A secretary of the same is selected by the teachers in a special meeting, convened by the Principal, who is the ex-officio chairman of the council. As per existing statute of the University of Kalyani all full time teachers are the member of the teachers' council.

Besides the above, there are others committees also for easy function of the college. These are Online Admission sub-committee, Library Advisory sub - committee, Magazine sub-committee, Grievance Redressal Cell, College Election sub-committee, Alumni sub-committee, 'VISION' Editorial Board, UGC Steering committee. Further with a view to maintain cordial relationship with the staff Joint council of teachers and non-teaching staff is also formed.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**- Teaching & Learning**

The quality of the teaching learning process depends upon both teachers and students along with infrastructural facility in the institution. The teachers are recruited through College Service Commission. From time to time are sent to attend the orientation and refresher courses, different seminar held by other college and university so that they become updated. In absence of required number of full time faculty the college authority recruited some guest teachers. The guest teachers are recruited through a long process begging with advertisement in a widely circulated daily, preparation of merit panel by means of an interview of the candidates who have required qualification as per UGC rules and regulations. On the other hand, students are admitted through on-line admission process to implement a transparent and equity based admission process. Merit panel is prepared on the basis of marks obtained by the aspiring students in their last examination. Students are admitted purely on merit basis.

The hinterland of this college is ever expanding from the town to the remote villages. Students from weaker sections are also getting admission on the basis of their merit. They are given support by way of sanctioning full and half free studentships. Arrangements are also made for many other stipends and scholarships awarded by various Government and Non-Government organizations. The college authority is always trying to ensure that no student fails to get higher education for their weak financial condition. The college authority has taken numerous measures for the benefits of students like planning to introduce PG courses in Commerce and Bengali, strengthening library books, subscribing different journals, evaluating students progress through class tests, taking tutorial classes for the weak students, introducing wi-fi facility in the college campus, planning to introduce ICT enabled class room and so on. In the classroom and also beyond it the teachers always try to inculcate value education to the students. Students are accustomed to good habits and this is evident from the very good student-teacher-staff-society relationship.

The entire process of education runs to achieve the vision and mission of this institution in a concerted effort of all the teaching and non-teaching staff of the College, students and associates. Still it is needless to mention that every process has always a room for further development and we always thinking of it.

- Research & Development

The college is very much concerned about the research and development programme of its faculty members. It always encourage research activities by providing all possible support by means of infrastructural facilities like books, journals and internet facility, granting leave, and so on. The faculties are encouraged to arrange and/or participate in seminars, symposia, to avail the facility of fund allotment by UGC, pursuing Ph.D degree, granting leave for attending Ph.D coursework, making arrangement for publishing the college research journal etc. The teachers also exercise their best possible effort to reap the benefits from this supportive gesture. They organize seminars and workshop, pursuing Ph.D degree after completing Ph.D coursework, attend different seminars organized by university and colleges, undertake MRP and publish books and articles in different journals.

- Community engagement

The college is in regular interaction with the local community through its various programmes like following:

- The college has an active NSS unit taking different programme of social work regularly. These programs help in imbibing virtues among students like empathy, social responsibility and humanity.
- The college regularly organizes blood donation camp and blood group detection camp. Large number of students takes part in these programmes.
- The college also takes part in the AIDS awareness programme.
- The college premises are used for District Science Exhibition and competition for the school students is being organized by the district authority.
- The college helps different wings of the Government and SSC and CSC to arrange its public examinations. The teachers and non-teaching staff of the college extend their active participation to conduct those examinations.
- The college is the distribution centre of answer scripts of the examination conducted by the university of Kalyani. Teachers of different colleges from every nook and corner of the district. We feel proud to welcome them.
- The college acts as a centre of distance education affiliated to the University of Kalyani and IGNOU. The college through the centers thus helps students to continue their further study in different branches.

- The college lets out its seminar room to different social organization for performing their social activities.

• ***Human resource management***

The college provides higher education to the local youths with the help of a number of teaching and non teaching staffs. The quality of the teachers are judged by their recommending authority i.e. college service commission. These qualified staffs are then appointed by the Governing Body. Now it is the duty of the college authority to manage these human resources properly. For proper utilization of them a carefully designed routine is prepared considering their special paper in Master's level. Besides they also entrusted with different activities like membership in different committee, in-charge in games and sports, magazine, NSS etc. The college authority also keeps in mind that for enhancing the capacity level of teachers they are required to have some orientation and thus they are sent for completing different course of orientation and refresher courses. On the basis of experience and satisfactory discharging of delegated activities the teachers get promotion to the higher echelon as per UGC rules and regulations.

On the other hand, the non teaching staffs are recruited by the Governing Body itself after conducting screening process. The non-teaching staffs are entrusted with the official works and placed meticulously. The principal personally assigns the duties of them. The Principal intervenes as and when required for the improvement of the performances of those staff members. The non teaching staffs are also promoted to higher scale at the satisfaction of college authority.

Students are taught to preserve their tradition and cultural heritage while at the same time embrace the virtues of modernism. Hence, we have a cordial relationship and not even a single day is lost due to students' unrest.

• ***Industry interaction***

Most of the departments except Geography and Commerce have little scope for industry interaction. These departments organize visits to different industries. The students get benefitted from their direct interaction with the industries. With a view to proper Computer education of the students, the College undertook a MOU with WEBEL for providing Skill Development Training on Information & Communication Technology to college students.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The college administration functions through different sub-committees. These committees comprises of teaching and non-teaching staffs. The committee manages the entire affairs under the supervision and guidance of the Principal. The resolutions adopted in these committee meetings enable the Principal to communicate adequate information to the management to review the activities of the institution. On the other hand the Students' Union provides the authority with valuable information on various matters related to students' interest. We have **Grievance Redressal Cell** which directly provides feedback from the students. Moreover we have taken **feedback from the outgoing students** who can express their views freely. The feedback obtained from Guardians' meet also enriches the authority. The college is the distribution centre of answer scripts of examination conducted by the university. The teachers from different colleges come to collect the scripts for examination. We are lucky enough to have feedback and suggestions from them and come to know the actual position of us vis a vis others. At the same time the external examiners of Geography practical examination also help the authority to review the activities and determine the priority list of action.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

Both teaching and non-teaching staffs are involved in various activities in improving the efficiency of the institution. The management always spreads its supportive hands to the teachers by providing all sorts of infrastructural facilities for the improvement of teaching and learning process of the college. The teachers also look after the students as their children and leave no stone unturned to the betterment of them. There is no such financial or other benefit for this dedication but they feel proud when the students secure better marks in university examinations and establish themselves in future life. Sometimes the department as a whole or the individual teacher is felicitated in the meeting of teachers' council for outstanding result of the students. All these encourage the teachers to devote themselves to the development of the students and the institution also. On the other hand teachers also feel encouraged when they are chosen for membership of a committee and freely work for the development of the college.

The non-teaching staffs also play an important role to the effectiveness and efficiency of the institutional process. The non-teaching staffs render various services to the students directly. They are involved in every case from admission to form fill-up, issue of admit card to issue of mark sheet to the students. They are encouraged by proper distribution of work load, timely promotion to higher scale and certainly at the good behavior of the students.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Table 6.1 : Resolution of Governing Body Meetings and Status of Implementation

Resolutions of Governing Body Meetings	Status of Implementation
Proposal of setting up of 2 nd campus accepted	Necessary work is going on
Implementation of COSA and Online Admission	Implemented
Construction of Classroom under U.G.C XII th Plan	Necessary work is going on
Proposal for holding of National Level Seminar accepted	Seminar held on 2-3May , 2015

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No, the affiliating university does not have the provision to accord autonomy to any college.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has a Complaint/ Suggestion Box, where students, teachers, employees and others may drop their grievances/complaints/ suggestions. It has a pro-active Grievance Redressal Cell comprising of members of the teaching and non-teaching community as well as representative of the students' union. Any complaint that needs immediate intervention are reported to the Principal or members of the cell and an emergency meeting is convened in a view to redress the issue within the limitations and facilities available to the college.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No, there is no court case that has been filed against the college during the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, it is the practice of this Institution to collect feedback from the outgoing students to know about their experiences in the college during their three years of study and then utilize such feedback in reviewing the activities of the Institution. The college administration after collecting such feedback makes detailed analysis and on the basis of such analysis determines the future course of action.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

Professional development is a continuous process and the teachers regularly participate in Orientation Programmes and Refresher Courses conducted by the various Academic Staff Colleges of the Universities. They often are encouraged to undertake different research projects funded by UGC, pursuing Ph. d degree, to be member of Board of Studies of the affiliating university, to be Examiner/Head Examiner/ Scrutinizer/ Paper Setter etc...

The librarian is encouraged to be efficient in running the SOUL software for accession, issue and return of the books. The non-teaching staffs are encouraged to be computer literate, taking training for using COSA software and e-Bantan system, understanding the office software relating to collection of fees along with other financial matters and student database management.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

As per UGC norms a teacher has to take part in an orientation programme and a number of refresher courses for his career advancement. So the college authority spares its teachers for such courses. However, in all cases the teachers are released in such a time so that the interest of the students is least affected.

The success of the students is the major motivating factor to a teacher. The college authority appreciates the contribution of the teachers. All these factors boost up the morale of a teacher, motivate him to devote him to the desired direction.

The office staffs are overburdened with their jobs, so there is very little scope to release them to participate in any training without hampering their regular jobs. However they are motivated by allowing them to apply for higher posts in the office whenever vacancy arises. There are some contractual staffs who have been encouraged by extending their contracts.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The college had its own performance appraisal system of teachers on the basis of the information provided by the Head of the Department, feedback from the students and information collected by the principal himself through his channels. Evaluation is done on the basis of classes taken by a teacher, attendance in seminar as participant or paper presenter or resource person, participation in Refresher and Orientation courses, his/her extra-curricular activities, duties assigned by the University as examiner/ Head Examiner/paper setter etc. or or on the basis of duty assign by the college authority. Besides, the authority collects the self appraisal report of performance of a teacher at the end of every year in the format prescribed by the University Grants Commission. The Principal then handed over it to Internal Quality Assurance Cell (IQAC) for analysis and report in the Annual Quality Assurance Report (AQAR).

The non-teaching staffs belong to two categories namely clerks and bearers. They are deployed in the office and library and teachers' room. There is no such formal system of performance

appraisal of the non-teaching staff members. However, the Principal in consultation with the non-teaching staffs allocates their duties and maintains very close observation to follow up.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The appraisal reports of teachers are reviewed by the college authority. The areas of possible improvement are communicated to the heads of departments who in turn inform the other teachers. In case of any allegation against any teaching or non-teaching staff the principal meets the concerned person personally for a satisfactory solution.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes that are worthy to mention is that the non-teaching staffs receive bonus out of grant-in-aid receive from the State Government as well as puja advance before Sri Sri Durga Puja, the prime festival of West Bengal. The casual office staffs also receive ex-gratia and puja advance.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The amicable working atmosphere, informal and close relationship among teachers, better student-teacher relationship and sympathetic administration are the key factors in attracting and retaining the eminent faculty.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

A number of committee such as Finance committee, UGC steering committee, Purchase committee and Tender committee is formed for effective utilization of financial resources. Every committee has its convenor and teaching and non-teaching staffs are members. Every financial decision is passed through finance committee. UGC steering committee supervises the proper utilization of UGC fund. Purchase committee is entrusted with anything purchase. Before taking the decision of purchase from a supplier, Tender committee calls tender from the intended supplier and choose the supplier with lowest price.

For proper utilization of financial resources a budget is prepared considering different aspects of the institution, at the beginning of the financial year. Finance committee passes it to the Governing Body for approval. As soon as the GB ratifies it , follow up of it is mandatory.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

At the end of every financial year the Bursar of the college conducts internal audit of the accounts of the college and recommends the Principal for statutory audit. The statutory audit is conducted by the statutory auditor, who is appointed by the Governing Body on the basis of the recommendation of the Director of Public Instructions, Government of West Bengal, Education Directorate. The statutory auditor on verification of accounts and relevant vouchers prepares the audit report. The audit report is then placed in the Governing Body for acceptance. After acceptance by the Governing Body a copy of the said report is submitted to the Director of Public Instructions, Government of West Bengal, Education Directorate.

Last audit was done for the financial year 2013-14 and **no such audit objections** was communicated by the statutory auditor. Audit for the financial year 2014-15 is on the verge of completion and a provisional report with no audit objections has been communicated by the auditor.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Following are the major sources of funding of our institution:

- i) Tution fees and other fees from the students;
- ii) Grant in aid from :a) Government of West Bengal b) University Grants Commission c) University of Kalyani.

If there is any deficit in Income & Expenditure in any year that is financed from General fund created out of surplus of the previous years.

In this context it should be mentioned here that with effect from the financial year 2012-13 The college is to deposit 50% of tution fees collected from the students of the regular courses to the Government of West Bengal as per order of the same vide order no.686-Edn(CS) dated 17.09.2012 read with order no.796-Edn(CS) dated 26.11.2012 and 114-Edn(CS)/5P-47/12 dated 11.02.2013.

The audit reports will be placed before the NAAC peer team during institutional visit.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution has made efforts in securing and utilizing additional funding from the following sources :

- (a) An amount of ₹50,000 from Krishnagar Municipality for construction of Dwijendra ukta Manch (open air stage) during 2012-13 .
- (b) An amount of ₹50,000 from Krishnanagar Lions Club and ₹50,000 from Alumni Association for construction of Water-Hut during 2013-14 .
- (c) The college has given on rent a portion of the ground floor of the Ladies Hostel to Oriental Bank of Commerce for a monthly rent of about ₹ 24,000.
- (d) The seminar room and class rooms of the college are given on rent on Holidays or preferably after college hours to various organizations for conducting programmes .

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

The College has established its Internal Quality Assurance Cell (IQAC) on 11/05/2013.

From the very beginning, the IQAC takes a very important role in quality assurance. Some of its activities are as follows:

- IQAC monitors the admission processes.
- IQAC coordinates the various departments in order to ensure that the organizational mission is attained at.
- IQAC monitors the preparation of academic calendar and ensures that the syllabi are properly completed in the due time.
- IQAC ensures that attendance of the students is following the norms of the affiliating university.
- IQAC ensures that class tests are taken with a regular interval.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The college authority is very co-operative with IQAC for the development purpose. The Governing Body of the college always encourages the IQAC to bring out new and new ideas that can improve the teaching-learning system and infrastructure. The principal of the college also actively participate with the IQAC in all the activities done by it, and the same is true for the heads of the various departments. So all the decisions of IQAC are approved by the authority till date, and with the help and support from all concerns, all the plans are implemented successfully.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

No, IQAC does not have any external member.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students and the alumni contribute towards IQAC in various ways. The students of the college follow IQAC's guidelines about attendance, internal examinations, parent-teacher

meeting etc. with sincerity and it helps the IQAC to function effectively. The alumni also contribute to IQAC's functionality as far as possible. The water hut that was made in collaboration with the Lions Club had a great effort of the alumni behind it.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

Teaching and non-teaching staff are consulted. When preparing students' feedback questionnaire, suggestion of the staff is taken. Departments are encouraged to bring out departmental magazines and their suggestion is always welcome.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

No, the institution does not have any integrated framework for quality assurance.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The institution does not provide training to its staff itself, but it encourages the faculty members to join various training programs including Orientation programmes, Refresher Courses and various different short-term courses.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

No, the institution does not undertake academic audit.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC takes steps and actions to develop the overall teaching-learning environment of the college complying with the rules and guidelines laid out by various agencies and bodies in this regard like the affiliating university, the UGC, and the NAAC. Primarily it follows the rules and regulations of the University of Kalyani about the admission, curriculum, attendance and

examination schedules; in such a way that it fulfills the development criteria as prescribed by NAAC and the UGC.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- ★ The departmental teachers monitor the performance of the students by their response in the classrooms as well as by their performance in the class tests conducted by the department.
- ★ The Principal ensures effective teaching-learning in the college by constant interaction with the Departmental Heads and with individual teachers, as and when required.
- ★ The IQAC also suggests the departments regarding the effective way of teaching-learning. The performance of the teachers gets reflected in the Annual Quality Assurance Report.
- ★ Assessments of feedbacks from different stakeholders like the students, especially the Students' Union, parents, Alumni Association also help the process of monitoring the teaching-learning in the college.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Firstly, the website of the institution contains the vision and mission of the college. Whoever accessing the website is able to know what the college aims and how it want to attain its aims.

Secondly, the college organizes parent-teacher meeting on a regular basis; here it communicates its teaching-learning policies and outcomes to the parents of the students.

Thirdly, for the students, the college supplies the academic calendar at the very beginning of the session, and the internal assessments are organized in time.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

CRITERION VII : INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

No, The institute does not conduct a green audit of its campus and facilities.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation: No special provisions are there, but it is always taken care that the lights and fans are not working when it is not necessary. The rooms of the college are made in such a way that it can have the most possible natural light and air.

- * Use of renewable energy: No
- * Water harvesting: No
- * Check dam construction: No
- * Efforts for Carbon neutrality: No
- * Plantation: Plantation is done inside the campus
- * Hazardous waste management: No
- * e-waste management: No

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovations are presented year-wise:

2010-11:

1. Construction of student common room and canteen complex .
2. Construction of Boys' Toilet .
3. Appointment of 4 permanent faculty on the basis of the recommendation of West Bengal College Service Commission

2011-12:

1. Installation of CCTV in the college campus, to keep a close eye on what is going on there in the real time.
2. Two new classrooms are constructed to provide more accommodation to the students.

3. Three - phase electricity connection and installation of 15kVA sound - proof generator.

2012-13:

1. Construction of Dwijendra Mukta Mancha within the college campus.
2. Computerization of the Office of the college.

2013-14:

1. Installation of Green boards in the Classrooms.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice 1:

1. Title of the Practice: Computerization of the College Library.

2. Goal: The goal of this practice is

- To start an integrated library system with all of its merits.
- To ensure a better cataloguing, classifying and indexing the library books.
- To provide a Public interface of the library for its users.
- To provide ease of access.

With a view to these missions, we have incorporated our own Library Management System, by installing SOUL 2.0 from <http://www.inflibnet.ac.in/soul/>.

3. The context: The College has a library that is well stacked, but there is a serious lack of library staff to serve all the students and faculties for helping in searching, obtaining and issuing books. The ILS can be the best solution of this adversity. At the same time, it cannot be denied that in the modern era when there is plenty availability of a nice technology like ILS, it will not be fair and wise to overlook this facility and to deprive our students, faculties and other stakeholders visiting the library from today's facilities. So keeping these things in mind, we opted for this project.

4. The Practice: The library is running the ILS software, Soul 2.0. There is a high-end desktop PC operating as the server, and two other client computers are also there for ensuring ease of

access. The server is on the Librarian's desk and managed and operated by himself. One server is in the stack room and the other is in the teacher's reading lounge.

The implementation of the ILS has made it easy to search the stacks, easy to find the required book and easy control over book lending, which definitely enhances the quality of the teaching-learning process.

5. Evidence of success: We can say that the measure is a successful one. Some points may be placed as the evidence of success as:

- It has increased the daily number of walk-ins and lending-returning the books.
- Though it is difficult to enumerate the extent, but there is no doubt that the accuracy of cataloguing and indexing have dramatically increased after implementing SOUL 2.0.
- The extent of control over the lend-out books has been increased, which reflects in the book returning and token fine charging pattern.

6. Problems encountered and Resources Required: The great measure still have some problems, limitations and shortcomings. Here is a brief account:

- Due to some space constraints, we haven't yet been able to provide the SOUL OPAC for students' access. There is no computer in students reading lounge, unfortunately. The Library Advisory committee is thinking on how this issue could be resolved.
- There is a shortage in the number of library staff.

We positively hope that we will be able to overcome these limitations, and the library of this college will continue to be the proud of the institution, as it always was.

Contact Details

Name of the Principal:	Sk. Sahajahan Ali
Name of the Institution:	Dwijendralal College
City:	Krishnagar
Pin Code:	741101
Accredited Status:	Applying for 2 nd Cycle
Work Phone :	(03472) 225240
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Website:	www.dwijendralalcollege.org
E-mail :	info@dwijendralalcollege.org
Mobile:	9434245262

Best Practice 2:

1. Title of the Practice: **Preparation of Academic Calendar and Teaching Plan.**

2. **Goal:** The goal of this practice is

- To determine what will be taught and when it will be taught at the very beginning of the session.
- To ensure a better usage of the teaching time.
- To provide plan of learning to the students.
- To facilitate the completion of syllabi and preparing the students for the exams.

With a view to these missions, we have undertaken the practice of preparing the Academic Calendar and also the teaching plan according to it.

3. **The context:** There is a shortage of teaching staff in various departments of the college. Some departments run with only one or two full time teachers, and some departments are totally dependent on the guest teachers. In such a situation, it is felt to maximize the use of the teaching hours throughout the year in such a way that the syllabi is properly completed and there remains enough time for revisions and tests.

4. **The Practice:** At the very beginning of the session, we chalk out the possible number of working days of the coming session. We sub-divide it into three phases; determine the tentative number of teaching days of each phase, and then the tentative number of classes per subject/paper per teacher. We sub-divide the total syllabus of every subject/paper in accordance with the academic calendar. The class routines of the departments are prepared based on these.

5. **Evidence of success:** We can say that this practice is a successful one, because of the following reasons:

- Other than for the abnormal and uncontrollable reasons, the syllabi of the various departments are always complete before the exams.
- The preparation of the attentive students went in the right way, and they scored very good results.
- Students are able to cope up with various important days with a mental preparation in advance.

6. **Problems encountered and Resources Required:** The basic problem with the practice is the unexpected variation of working days due to reasons beyond our control. The dates of the examinations are often fluctuate, which highly hampers the process. Some other things like

elections etc., for which both the teachers and the college premises got engaged which also lead to some problems to maintain the academic calendar properly.

Contact Details

Name of the Principal:	Sk. Sahajahan Ali
Name of the Institution:	Dwijendralal College
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Work Phone :	(03472) 225240
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Website:	www.dwijendralalcollege.org
E-mail :	info@dwijendralalcollege.org
Mobile:	9434245262

D. Post NAAC Initiatives

The college was accredited with Grade C (CGPA : 59) in Cycle I of NAAC Accreditation on 16th of September, 2004. Based on the observations made and suggestions offered by the NAAC peer team in its report , the post - NAAC initiatives are enumerated below :

Suggestion 1 : The College, especially the Governing Body should make serious efforts to fill up the vacant teaching posts and create more full time posts for the Arts stream.

Initiatives undertaken : The Governing Body has made serious efforts in filling up the vacant teaching posts and in creating more full time posts for the Arts Faculty . As a result , the faculty strength of 6 permanent teachers (6 in Commerce Faculty) and 9 guest lecturers during 2003-04 has increased to a present strength of 15 permanent teachers (5 in Commerce Faculty and 10 in Arts Faculty) and 22 guest lecturers.

Suggestion 2 : The academic and extra-curricular activities are restricted due to space constraints. For improvement in academics and otherwise, additional space for sports, NSS, cultural activities and new academic programmes be provided urgently.

Initiatives undertaken : Due to some constraints the area of the college campus could not be extended for a long time . However , a proposal for setting up of the second campus of the college has been ratified at the Governing Body Meeting dated 19.08.2015 .

New academic programs have been introduced . The number of regular courses has increased from 3 { 1 Honours Course and 2 General Courses } during 2003-04 to 14 { 8 Honours Courses and 6 General Courses } at present . Apart from that , distance learning programmes of DODL , University of Kalyani and Indira Gandhi National Open Univer-sity (IGNOU) , and certificate courses in Tax Management Marketing and Sales Manage-ment , and Rural Development have also been introduced .

Suggestion 3 : The library facilities need improvement. Even though the library has 15,000 books, new additions are needed particularly in Computer Applications, Information Technology, Hotel Management etc.

Initiatives undertaken : The library facilities have been improved to a great extent. At present , the library has about 24,000 books with new additions in various subjects.

Suggestion 4 : Larger and spacious reading hall with separate space for girls be provided and the library timing, which is presently from 10:00 A.M to 4:00 P.M, be extended from 7:00 A.M to 8:00 P.M.

Initiatives undertaken : The space for reading has been enhanced . However , extension of the present library timing of 10:00 A.M. to 5:00 P.M is being considered by the college authority.

Suggestion 5 : Computerisation of the Library and internet facility in the library should be considered and undertaken without further delay.

Initiatives undertaken : The library has been computerized with SOUL 2.0 library automation software. Internet facility is also present .

Suggestion 6 : The College should initiate “Book Bank” scheme for needy and deserving students.

Initiatives undertaken : The “Book Bank” scheme for needy and deserving students has been initiated informally by some departments . However , a formal system needs to be introduced .

Suggestion 7 : The College is situated in a semi-urban area catering to the educational needs of the rural students coming from the nearby villages. Therefore, hostel facilities for both girls and boys need to be provided. The College should seriously try to get financial support from the State Government, HRD Ministry, Welfare Ministry and UGC for constructing hostels for boys and girls.

Initiatives undertaken : A girl's hostel has been constructed with the help of UGC fund.

Suggestion 8 : The College shall make provisions for separate Computer Laboratory for the Commerce students who have a compulsory computer application paper in their syllabus. Standard software used in accountancy be provided to these students.

Initiatives undertaken : A Computer Laboratory for the Commerce students has been set up and Standard accounting softwares are provided to the students .

Suggestion 9 : The collaborative arrangements for job-oriented courses with the Brainware Consultancy Pvt.Ltd and AIMS, Durgapur need to be systematized thus ensuring adequate provision of computer facilities with latest hardware and software and well-equipped laboratories for the Hotel Management course.

Initiatives undertaken : These courses have been discontinued due to lack of students .

Suggestion 10 : The College should also explore the possibilities of introducing more job-oriented diploma/certificate programmes in insurance management, banking management, secretarial practice, taxation laws etc.

Initiatives undertaken : Certificates courses in Tax Management, Marketing and Sales Management and Rural Development have been introduced . The college have signed a MOU with WEBEL, a State Government agency, in order to provide skill development training on Information & Communication Technology to the students.

Suggestion 11 : The college should use playground of nearby institutions and provide coaching facilities and necessary equipments/materials to the students by utilizing the sports fees collected from the students.

Initiatives undertaken : A playground in front of the college (Mallick Math) is used by the college as its playground after being authorized to do so by the Krishnagar Municipality.

Suggestion 12 : Faculty members should be encouraged to undertake research programmes for their Ph.Ds and also to undertake minor research projects funded by UGC, ICSSR, AICTE etc.

Initiatives undertaken : Faculty members have been encouraged to undertake research programmes for their Ph.Ds and also to undertake minor research projects funded by UGC. One faculty member , Dr. Biswanth Sukul , Associate Professor in Commerce has been awarded Ph.D degree in 2012 and had also undertaken a UGC - funded minor research project during 2008-09. At present , 11 faculty members are undergoing the Ph.D curriculum.

Suggestion 13 : Awarding the meritorious students with scholarship should be considered by the college.

Initiatives undertaken : The students securing the highest marks in the undergraduate University Examinations are awarded by the college .

Suggestion 14 : More attention should be given to NSS and other extension activities so that more community development programmes can be undertaken for the benefit of the economically and socially backward classes of the society.

Initiatives undertaken : The NSS volunteers under the able guidance of Programme Officer , Mr. Nakul Chandra Bain , Assistant Professor in Bengali , actively undertake various activities like organization of seminars and awareness programmes, undertaking suveys on social and environ-mental issues, organization of blood donation camps and special camps , cleaning of class rooms and college campus etc. on the occasion of observations of important days , such as National Youth Day (12th January) , Republic Day (26th January) , World Health Day (7th April) , World Environment Day (5th June) , College Foundation Day (4th August) , Independence Day (15th August) , International Literacy Day (8th September) and NSS Day (24th September) .

The college also conducts extension activites through organisaton of awareness programmes, holding rallys in protest of social issues etc.

F. Evaluative Report of the Departments

I : Department of Bengali

1. Name of the department : Bengali
2. Year of Establishment : 2003
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in Bengali [from 2005 - 06] ;
(b) B.A. (General) [from 2003 - 04]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme - wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D./ M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nakul Chandra Bain	M.A. , B.Ed.	Assistant Professor	Novel & Short Stories	10	Nil
Ranu Biswas	M.A.	Assistant Professor	Drama	7	Nil
Chaitali Ghatak (Roy)	M.A. , B.T., M.Phil.	Assistant Professor	Madhyajuger Bangla Sahitya	5.5	Nil
Parimal Ghosh	M.A.	Guest Lecturer	Madhyajug O Magal Sahitya	10	Nil
Naihriti Biswas	M.A.	Guest Lecturer	Linguistics	8	Nil

11. List of senior visiting faculty : None

12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty :-

Academic Year : 2014-15

Programme	Total no. of classes held (A)	No. of classes taken by temporary faculty (B)	Percentage of classes taken by temporary faculty (C) [= (B) / (A) * 100]
B.A. (Honours) in Bengali	1798	232	12.90 %

13. Student -Teacher Ratio (programme - wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in Bengali	239	5	48 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Nakul Chandra Bain	M.A.
Ranu Biswas	M.A.
Chaitali Ghatak (Roy)	M.A. , M.Phil.
Parimal Ghosh	M.A.
Nairiti Biswas	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a. Publication per faculty

b. Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]

c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.)

d. Monographs

- e. Chapter in Books
- f. Books Edited
- g. Books with ISBN/ISSN numbers with details of publishers
- h. Citation Index: Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Nakul Chandra Bain	4	1	-	-	-	3	-	-	-	-	-	-
Ranu Biswas	2	1	-	-	-	-	-	1	-	-	-	-
Chaitali Ghatak (Roy)	3	-	-	-	-	3	-	-	-	-	-	-
Parimal Ghosh	1	-	-	-	-	1	-	-	-	-	-	-

Other Publications :

- (i) Peer - reviewed journals with ISSN (other than international / national)
- (ii) Conference / Seminar proceedings

Faculty	(i)	(ii)	Total
Nakul Chandra Bain	0	3	3
Ranu Biswas	3	2	5
Chaitali Ghatak (Roy)	3	4	7

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees : Nil ; (b) International Committees : Nil ; (c) Editorial Boards : Nil

22. Student projects :

(a) Percentage of students who have done in-house projects including inter – departmental / programme : 100% students of 1st Year class successfully complete projects in Environmental Science as part of the curriculum .

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department :

Date	Purpose of Visit	Eminent Academician
2 nd & 3 rd May, 2015	UGC - sponsored National seminar on “ Janmo Shatoborshe Bijon Bhattacharya ”	1. Dr. Sharmila Bagchi , Professor in Bengali , Bhagalpur TM University
		2. Dr. Sukhen Biswas , Professor in Bengali , University of Kalyani
		3. Dr. Layek Ali Khan , Professor in Bengali , Vidyasagar University
		4. Dr. Suranjan Midday , Professor in Bengali,

		Rabindra Bharati University
		5. Dr. Tapan Mandal , Associate Professor in Bengali, North Bengal University
		6. Dr. Nandini Bandopadhyay , Assistant Professor in Bengali & HO HOD (Bengali Department) , University of Kalyani

25. Seminars/ Conferences/Workshops organized & the source of funding :-

(a) National : UGC - sponsored National seminar on “ Janmo Shatoborshe Bijon Bhattacharya ” held on 2nd & 3rd May , 2015 .

(b) International : None

26. Student profile programme / course wise :-

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in Bengali						
2011-12	1,125	79	43	36	59 (56)	94.92 %
2012-13	1,253	84	45	39	60 (58)	96.67 %
2013-14	1,291	89	52	37	62 (58)	93.55 %
2014-15	1,328	103	41	62	61 (50)	81.97 %
2015-16	1,723	105	50	55	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in Bengali			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? No data available

29. Student progression

Student progression	Against % enrolled
UG to PG	Exact Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	(a) No campus selection (b) No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities :-

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : N.A.

31. Number of students receiving financial assistance from college , university, government or other agencies : Students belonging to SC / ST / OBC & Minority groups receive scholarships from the government . The college offers financial support from Students' Aid Fund and also offers Half -free Studentship based on the criteria of marks obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half - free Studentship
2011-12	24
2012-13	25
2013-14	27
2014-15	03

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :

- Use of LCD projectors .
- Tutorial and Remedial Classes are held for weaker students .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students of the department who have joined NSS wing of the college actively participate in social services .

35. SWOC analysis of the department and Future plans :-

Strengths :

- Enthusiastic and cultural - minded students with a zeal for excellence in academics .
- Qualified , motivating and caring teachers.

Opportunity: Scholarships are provided to meritorious,economically-weaker and deserving students.

Challenge : To maintain the high standard of academics.

Future Plan : To provide interdisciplinary research opportunities to faculty and students.

II : Department of English

1. Name of the department : English
2. Year of Establishment : 2008
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- B.A. (Honours) in English
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme - wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	1	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dipanjana Ghosh	M.A. , B.Ed.	Guest-Lecturer	Postcolonial and Indigenous Literature	7	Nil
Anindita Dhar	M.A.	Guest-Lecturer	American Literature	4	Nil
Sudipta Mondal	M.A.	Guest-Lecturer	English Literature	1	Nil

11. List of senior visiting faculty : None
12. Percentage of lectures delivered and practical classes handled (programme - wise) by temporary faculty :- Academic Year 2014-15 : 100 %

13. Student -Teacher Ratio (programme - wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in English	94	3	32 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Dipanjan Ghosh	M.A. , B.Ed.
Anindita Dhar	M.A.
Sudipta Mondal	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR,etc.and total grants received: Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a. Publication per faculty

b. Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]

c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)

d. Monographs

e. Chapter in Books

f. Books Edited

g. Books with ISBN/ISSN numbers with details of publishers

h. Citation Index: Citation Range

i. SJR Range

j. Impact factor Range

k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Dipanjan Ghosh	5	2	3	-	-	-	-	-	-	-	-	-

Other Publications :

(i) Peer - reviewed journals with ISSN (other than international / national)

(ii) Conference / Seminar proceedings

Faculty	(i)	(ii)	Total
Dipanjan Ghosh	0	1	1

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees : Nil ; (b) International Committees : Nil , (c) Editorial Boards : Nil

22. Student projects :

(a) Percentage of students who have done in-house projects including inter-departmental / programme : 100% students of 1st Year class successfully complete projects in Environmental Science as part of the curriculum .

(b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding :-

(a) National : None

(b) International : None

26. Student profile programme/course wise :-

Programme / Academic Year	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in English						
2011-12	529	40	21	19	31 (28)	90.32 %
2012-13	556	44	29	15	27 (25)	92.59 %
2013-14	549	45	21	24	32 (15)	46.88 %
2014-15	502	42	26	16	35 (18)	51.43 %
2015-16	808	50	26	24	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in English			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? No data available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / Minority group receive scholarship from the government. The college offers financial support from Students' Aid Fund and also provides Half -free Studentship to economically-weaker meritorious students attending classes regularly.

The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half – free Studentship
2011-12	12
2012-13	11
2013-14	11
2014-15	2

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :

- Use of LCD projector .
- Tutorial and Remedial Classes are held for weaker students .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students of the department who have joined NSS wing of the college actively participate in social services .

35. SWOC analysis of the department and Future plans :-

Strengths

- ❖ Healthy camaraderie between students and teachers
- ❖ Motivating teachers and enthusiastic students

Weakness

- * Shortage of faculty with no full-time faculty
- * Absence of departmental library

Opportunities

- ★ The students can opt for higher studies and research
- ★ The students can prepare for various competitive examinations

Challenge

- ♠ To make the class lectures more interactive and student - friendly

Future Plans

- ♣ To subscribe to e-journals
- ♣ To establish smart class room
- ♣ To establish departmental library

III : Department of Geography

1. Name of the department : Geography
2. Year of Establishment : 2007
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in Geography [from 2007 - 08] ;
(b) B.A. (General) in Geography [from 2007 - 08]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme - wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kamalika Basu	M.Sc. , B.Ed.	Assistant Professor	Cartography	5.5	Nil
Dr. Jolly Mukherjee	M.Sc., Ph.D., B.Ed.	Assistant Professor	Environmental Geography	0.25	Nil
Sujit Kumar Saha	M.A. , M.Ed.	Guest Lecturer	Cartography	3	Nil
Aparna Dutta	M.A. , B.Ed.	Guest Lecturer	Geomorphology	3	Nil
Anindya Biswas	M.A., B.Ed.	Guest Lecturer	Tourism	1.75	Nil

11. List of senior visiting faculty : None

12. Percentage of lectures delivered and practical classes handled (programme - wise) by temporary faculty :-

Academic Year : 2014-15

Programme	Total no. of classes held (A)	No. of classes taken by temporary faculty (B)	Percentage of classes taken by temporary faculty (C) [= (B) / (A) * 100]
B.A. (Honours) in Geography	1247	841	67.44
B.A. (General) in Geography	464	377	81.25

13. Student -Teacher Ratio (programme - wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in Geography	127	5	25 : 1
B.A. (General) in Geography	63	5	13 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Kamalika Basu	M.Sc.
Dr. Jolly Mukherjee	Ph.D.
Sujit Kumar Saha	M.A.
Aparna Dutta	M.A.
Anindya Biswas	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty
 - Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]

- c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
- d. Monographs
- e. Chapter in Books
- f. Books Edited
- g. Books with ISBN/ISSN numbers with details of publishers
- h. Citation Index: Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Kamalika Basu	1	1	-	-	-	-	-	-	-	-	-	-

Other Publications :

- (i) Peer - reviewed journals with ISSN (other than international / national)
- (ii) Conference / Seminar proceedings

Faculty	(i)	(ii)	Total
Kamalika Basu	0	1	1

- 20. Areas of consultancy and income generated : Nil
- 21. Faculty as members in (a) National committees : Nil ; (b) International Committees : Nil ; (c) Editorial Boards : Nil
- 22. Student projects :
 - (a) Percentage of students who have done in-house projects including inter-departmental / programme : 100% students of 1st Year class successfully complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
- 23. Awards / Recognitions received by faculty and students : Nil
- 24. List of eminent academicians and scientists/visitors to the department : Nil
- 25. Seminars/ Conferences/Workshops organized & the source of funding :-
 - (a) National :
 - UGC - sponsored State level seminar on “ Biodiversity in India - Perspective, Management and Conservation” held on 26th February , 2012 .
 - (b) International : None

26. Student profile programme/course wise :-

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in Geography						
2011-12	893	35	27	8	23 (23)	100 %
2012-13	917	39	23	16	27 (27)	100 %
2013-14	890	39	24	15	27 (24)	88.89 %
2014-15	863	51	32	19	38 (32)	84.21 %
2015-16	658	49	33	16	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in Geography			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? No data available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	(a) No campus selection (b) No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library . Proposal for departmental seminar library has been placed .
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : Two (One general laboratory with geographical equipments and one computer laboratory with 5 computers)

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half – free Studentship
2011-12	11
2012-13	11
2013-14	12
2014-15	Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :

Conventional Methods	Contemporary Methods
(i) Lecture Method for some theoretical part of the syllabus	(i) Discussion and interactive session with the students by using some visual aids like overhead and slide projectors
(ii) Debates and Extempore are also arranged	(ii) Field work and survey work are conducted for better understanding of the students

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Compulsory field work is arranged every year following the guidelines of the Under-graduate syllabus framed by the affiliating university . During the academic session 2014-15, students of 3rd Year (Honours) and 2nd Year (General) classes attended field work on major land use socio - economic spectrum in Komarpur Mauza , Krishnaganj Block , Nadia , West Bengal on 10.12.2014. The field report prepared by the students was reviewed by the internal and external examiners.

35. SWOC analysis of the department and Future plans :-

SWOC Analysis

Strengths

- ◆ Presence of qualified and dedicated faculty
- ◆ Quality students securing high marks in 10+2 level examination
- ◆ Sufficient number of geographical equipments
- ◆ Low teacher - student ratio of 1:25 on average for Honours curriculum

Weaknesses

- ♠ Unsatisfactory infrastructure of the laboratory rooms
- ♠ The number of computers in the computer laboratory are quite few in comparison to the number of students
- ♠ No full - time or ad - hoc post has been sanctioned for laboratory attendant, thus hampering the work of laboratory management
- ♠ Absence of seminar library
- ♠ Absence of smart class room

Opportunities

- * Geography , being an interdisciplinary subject offer a wide range of opportunities for higher studies in areas like remote sensing and GIS,tourism,disaster management, MSW, regional planning and urban management can be pursued by the students
- * Students can join the teaching profession , the most common opportunity

Challenges

- ♣ Completion of syllabus on time
- ♣ Imparting quality education inspite of some infrastructural constraints

Future Plans

- ★ Introduction of smart class room
- ★ Establishment of seminar library with e- journal facilities
- ★ Conduction of extensive field work for all the courses offered by the department
- ★ Introduction of short - term certificate course on RS-GIS and Tourism

IV : Department of History

1. Name of the department : History
2. Year of Establishment : 2003
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in History [from 2005-06] ;
(b) B.A. (General) [from 2003-04]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme - wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sujan Sarkar	M.A.	Assistant Professor	Science and Technology in Colonial India	5.5	Nil
Shamali Bhattacharya	M.A.	Guest Lecturer	Transition from Mughal Rule to Colonialism	6	Nil
Pradip Mondal	M.A.	Guest Lecturer	Women Studies	1	Nil

11. List of senior visiting faculty : None

12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty :-

Academic Year : 2014-15

Programme	Total no. of classes held (A)	No. of classes taken (B)	Percentage of classes taken (C) [= (B) / (A) * 100]
B.A. (Honours) in History	1218	725	59.52 %

13. Student -Teacher Ratio (programme - wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in History	171	4 [#]	43 : 1

[#] There was one more guest lecturer in 2014-15 than the present number of 3 .

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Sujan Sarkar	M.A.
Shamali Bhattacharya	M.A.
Pradip Mondal	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC,DBT,ICSSR, etc. and total grants received: Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty
 - Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]
 - Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN/ISSN numbers with details of publishers

- h. Citation Index: Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Sujan Sarkar	4	-	1	-	-	3	-	-	-	-	-	-

Other Publications :

- (i) Peer - reviewed journals with ISSN (other than international / national)
- (ii) Conference / Seminar proceedings

Faculty	(i)	(ii)	Total
Sujan Sarkar	0	1	1

- 20. Areas of consultancy and income generated : Nil
- 21. Faculty as members in (a) National committees : Nil ; (b) International Committees : Nil ; (c) Editorial Boards : Nil
- 22. Student projects :
 - (a) Percentage of students who have done in-house projects including inter- departmental / programme : 100% students of 1st Year class complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
- 23. Awards / Recognitions received by faculty and students : Nil
- 24. List of eminent academicians and scientists/visitors to the department : Nil
- 25. Seminars/ Conferences/Workshops organized & the source of funding
 - (a) National : None ; (b) International : None
- 26. Student profile programme/course wise :-

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in History						
2011-12	705	71	52	19	60 (55)	91.67 %
2012-13	732	63	42	21	49 (48)	97.96 %
2013-14	612	68	32	36	50 (44)	88.00 %
2014-15	491	67	47	20	50 (34)	68.00 %
2015-16	476	82	58	24	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in History			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : None
- (b) Internet facilities for Staff & Students : None
- (c) Class rooms with ICT facility : None
- (d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half - free Studentship
2011-12	22
2012-13	21
2013-14	18
2014-15	3

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning :
 ❖ Use of LCD projector .
 ❖ Tutorial and Remedial Classes are held for weaker students .
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
 The students of the department who have joined NSS wing of the college actively participate in social services .
35. SWOC analysis of the department and Future plans :-

Strengths

- ★ Motivating teachers and enthusiastic students .
- ★ Existence of cordial teacher - student relationship.
- ★ Satisfactory results in university examination .

Weaknesses

- ◆ Acute shortage of full - time faculty .
- ◆ Teacher - student ratio is quite high .
- ◆ Absence of proper research facilities , such as subscription to e- journals .

Opportunities

- ♣ Students can pursue higher studies in numerous areas such as Archaeology , Museology , History of Arts , Science & Technology , Culture and Architecture , etc.
- ♣ The subject is important for appearing in competitive examinations for prestigious government jobs , like the Civil Services , etc.
- ♣ Lucrative career opportunities are available , such as the teaching profession , working as archeologists or in historical museums and parks .

Challenges :

- ❖ To provide quality education with acute shortage of full - time faculty.
- ❖ To make the subject more attractive and interesting by adopting modern technology (such as smart class , etc.) and arranging field work and surveys.

Future Plans

- * Improvement of research facilities for teachers and students by subscribing to e-
- * Introduction of smart class room .
- * Establishment of departmental library .

V : Department of Philosophy

1. Name of the department : Philosophy
2. Year of Establishment : 2003
3. Names of Programmes/Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in Philosophy [from 2006 - 07]
(b) B.A. (General) [from 2003 - 04]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M.Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Marufa Khatun	M.A. , M.Phil , Ph.D.	Assistant Professor	Logic	5.5	Nil
Arun Kumar Chowdhury	M.A. , M.Phil.	Assistant Professor	Nyaya, Logic & Practical Ethics	1	Nil
Biswanath Pramanik	M.A. , M.Phil.	Guest Lecturer	Nyay	4	Nil
Bipasha Joarder	M.A. , B.Ed.	Guest Lecturer	Nyay	1	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :

Academic Year 2014-15

Programme	Total no. of classes held (A)	No. of classes taken (B)	Percentage of classes taken (C) [= (B) / (A) * 100]
B.A. (Honours) in Philosophy	1,334	377	25.26 %

13. Student -Teacher Ratio (programme -wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in Philosophy	52	4	13 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Dr. Marufa Khatun	M.A. , Ph.D.
Arun Kumar Chowdhury	M.A. , M.Phil
Biswanath Pramanik	M.A. , M.Phil
Bipasha Joarder	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST- FIST;UGC DBT, ICSSR,etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty
 - Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]
 - Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
 - Monographs

- e. Chapter in Books
- f. Books Edited
- g. Books with ISBN/ISSN numbers with details of publishers
- h. Citation Index: Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Dr. Marufa Khatun	1	-	-	-	-	1	-	-	-	-	-	-
Arun Kumar Chowdhury	1	1	-	-	-	-	-	-	-	-	-	-

20. Areas of consultancy and income generated : Nil
21. Faculty as members in :-
- (a) National committees : Nil
 - (b) International Committees : Nil
 - (c) Editorial Boards : Nil
22. Student projects :
- (a) Percentage of students who have done in-house projects including inter-departmental / programme : 100% students of 1st Year class complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists / visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- (a) National : Nil (b) International : Nil
26. Student profile programme/course wise:

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in Philosophy						
2011-12	495	37	26	11	27 (24)	88.89 %
2012-13	366	28	14	14	27 (22)	81.48 %
2013-14	315	26	13	13	15 (8)	53.33 %

2014-15	263	21	12	9	12 (6)	50.00 %
2015-16	375	35	19	16	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in Philosophy			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : None

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half - free Studentship
2011-12	10
2012-13	8
2013-14	5
2014-15	Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning :

- ❖ Use of LCD projector .
- ❖ Tutorial and Remedial Classes are held for weaker students .

34. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students of the department who have joined NSS wing of the college actively participate in social services

35. SWOC analysis of the department and Future plans :-

Strengths :

- * Motivating and supportive teachers .
- * Enthusiastic students with a zeal to excel in academics .
- * A healthy rapport between teachers and students .
- * Low teacher - student ratio helps the teachers to concentrate on the progress of each student.

Weaknesses :

- ◆ Absence of departmental library
- ◆ Absence of proper research facilities , such as subscription to e- journals.

Opportunities :

- A student of philosophy tends to develop certain skills to analyse, formulate and solve logical problems leading to clarity of thought.
- A student can pursue higher studies in areas like epistemology, logic, ethics, philosophy of mind or language , Aesthetics , metaphysics , etc.

Challenge :

- ❖ To make the subject more attractive and interesting by adopting modern technology such as smart class , etc.

Future Plans :

- ❖ Improvement of research facilities for teachers and students by subscribing to e-journals.
- ❖ Introduction of smart class room .
- ❖ Establishment of departmental library .

VI : Department of Political Science

1. Name of the department : Political Science
2. Year of Establishment : 2003
3. Names of Programmes / Courses offered (UG, PG,M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in Political Science [from 2006 - 07]
(b) B.A. (General) [from 2003-04]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. Etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Soumen Debnath	M.A. , M.Phil.	Assistant Professor	Development Studies & International Relations	1	Nil
Mina Khatun	M.A.	Guest Lecturer	Development Studies	8	Nil
Enamul Haque Mollick	M.A.	Guest Lecturer	Public Administration	1	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty :

Academic Year 2014-15

Programme	Total no. of classes held (A)	No. of classes taken (B)	Percentage of classes taken (C) [= (B) / (A) * 100]
B.A. (Honours) in Political Science	1,102	609	55.26

13. Student -Teacher Ratio (programme -wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in Political Science	45	3	15 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Soumen Debnath	M.A. , M.Phil.
Mina Khatun	M.A.
Enamul Haque Mollick	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST- FIST;UGC, DBT, ICSSR,etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty
 - Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]
 - Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN/ISSN numbers with details of publishers

- h. Citation Index: Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Soumen Debnath	2	2	-	-	-	-	-	-	-	-	-	-

20. Areas of consultancy and income generated : Nil
21. Faculty as members in :-
- (a) National committees : Nil
 - (b) International Committees : Nil
 - (c) Editorial Boards : Nil
22. Student projects :
- (a) Percentage of students who have done in-house projects including inter-departmental / programme : 100% students of 1st Year class complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : In 2014-15 , students of our department secured 2nd rank in District Level Inter - college Youth Parliament , Quiz and Extempore Competition .
24. List of eminent academicians and scientists / visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- (a) National : Nil (b) International : Nil
26. Student profile programme/course wise :

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in Political Science						
2011-12	157	30	21	9	25 (17)	68 %
2012-13	129	16	10	6	31 (27)	87.10 %
2013-14	122	21	14	7	21 (18)	85.71 %

2014-15	110	19	14	5	15 (9)	60.00 %
2015-16	349	28	19	9	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours) in Political Science			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : None

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship

Academic Year	No. of students receiving Half - free Studentship
2011-12	9
2012-13	8
2013-14	5
2014-15	Nil

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning :
- ❖ Use of LCD projector .
 - ❖ Tutorial and Remedial Classes are held for weaker students .
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
- The students of the department who have joined NSS wing of the college actively Participate in social services . Students also participate in District Level Inter-college college Youth Parliament , Quiz and Extempore Competition . In 2014-15 , students of this department secured 2nd rank in the above competition .
35. SWOC analysis of the department and Future plans :-

Strengths :

- ❖ Dedicated , punctual , organized and motivating teachers
- ❖ Existence of cordial relations between teachers and students
- ❖ Enthusiastic students with good academic results in 10+2 enroll in our college

Weaknesses :

- ⬆ Shortage of full - time teachers .
- ⬆ Absence of departmental library .

Opportunities :

- Students are made aware of : (i) democracy and democratic participation , and (ii) recent trends and facts about national and world politics.
- Students can pursue higher studies in areas such as public administration, international relations, development studies, social work, public policy, human rights , etc.

Challenges :

- ♣ To make the subject more attractive and interesting by adopting innovative and modern technologies , such as smart class , etc.
- ♣ To make the students eligible for getting jobs.

Future Plans :

- ♥ To establish departmental library
- ♥ To set up smart class room
- ♥ To organize seminars, workshops, symposium and debates
- ♥ To publish a journal from the departmental .
- ♥ To organize training courses for entry into service.

VII : Department of Sanskrit

1. Name of the department : Sanskrit
2. Year of Establishment : 2008
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.A. (Honours) in Sanskrit [From 2008-09]
(b) B.A. (General) in Sanskrit [From 2012-13]
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	1	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Arijit Gupta	M.A.	Assistant Professor	Literature	1	Nil
Snehasish Roy	M.A.	Guest Lecturer	Literature	8	Nil
Dipak Nandi	M.A. , B.Ed.	Guest Lecturer	Indian Philosophy	5	Nil
Susmita Neogi	M.A.	Guest Lecturer	Indian Philosophy	1	Nil
Ganga Das	M.A. , B.Ed	Guest Lecturer	Vyakaranam	1.5	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Academic Year 2014-15

Programme	Total no. of classes held (A)	No. of classes taken (B)	Percentage of classes taken (C) [= (B) / (A) * 100]
B.A. (Honours) in Sanskrit	1,334	812	60.87 %
B.A. (General) in Sanskrit	319	232	72.73 %

13. Student -Teacher Ratio (programme -wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.A. (Honours) in Political Science	88	5	18 : 1
B.A. (General) in Political Science	98	5	20 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Arijit Gupta	M.A.
Snehasish Roy	M.A.
Dipak Nandi	M.A.
Susmita Neogi	M.A.
Ganga Das	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty : NIL
 - Number of papers published by faculty and students in peer reviewed journals

- [(b 1) national , (b 2) international]
- c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
 - d. Monographs
 - e. Chapter in Books
 - f. Books Edited
 - g. Books with ISBN/ISSN numbers with details of publishers
 - h. Citation Index: Citation Range
 - i. SJR Range
 - j. Impact factor Range
 - k. h-index
20. Areas of consultancy and income generated : Nil
 21. Faculty as members in :-
 - (a) National committees : Nil
 - (b) International Committees : Nil
 - (c) Editorial Boards : Nil
 22. Student projects :
 - (a) Percentage of students who have done in-house projects including inter-departmental / programme : 100% students of 1st Year class complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
 23. Awards / Recognitions received by faculty and students : Nil
 24. List of eminent academicians and scientists / visitors to the department : Nil
 25. Seminars/ Conferences/Workshops organized & the source of funding
 - (a) National : Nil (b) International : Nil
 26. Student profile programme/course wise :

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.A. (Honours) in Sanskrit						
2011-12	809	40	21	19	26 (26)	100 %

2012-13	915	42	17	25	27 (25)	92.59 %
2013-14	657	32	16	16	36 (31)	86.11 %
2014-15	399	38	12	26	27 (19)	70.37 %
2015-16	709	50	18	32	N.A.	N.A.

B.A. (General) in						
2013-14	175	24	6	18	Results merged with B.A. (General	N.A.
2014-15	349	35	13	22	-do-	N.A.
2015-16	203	58	37	21	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours & General) in Sanskrit			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : None

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship for B.A. (Honours) in Sanskrit

Academic Year	No. of students receiving Half - free Studentship
2011-12	12
2012-13	13
2013-14	12
2014-15	3

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning :

- ❖ Use of LCD projector .
- ❖ Tutorial and Remedial Classes are held for weaker students .

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

The students of the department who have joined NSS wing of the college actively participate in social services .

35. SWOC analysis of the department and Future plans :-

Strengths :

- ◆ Dedicated , motivating and supportive teachers
- ◆ Cultural - minded , exuberant and academically - inclined students

Weaknesses :

- ❖ Shortage of full - time faculty

Opportunities :

- * Students can pursue higher studies
- * The teaching profession is a lucrative career option for the students

Challenges :

- ♣ To make the subject more attractive and interesting to students by adopting

modern

- ♣ technology such as smart class , etc.

Future Plans :

- ▲ Improvement of research facilities for teachers and students by subscribing to e-journals
- ▲ Setting up of smart class room
- ▲ Establishment of departmental library

VIII : Department of Commerce

1. Name of the department : Commerce
2. Year of Establishment : 1968
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- (a) B.COM. (Honours) , (b) B.COM. (General)
4. Names of Interdisciplinary courses and the departments/units involved :
Both B.COM (Honours) and B.COM.(General) are interdisciplinary courses .
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	0	0
Associate Professors	5	2 *
Asst. Professors		3

* Filled through Career Advancement Scheme (CAS) of UGC.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M.Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sk. Sahajahan Ali	M.COM. , M.Phil., L.L.B.,	Principal	Accounting & Finance	27.5	Nil
Dr. Biswanath Sukul	M.COM.	Associate Professor	Accounting & Finance	18	Nil
Pradip Kumar Mukhopadhyaya	M.COM., B.Ed., ACMA	Associate Professor	Accounting & Finance	17.5	Nil
Sudipto Jana	M.COM.	Assistant Professor	Accounting & Finance	14.5	Nil
Sandip Sinha	M.COM., ACMA, DBF(ICFAI)	Assistant Professor	Accounting & Finance	14.5	Nil
Archan Nandi	M.COM.	Assistant Professor	Accounting & Finance	8	Nil

Krishnendu Das	M.A. (Economics)	Guest Lecturer in Economics	Mathematical Economics & Population Economics	1	Nil
Abu Sufian Mondal	M.Sc. (Mathematics)	Guest Lecturer in Mathematics	Pure Mathematics	4	Nil

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled (programme - wise) by temporary faculty :

Academic Year : 2014 -15

Programme	Total no. of classes held (A)	No. of classes handled by temporary faculty (B)	Percentage of classes handled by temporary faculty (C) [= (B) / (A) * 100]
B.COM. (Honours)	2,320	290	12.5
B.COM. (General)	1,740	87	5

13. Student -Teacher Ratio (programme - wise) :

Academic Year 2014-15

Programme	No. of Students	No. of teachers	Student - Teacher Ratio
B.COM. (Honours)	226	8	29 : 1
B.COM. (General)	128	8	16 : 1

14. Number of academic support staff (technical) and administrative staff ; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Sk. Sahajahan Ali , Principal	M.COM. , M.Phil.,
Dr. Biswanath Sukul	M.COM. ; Ph.D.
Pradip Kumar Mukhopadhyay	M.COM.
Sudipto Jana	M.COM.
Sandip Sinha	M.COM.
Archan Nandi	M.COM.
Krishnendu Das	M.A.
Abu Sufian Mondal	M.Sc.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR, etc. and total grants received : Dr. Biswanth Sukul undertook a Minor Research Project entitled “Local Resource Utilisation and Rural Development : A Study in the District of Nadia” under UGC during 2008-09 , and received a financial assistance of ₹46,000 .
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- Publication per faculty
 - Number of papers published by faculty and students in peer reviewed journals [(b 1) national , (b 2) international]
 - Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)
 - Monographs
 - Chapter in Books
 - Books Edited
 - Books with ISBN/ISSN numbers with details of publishers
 - Citation Index: Citation Range
 - SJR Range
 - Impact factor Range
 - h-index

Faculty	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Sudipto Jana	1	-	-	-	-	1	-	-	-	-	-	-
Sandip Sinha	6	1	4	-	1	-	-	-	-	-	-	-

Other Publications :

- Peer - reviewed journals with ISSN (other than international / national)
- Conference / Seminar proceedings with ISBN

Faculty	(i)	(ii)	Total
Sandip Sinha	0	1	1

20. Areas of consultancy and income generated :

The Principal of the college , Sk. Sahajahan Ali is a member of Executive Council, Undergraduate Council, Statute Committee, Examination Reform Committee , Disciplinary Council , Sports Council , etc. of the University of Kalyani . He is the Chairperson of the Committee for Autonomous College of the University of Kalyani . He also acts as an expert in the Selection Committees of School Service Commission , Madrasah Service Commission , University of Kalyani and various undergraduate colleges. Dr. Biswanath Sukul acts as a resource person in Entrepreneurship Development Program organised by District Industry

Centre , Nadia , Krishnagar during 2012-13 and 2013-14. Dr. Biswanth Sukul and Sudipto Jana and have acted as member of Board of Undergraduate Studies of University of Kalyani . They have received some honorarium .

21. Faculty as members in
 - a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Boards : Nil
22. Student projects :
 - (a) Percentage of students who have done in-house projects including inter - departmental /programme: 100% students of 1st Year class complete projects in Environmental Science as part of the curriculum .
 - (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students :
 - * Dr. Biswanath Sukul was awarded the Ph.D degree on 18.05.2012 from Netaji Subhas Open University for the thesis titled “ Local Resources Utilisation And Rural Development : A Study in the District of Nadia” .
 - * Sandip Sinha received the Best Paper Award in the ‘Financial Management Track’ at the 2nd International Conference on Business and Information Management (ICBIM) , 2014 organised by National Institute of Technology(NIT) , Durgapur , West Bengal for the paper titled “ Non - linearity in the Determinants of Capital Structure : Evidence from Selected Indian Pharmaceutical Companies”.
24. List of eminent academicians and scientists / visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding :
 - (a) National : Nil ; (b) International : Nil
26. Student profile programme/course wise :

Programme	Applications Received (1 st Year Class)	Selected	Enrolled		No. of Students appearing (passing) in the Final Exam in 3 rd Year Class	Pass percentage
			*M	*F		
B.COM. (Honours)						
2011-12	120	70	60	10	54 (49)	90.74 %
2012-13	135	88	73	13	58 (50)	86.21 %
2013-14	128	79	64	15	53 (51)	96.23 %
2014-15	133	84	72	12	76 (59)	76.33 %
2015-16	150	96	81	15	N.A.	N.A.

B.COM. (General)						
2011-12	100	51	50	1	24 (23)	95.83 %
2012-13	100	47	41	6	18 (13)	72.22 %
2013-14	84	41	40	1	44 (24)	54.55 %
2014-15	114	75	64	11	26 (11)	42.31 %
2015-16	107	47	43	4	N.A.	N.A.

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (Honours & General)			
2011-12	100	Nil	Nil
2012-13	100	Nil	Nil
2013-14	100	Nil	Nil ^{\$}
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

^{\$} One student from Bangladesh

28. How many students have cleared national and state competitive examinations such as NET, SLET,GATE, Civil services, Defense services, etc.? Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	No campus selection No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Yes
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : None
- (d) Laboratories : Computer Laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class . The data for the previous four academic years are given below :

Half - free Studentship for B.Com. (Honours & General)

Academic Year	No. of students receiving Half - free Studentship
2011-12	32
2012-13	27
2013-14	36
2014-15	4

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning :
 ➤ Apart from the traditional 'Chalk and Talk method' , subject quizzes and seminars are held .
 ➤ Tutorial Classes are also held for weaker students .
34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
 The students of the department who have joined NSS wing of the college actively Participate in social services .
35. SWOC analysis of the department and Future plans :-
Strengths :
 ❖ Excellent , qualified , dedicated and motivating faculty complemented by intelligent students
 ❖ Existence of cordial relationship between teachers and students
Weaknesses :
 ♣ No full - time faculty in Mathematics and Economics .
 ♣ Absence of research facilities like subscription to e - journals
Opportunities :
 ♦ After graduation , a student can pursue higher academic studies and research , or can enroll in professional courses such as business administration , management , chartered accountancy , etc.

Challenges :

- ▲ To prepare the students for higher studies and also for the job - market

Future Plans :

- * Improvement of research facilities for teachers and students by subscribing to e-journals.
- * Setting up of smart class room .
- * Introduction of post-graduate course in commerce

IX : Department of Education

1. Name of the department : Education
2. Year of Establishment : 2012
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- B.A. (General) in Education
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. / Ph.D. / M. Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Abdur Rouf Shamim	M.A.	Guest Lecturer	Teacher Education	3	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 100 %

13. Student -Teacher Ratio (programme -wise) :

Academic Year : 2014-15

Programme	No. of Students	No. of teachers	Student -Teacher Ratio
B.A. (General) in Education			
1 st Year Class	44	1	44 : 1
2 nd Year Class	18	1	18 : 1
3 rd Year Class	24	1	24 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Abdur Rouf Shamim	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST- FIST;UGC,DBT, ICSSR,etc. and total grants received: Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

a. Publication per faculty : NIL

b. Number of papers published by faculty and students in peer reviewed journals

[(b 1) national , (b 2) international]

c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)

d. Monographs

e. Chapter in Books

f. Books Edited

g. Books with ISBN/ISSN numbers with details of publishers

h. Citation Index: Citation Range

i. SJR Range

j. Impact factor Range

k. h-index

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (a) National committees : Nil ; (b) International Committees : Nil (c) Editorial Boards : Nil
22. Student projects :
- (a) Percentage of students who have done in-house projects including inter departmental / programme : 100% students of 1st Year class successfully complete project in Environmental Science as part of the curriculum .
- (b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies : Nil
23. Awards / Recognitions received by faculty and students : The students won the awards for Best Athlete (Men) , Badminton (Winners & Runners) and Football (Best Player) in Nadia District Inter - college Sports and Games Championship , 2014 sponsored by Education Directorate, Govt. of West Bengal
24. List of eminent academicians and scientists / visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding :-
- (a) National : Nil (b) International : Nil
26. Student profile programme/course wise :

Programme	Applications Received (1st Year Class)	Selected	Enrolled	
			*M	*F
B.A. (General) in Education				
2013-14	128	22	14	8
2014-15	133	44	20	24
2015-16	150	60	32	28

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (General) in			
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	No Data Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
Employed : (a) Campus selection (b) Other than campus recruitment	(a) No campus selection (b) No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : Nil
- (d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class .

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning:
Tutorial classes for weaker students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
The students of the department who have joined NSS wing of the college actively participate in social services .

35. SWOC analysis of the department and Future plans :
Strength : Good teacher - student relationship .
Weakness : Shortage of faculty members .
Opportunity : Better opportunity for higher studies .
Challenge : Completion of syllabus on time .
Future Plan : Introduction of e-learning based and smart classrooms .

X : Department of Physical Education

1. Name of the department : Physical Education
2. Year of Establishment : 2013
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG :- B.A. General (Physical Education)
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Annual
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

Teaching Posts	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil.etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Saiful Mondal	M.PED. , NIS	Guest Lecturer	Athletics	2	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : 100 %
13. Student -Teacher Ratio (programme -wise) :

Academic Year : 2014-15

Programme	No. of Students	No. of teachers	Student -Teacher Ratio
B.A. (General) in Physical Education			
1 st Year Class	39	1	39 : 1
2 nd Year Class	11	1	11 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Saiful Mondal	M.PED.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST;UGC,DBT,ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications: NIL

a. Publication per faculty

b. Number of papers published by faculty and students in peer reviewed journals
[(b 1) national , (b 2) international]

c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database –International Social Sciences Directory, EBSCO host, etc.)

d. Monographs

e. Chapter in Books

f. Books Edited

g. Books with ISBN/ISSN numbers with details of publishers

h. Citation Index: Citation Range

i. SJR Range

j. Impact factor Range

k. h-index

20. Areas of consultancy and income generated

21. Faculty as members in :-

(a) National committees : Nil

(b) International Committees : Nil

(c) Editorial Boards : Nil

22. Student projects :

(a) Percentage of students who have done in-house projects including inter departmental / programme : 100% students of 1st Year class successfully complete projects in Environmental Science as part of the curriculum .

(b) Percentage of students placed for projects in organizations outside the institution
i.e. in Research laboratories/Industry/ other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding :-

(a) National : Nil (b) International : Nil

26. Student profile programme/course wise:

Academic Year 2014-15

Programme	Applications Received (1st Year Class)	Selected	Enrolled	
			*M	*F
B.A. (General) in Physical Education				
2013-14	102	13	12	1
2014-15	206	39	34	5
2015-16	211	38	29	9

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. (General) in Physical Education			
2013-14	100	Nil	Nil
2014-15	100	Nil	Nil
2015-16	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	No Data Available
PG to M.Phil.	N.A.
PG to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.

Employed : (a) Campus selection (b) Other than campus recruitment	(a) No campus selection (b) No Data Available
Entrepreneurship/Self-employment	No Data Available

30. Details of Infrastructural facilities

- (a) Library : Central Library
- (b) Internet facilities for Staff & Students : Yes
- (c) Class rooms with ICT facility : Nil
- (d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : All students belonging to SC / ST / OBC & Minority groups receive scholarship from the government . The college offers financial support from Students' Aid Fund and also provides Half -free Studentship based on the criteria of marks Obtained in last examination , family income and attendance in class .

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning:
Tutorial classes for weaker students.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :
The students of the department who have joined NSS wing of the college actively participate in social services .

35. SWOC analysis of the department and Future plans :

Strength : Cordial teacher - student relationship .

Weakness : Shortage of faculty members .

Opportunity : Opportunity for higher studies and career in teaching profession or sports management


Challenge : Completion of syllabus on time .

Future Plan : Introduction of e-learning based and smart classrooms .

F. Declaration by the Head of the Institution

Ph. & Fax No. : (953472) 252240
Dist - 9434245262 (Mobile) / Land - 252367
Email : dwijendralalcollege@yahoo.co.in

DWIJENDRALAL COLLEGE
(NAAC ACCREDITED)
AFFILIATED TO KALYANI UNIVERSITY


KRISHNAGAR ★ NADIA ★ WEST BENGAL
Pin Code - 741101

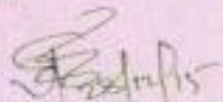
Ref. No. Date 28/12/15


F. Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer teams will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the Institution with seal:
Place : Krishnagar , Nadia , West Bengal , India
Principal
Date : 28.12.2015 Dwijendralal College
Krishnagar, Nadia



G. Certificate of Compliance

Ph. & Fax No. : (983472) 282240
(Ext - 342445162 (Mobile) / Land - 282347
Email : dwijendralcollege@yahoo.co.in

DWIJENDRALAL COLLEGE
(NAAC ACCREDITED)
AFFILIATED TO KALYANI UNIVERSITY


KRISHNAGAR ★ NADIA ★ WEST BENGAL
Pin Code - 741101

Reg. No. Date

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **DWIJENDRALAL COLLEGE** (Name of the institution) fulfills all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.


In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, in the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date : 28.12.2015
Place: Krishnagar, Nadia
West Bengal

(SK. Sahajahan AK)
Principal/Head of the
Institution
(Name and Signature with Office seal)
Principal
Dwijendralal College
Krishnagar, Nadia




Dwijendralal College, Krishnagar

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Annexure I - Certificate of Recognition from the Affiliating University

Kalyani University

Kalyani - 741 235, Nadia
West Bengal
Dr. Prasenjit Deb
Registrar (Offg.)


ESTD 1960

Phone Off : 25826-750/ 25828378/
25828293/ 25828478/ 25828889/
25829356/25821254/ 25828477
Fax: 00-91-33-2582-2505
Phone (Off.) : 00-91-33-25025762


No.RPS/AR.Coll./71/14

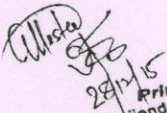
July 3, 2014


TO WHOM IT MAY CONCERN


This is to certify that Dwijendral College, P.O.Krishnagar, Dist. Nadia was formally affiliated Calcutta University and as per Government Order it is come under the purview to the University of Kalyani since 1999 and recognized by the University Grants Commission (under section 2 (F) & 12 (B) and the following Courses/ Subjects are taught in the said college as per approval.

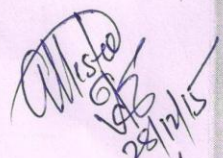
Sl.No.	Name of the Course(s) and Duration	Affiliation		Period of validity for the year(s)
		Permanent	Temporary	
(I)	Three years B.A Honours Courses in Bengali, English, History, Geography, Political Science, Philosophy & Sanskrit 3 years B.A. General Course in Bengali, History, Geography, Political Science, Philosophy, Education, Physical Education & Sanskrit	Permanent	---	---
(II)	Three year B.Com General Course & Accountancy (Hons.)	Permanent	---	---


 (Dr. Prasenjit Deb)
 Registrar (Offg.)
 REGISTRAR (OFFG.)
 University of Kalyani
 Kalyani, Nadia-741235
 West Bengal


 28/7/15
 Principal
 Dwijendral College
 Krishnagar, Nadia



 DWIJENDRAL COLLEGE
 ESTD. - 1968
 NADIA
 KRISHNAGAR


 KALYANI UNIVERSITY
 W.B.
 Kalyani, Nadia


 28/7/15
 Principal
 Dwijendral College
 Krishnagar, Nadia

My Computer/MSOffice/MSWord/E.Registrar(Offg.)\PCBKU\010913-14

Annexure II - Certificate of Recognition of the college under UGC Act of 2(f) & 12B


UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No. U.G-48/97(CPP+I) 16 March 1993

The Registrar,
Calcutta University,
Calcutta-700 073.

Sub: Inclusion of College in the list of COLLEGES under Section 2(f) of the UGC Act, 1956-Change in the name of the College.

Sir,

I am directed to refer to your College letter No. Affl-7/38 dated 10th June, 1992 on the above subject and to say that the Commission noted change in the name of the following college in the list of colleges under Section 2(f) of the UGC Act, 1956 as detailed below:

<u>Existing name of the college</u> Dwijendral College of Commerce Krishnagar, (West Bengal) Nadia.	<u>New name of the college</u> Dwijendral College, Krishnagar (West Bengal) Nadia.
--	--

Yours faithfully,
BA/-
(H. S. Chatterjee)
Under Secretary.

No. UGC/8951-52/L-2 dated 21.02.1993.


Copy forwarded for information to:-

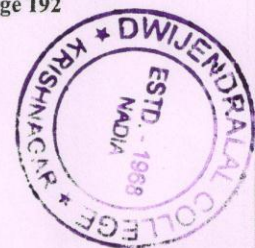
1. The Principal, Dwijendral College, P.O. Krishnagar, Nadia.
2. The Inspector of Colleges, Calcutta University.

(H. S. Chatterjee)
Dev. & Planning Officer,
Calcutta University.
Development and Planning Officer,
Calcutta University. 3/3

ATTESTED
Principal
Dwijendral College
Krishnagar

Principal
Dwijendral College
Krishnagar

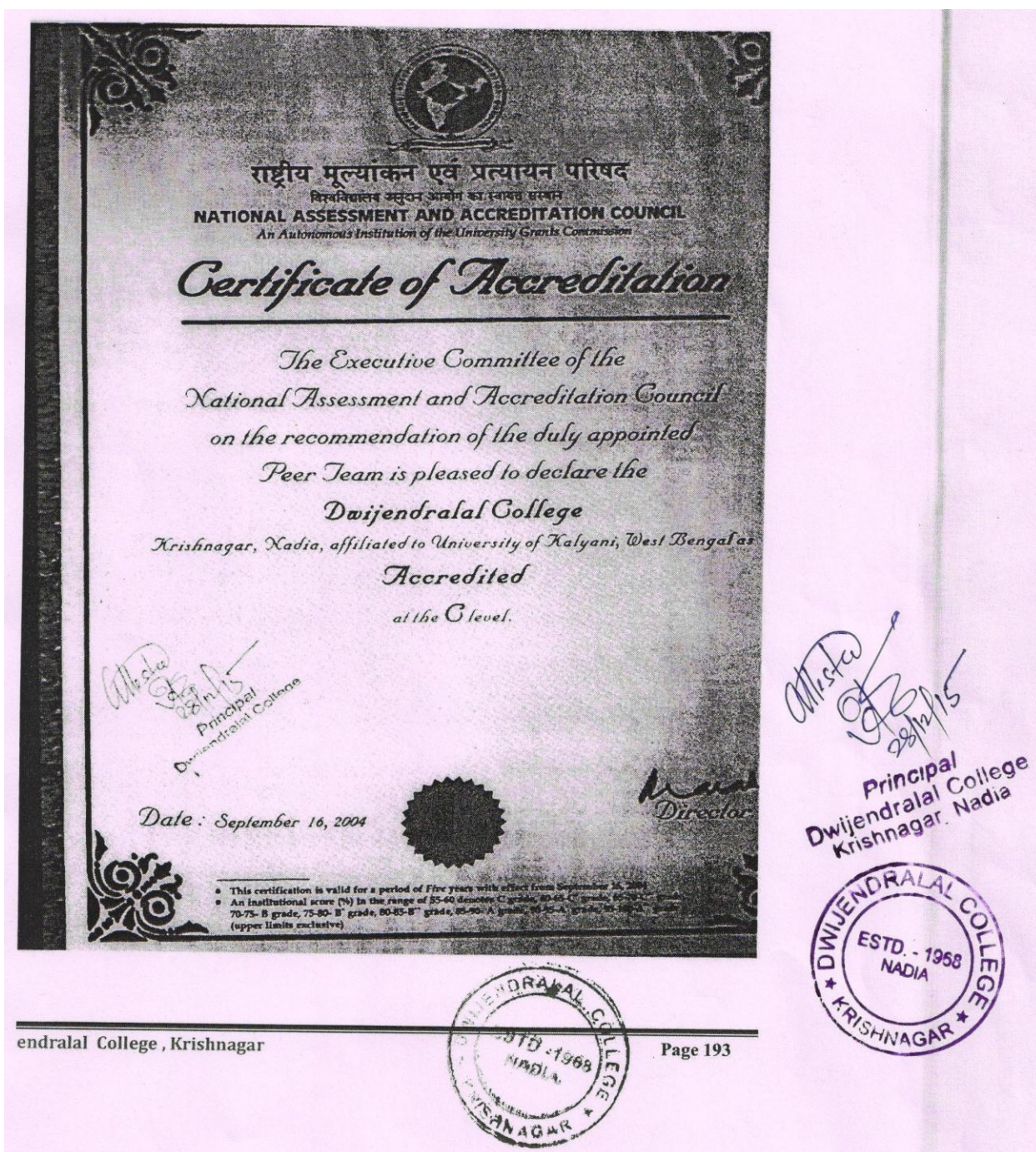




Principal
Dwijendral College
Krishnagar, Nadia

Dwijendral College, Krishnagar

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Annexure III - NAAC Accreditation Certificate of Cycle 1

Annexure IV - List of Faculty participation in Staff Development Programme

Nomination to staff development programmes

Name , Designation & Department of Teacher	Name of Programme	Academic Staff College	Duration
Academic Year : 2011-12			
Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Refresher Course	University of Calcutta	3 Weeks (21.11.2011 to 12.12.2011)
Sandip Sinha <i>Assistant Professor in Commerce</i>	Short - term Course in Research Methodology	North Eastern Hill University (NEHU), Shillong	1 week (8 th to 13 th August, 2011)
Archan Nandi <i>Assistant Professor in Commerce</i>	Orientation Programme	Jadavpur University	4 weeks (29.08.2011 to 29.09.2011)
Academic Year : 2012-13			
Ranu Biswas <i>Assistant Professor in Bengali</i>	Orientation Programme	Jadavpur University	4 weeks (19.11.2012 to 17.12.2012)
Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Orientation Programme	Jadavpur University	4 weeks (04.02.2013 to 04.03.2013)
Academic Year : 2013-14			
Ranu Biswas <i>Assistant Professor in Bengali</i>	Refresher Course	University of Calcutta	3 weeks (03.12.2013 to 24.12.2013)
Sujan Sarkar <i>Assistant Professor in History</i>	Special Summer School	University of Calcutta	3 weeks (13.07.2013- 03.08.2013)
Dr. Marufa Khatun <i>Assistant Professor in Philosophy</i>	Orientation Programme	Jadavpur University	4 weeks (17.06.2013 to 13.07.2013)
Academic Year : 2014-15			
Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Refresher Course	University of Calcutta	3 weeks (30.03.2015 to 22.04.2015)
Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Refresher Course	University of North Bengal	3 weeks (31.12.2014 to 20.01.2015)

Kamalika Basu <i>Assistant Professor in Geography</i>	Orientation Programme	Jadavpur University	4 weeks (17.02.2014 to 15.03.2015)
Dr. Marufa Khatun <i>Assistant Professor in Philosophy</i>	Refresher Course	Jadavpur University	3 weeks (18.11.2014 to 08.12.2014)
Sandip Sinha <i>Assistant Professor in Commerce</i>	Short-term Course on SPSS Hands on Training (Social Sciences)	ASC, Bharathiar University , Coimbatore	1 week (07-12 October, 2014)

Annexure V - List of Paper Presented by Faculty in Seminars & Conferences

(A) Paper Presentations in Seminars / Conferences / Workshops Organized by External Professional Agencies during last four Academic Years as Resource Persons

Sl. No.	Name , Designation & Department of Teacher	Name of Seminar / Conference / Workshop	Title of Paper	Venue and Date
<i>Academic Year : 2011-12</i>				
1.	Dr. Biswanath Sukul <i>Associate Professor in Commerce</i>	UGC sponsored workshop on “Up-gradation of UG commerce syllabi in the changing scenario”	Draft Sullabus of ‘Financial Accounting’ of B.Com (Honours) Part 1	Department of Commerce , Sudhiranjan Lahiri Mahavidyalaya, Majhdia on 25 th & 26 th November, 2011
<i>Academic Year : 2012-13</i>				
2.	Dr. Biswanath Sukul <i>Associate Professor in Commerce</i>	Entrepreneurship training programme under PMEGP	How to Keep Accounts ?	DIC, Nadia, Govt. of West Bengal on 10 th December , 2012
<i>Academic Year : 2013-14</i>				
3.	Dr. Biswanath Sukul <i>Associate Professor in Commerce</i>	Orientation programme on project formulation for MSME sector	Formulation of DPR with special emphasis on Operating cycle , Assessment of Working Capital Profitability Statement , DSCR , Break - even Analysis and Cash Flow Statement	DIC, Nadia, Govt. of West Bengal on 7 th August , 2013

(B) Paper Presentations in Seminars / Conferences / Workshops Organized by External Professional Agencies during last four Academic Years as General Participants

Sl. No.	Name , Designation & Department of Teacher	Name of Seminar / Conference / Workshop	Title of Paper	Venue and Date
<i>Academic Year : 2011-12</i>				
1	Sudipto Jana <i>Assistant Professor in Commerce</i>	UGC sponsored State level Seminar on “Primary Agricultural Credit Society Micro-credit and Rural Poor : Linking the Triad for Rural Development”	Micro Finance : A Tool for Poverty Reduction	Department of Commerce , Bethuadahari College on 29 th & 30 th August , 2011
2		UGC sponsored State level Seminar on “The Challenges of Ensuring the Mutuality of Human Rights and Rural Development Endeavour”	Human Rights & Development: A study towards Mutual Reinforcement	Department of Environment Science, Bethuadahari College in collaboration with Management & Science Institute of Durgapur (MSID) on 23 rd & 24 th December, 2011
3		UGC sponsored State level Seminar on “ Municipal Finance ”	The Role of Municipal Finance in Economic Development : An empirical analysis	Department of Commerce, Dumkal College in collaboration with Behrampore College on 20 th January , 2012
4		UGC sponsored National level Seminar on “Corruption in Administration and Development of Society: A Cost - Benefit Analysis”	Forensic Accounting: An Instrument for Checking and Controlling Corporate Ills	Department of Commerce, Bethuadahari College in collaboration with Jogesh Chandra Chaudhuri College on 25 th & 26 th February, 2012

5	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	U.G.C. sponsored National Seminar on “ Sardha - shatabarshe Rabindranath O Gora-r Shatabarsha ”	Rabindranather Premer Kobita : Sesh Dashak	Department of Bengali , Fakirchand College on 10.09.2011
6		U.G.C. sponsored National Seminar on “ Shatabarsher Aloke Geetanjali ”	Geetanjali'r Kayekti Kobita : Prokritir Majhe Aruper Abhishar	Department of Bengali , Rishi Bankim Chandra College 2-3 Mar. 2012
7	Ranu Biswas <i>Assistant Professor in Bengali</i>	U.G.C. sponsored State level Seminar on “Rabindranath O Manobatabad ”	Rupak Natoke Rabindra Manabatabad	Department of Bengali, Nabadwip Vidyasagar College on 17 th November, 2011
8		International seminar on “ National Service Scheme on Development of Youth's & News Media and Bengal Culture ” sponsored by Ministry of Youth Affairs & Sports, Govt. of India	Sangbadpathok (Ami) Ebong Bangosanskirti	Department of National Service Scheme (NSS), University of Kalyani on 3 rd & 4 th May , 2012
9	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	UGC sponsored State Level Seminar on “Rabindranath O Manabatabad”	Rabindra Choto Galpe Manabatabad	Department of Bengali , Nabadwip Vidyasagar College on 17 th November, 2011
		UGC sponsored State Level Seminar on “ Sanskrit Literature and Rabindranath ”	Mahabharat Charchay Rabindranath	Department of Sanskrit , Chakdaha College on 18 th January, 2012
10		UGC sponsored State Level Seminar on “ Rabindranath O Bharatiyatto ”	Rabindra Kabye Natto Bharatiya Chetana	Department of Bengali , Sripat Singh College on 17 th & 18 th February, 2012
11		UGC sponsored National Seminar on “Samprotic Bangla Chhotogalper Goti Prokiti ”	Banaphuler Chhotogalpa	Department of Bengali , Sammilani College on 22 nd & 23 rd March, 2012

		International Seminar sponsored under CTE Scheme of MHRD through Govt. of West Bengal on “Thoughts & Ideas Swami Vivekananda on Education”	Relevance of Distant Education and Women Education in the Life of Swami Vivekananda	Dept. of Education, University of Kalyani on 19 th April , 2012
12		International Seminar on “National Service Scheme on Development of Youths & News Media and Bengal Culture” sponsored by Ministry of Youth Affairs and Sports Govt. of India	Ganamadhya mer Banga Sanskriti Provab	Department of National Service Scheme (NSS), University of Kalyani on 3 rd & 4 th May, 2012
13	Kamalika Basu , Assistant Professor in Geography	UGC sponsored International conference on “Dimensions of development and resource conservation”	Sub- urban wetland in crisis: a study on ecological issues of Birati Beel, North 24 Parganas	Dept. of geography, University of Calcutta during 10 th to 12 th March, 2012
14	Sujan Sarkar Assistant Professor in History	Annual Conference of Indian History Congress	The Agro- Economic History of Nadia District during the Colonial Period	Punjabi University, Patiala , Punjab during 10 th to 13 th December , 2011
15		Annual Conference of Nabadwip Puratatwa Parishad	Abibhahta Nadia-r Nil Bidroho O Dinobandhu Mitre-r Nildarpan Natok	Nabadwip Puratatwa Parishad on 17 th December , 2011
16		International seminar on “Partition of Bengal, Diaspora & Rehabilitation: Quest for New World View in Literature & Culture of North East India” sponsored by ICHR & MAKAIAS	Desh Bhager Prekhyapate Nimno-barnar Astitto Sankat	Department of History , Assam University during 22 nd to 24 th March , 2012
17		International Seminar “National Service Scheme on Development of Youths & News	Bangla Sangbad Patrika : Oitijhya O Uttaradhikar	Department of National Service Scheme (NSS), University of

		Media and Bengal Culture” sponsored by Ministry of Youth Affairs and Sports Govt. of India		Kalyani on 3 rd & 4 th May, 2012
18	Dipanjani Ghosh <i>Guest Lecturer in English</i>	UGC Sponsored National Seminar on “Modern Short Story: Text and Narrative”	‘A Woman’s Search for Company in Woolf’s Haunted House’	Dept. of English, Krishnagar Women’s College, 24-25 December, 2011
19	Snehasis Roy <i>Guest Lecturer in Sanskrit</i>	UGC sponsored State Level Seminar on “ Kalidas and Bhababhuti ”	Chhāyā Sītār Nātakiya Tatparya	Department of Sanskrit , Nabadwip Vidyasagar College on 18 th & 19 th November , 2011
20		National - level Seminar on “ Philosophy of Mahaprabhu Sri Chaitanya Deb”	Philosophy of Mahaprabhu Sri Chaitanya Deb in relation to National Integration and World Peace	Bharati Chatuspathi Sanskrit Mahavidyalaya, Nabadwip on 23 rd & 24 th March , 2012
<p style="text-align: center;">Academic Year : 2012-13</p>				
21		Bangiya Saraswat Samaj sponsored National seminar on “ Deconstruction of Rabindranath’s Creations : Perspective of Distortions”	Rabindra Binirman : Chokherbali O Noukadubi	Bangiya Saraswat Samaj, Kolkata
22		UGC sponsored National Seminar on “Sri Chaitanya O Jatiyo Sanghati”	Sri Chaitanya : Darshanik Bhab O Bhabna	Department of Bengali, University of Kalyani on 27 & 28 th Sept. 2012
23		UGC sponsored National Seminar on “Bangla	Salil Sener Natun Ihudi	Department of Bengali , Maharaja

		Natok: Desh-Kal - Samaj”		Manindra Chandra College on 13 th & 14 th April, 2013
24	Chaitali Ghatak (Roy) Assistant Professor in Bengali	UGC sponsored National Seminar on “Sri Chaitanya O Jatiyo Sanghati”	Banglar Nabojagoroner Pothikrit Sri Chaitanya	Department of Bengali, University of Kalyani on 27 & 28 th Sept. 2012
25		UGC sponsored National Seminar on “Bangla Upanyase Pratibadi Nari Charitra”	Naitik Mullabodher Prathistay Devi Chowdhurani	Department of Bengali , Mahadevananda College on 21 st & 22 nd March, 2013
26		UGC sponsored National Seminar on “Bangla Natok: Desh-Kal - Samaj”	Madhusudaner Prohosone Samaj Bastobata	Department of Bengali , Maharaja Manindra Chandra College on 13 th & 14 th April, 2013
27	Sujan Sarkar Assistant Professor in History	Annual Conference of Nabadwip Puratatwa Parishad	Oponibeshik Nadia - r Prakitick Biporjoy	Nabadwip Puratatwa Parishad on 22 nd & 23 rd December , 2012
28		Annual Conference of Indian History Congress	Shifting of Water Bodies in the Colonial Nadia of Bengal (1900-1947)	University of Mumbai during 28 th to 30 th December, 2012
29		Annual Conference of Paschimbanga Itihas Samsad	Oponibeshik Shashane Nadia - r Sharkara Shilpo	Department of History ,Lady Brabourne College during 24 th to 26 th January , 2013
30	Sudipto Jana Assistant Professor in Commerce	UGC sponsored National Seminar on “FDI in Indian Retail Sector: Economic & Commerce Perspectives”	Trend and Growth of FDI in Indian Economy: A Study	Department of Commerce, Saheed Anurupchandra Mahavidyalaya on 20 th September, 2013
31		UGC sponsored National level Seminar on “ Ethics of Accountants : A Reality Check”	Ethics in Accounting: An overview	Department of Commerce, Ramsaday College, Amta, Howrah, in

				Collaboration with The Institute Of Cost Accountants Of India on 11 th & 12 th February , 2014
32		National Seminar on “Contemporary Issues in Accounting and Finance ”	Profitability and Productivity Performance of the Selected Commercial Banks in India	Department of Commerce, University of Kalyani on 27 th & 28 th March , 2014
33		UGC sponsored International Conference on “Contemporary Issues in Financial Institutions and Markets ”	Non-linear Effects in the Firm -specific Determinants of Corporate Capital Structure: Evidence from Selected Indian Cement Companies	Department of Commerce with Farm Management , Vidyasagar University, West Bengal on 19 th & 20 th December , 2013
34	Sandip Sinha <i>Assistant Professor in Commerce</i>	2 nd International Conference on Business & Information Management (ICBIM)	Non - linearity in the Determinants of Capital Structure : Evidence from Selected Indian Pharmaceutical Companies	Departments of Computer Applications , Humanities & Social Sciences and Management Studies, National Institute of Technology (NIT) , Durgapur on 9 th to 11 th January , 2014
35		National Seminar on “Contemporary Issues in Accounting and Finance ”	Capital Structure Determinants : An Empirical Analysis of Selected Indian Pharmaceutical Companies	Department of Commerce , University of Kalyani on 27 th & 28 th March , 2014

36	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	U.G.C sponsored National Seminar on “ Bahukukhi Srijane Rabindranath ”	Geetanjali Preronar Utso Sandhan	Department of Bengali, Shibpur Dinobondhu Institution on 11 th September , 2013
37		U.G.C sponsored National Seminar on “ Rashtro Samosya O Bangla Sahitya”	Hazar Churashir Ma: Sankhyachinito Asankhya Mayer Kahini	Department of Bengali, Krishnanagar Women’s College on 14 th & 15 th September , 2013
38		U.G.C sponsored National Seminar on “ Contemporary Indian Education And Society : Relevance”	Manobatabad O Shami Bibekananda (Humanity and Swami Vivekananda)	Department of B.Ed., Fakirchand College , Diamond Harbour on 12 th & 13 th September, 2013
40		U.G.C sponsored National Seminar on “ Bangla Kobitaye Protibad ”	Kobitaye Protibadi Chetana : Nirbachito Nazrul	Bidhannagar Government College on 20 th and 21 st September , 2013
41		U.G.C sponsored State Level Seminar on “ Role of River in Human Life As Reflected in Bengali Literature ”	Padma Nadir Mjhi O Titas Ekti Nadir Naam : Ashroyer Romantikota O Ashroyhin Bastabata	Chapra Bangalji Mahavidyalaya on 23 rd September , 2013
42		U.G.C sponsored International Seminar	Sirajer Trinobhumi: Poribesh Poribortoner Bedonaghana Akhyan	Department of Geography , Krishnanagar Women’s College on 18 th & 19 th January , 2014
43		U.G.C sponsored National Seminar on “ Post Independence Bengali Drama And Dramatic Culture”	Alkap O Third Theatre : Sadrishya O Boisaddrishyo	Department of Bengali, Sripat Singh College , Jiganj on 30 th & 31 st January , 2014
44		U.G.C sponsored	Chhenra Taar O	Department of

	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	International Seminar on “ Bangla Natak : Oitihya O Adhunikata ”	Debigarjan : Hatasha O Ottoraner Kahini	Bengali , Rabindra Bharati University on 4-5 March ,2014
45		U.G.C sponsored International Seminar on “ Bankim Chandra Ebong Ekobingsho Sharabdir Bhabna ”	Bishobrikkho O Krishnakanter Uil : Rakkhanshilota Banam Samajchetanata	Department of Bengali, University of Kalyani, on 27 th & 28 th March , 2014
46		U.G.C sponsored National Seminar on “ Bangalir Sanskritik Oitihya O Muslim Manan : Pragadhunik Parbo ”	Bangla Sahitye Muslim Manan : Satantro O Abhinabota	Department of Bengali, Aliya University on 28 th May , 2014
47	Archan Nandi <i>Assistant Professor in Commerce</i>	National Seminar on “ Contemporary Issues in Accounting and Finance ”	Reverse Weekend Effect : New Face of Anomaly	Department of Commerce , University of Kalyani on 27 th & 28 th March , 2014
48	Ranu Biswas <i>Assistant Professor in Bengali</i>	UGC sponsored National Seminar on “Rashtro Samashya O Bangla Sahitya”	Rashtro Samashya : Muktodhara	Department of Bengali , Krishnanagar Women’s College on 14 th & 15 th September, 2013
49		UGC sponsored National Seminar on “Bangla Kabitaya Protibad”	Jibonanader Protibad : Bodh	Department of Bengali , Bidhan Govt. College on 20 th & 21 st September, 2013
50		U.G.C sponsored State Level Seminar on “ Role of River in Human Life As Reflected in Bengali Literature ”	Rabikironay Nadir Ghat	Chapra Bangalji Mahavidyalaya on 23 rd September , 2013
51		U.G.C sponsored National Seminar on “ Post Independence Bengali Drama And Dramatic Culture”	Bangla Natoke Poschimer Nattocharcha - Baki Itihas.	Department of Bengali, Sripat Singh College , Jaganj on 30 th & 31 st January , 2014

52	Ranu Biswas <i>Assistant Professor in Bengali</i>	U.G.C sponsored International Seminar on “ Bangla Natak : Oitihya O Adhunikata ”	Dharmake Bishorjan-e Adhunikata	Department of Bengali , Rabindra Bharati University on 4 th to 5 th March , 2014
53		U.G.C sponsored International Seminar on “ Bankim Chandra Ebong Ekobingsho Sharabdir Bhabna ”	Rajmohaner Stree - Bankimer Asampurna Sahitya Chamatakaritto	Department of Bengali, University of Kalyani, on 27 th & 28 th March , 2014
54	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	UGC sponsored National Seminar on “Vivekananda and the Making of Indian Consciousness”	Narir Marjada Protisthay Vivekananda	Department of Bengali , Dumkal College, Murshidabad on 13 th & 14 th Aug. 2013
55		UGC sponsored National Seminar on “Bangla Kabitaya Protibad”	Pratibadi Bhabanar Aloke Najruler Kabita	Department of Bengali , Bidhan Govt. College on 20 th & 21 st September, 2013
56		UGC sponsored National Seminar on “Rashtra Samashya O Bangla Sahitya”	Biswyajudhya Parabarti Bangla Kabita O Rashtra Bhabona	Department of Bengali , Krishnanagar Women’s College on 14 th & 15 th September, 2013
57		UGC sponsored National Seminar on “Swadhinottor Bangla Upanyaser Bibartan”	B.T. Roder Dhara – Nagna Bastaber Chalchitra	Department of Bengali , Manbhum Mahavidyalaya on 1 st October, 2013
58		U.G.C. sponsored International Seminar	Kalidaser Sristy Karne Prokriti O Paribesh Bhabna	Department of Geography, Krishnanagar Women’s College on 18 th & 19 th January, 2014
59		UGC sponsored International Seminar	Bibortaner Aloke Baki Itihas	Department of Bengali ,

		on “Bangla Natak : Otiya O Adhunikata”		Rabindra Bharati University on 4 th & 5 th March, 2014
60	Chaitali Ghatak (Roy) Assistant Professor in Bengali	UGC sponsored International Seminar on “Bankim Chandra Ebong Ekabingsha Shatabdir Bhabna”	Bankimer Biral Probandha O Monushatto Bodher Atmasamikhya	Department of Bengali , University of Kalyani on 27 th & 28 th March, 2014
61		UGC sponsored National Seminar on “Bangalir Sangstritik Oitijhyo O Muslim Manan : Pragadhunik Parbo”	Monosamangal Kabya O Muslim Sanaskriti	Department of Bengali , Alia University on 28 th May , 2014
62	Sujan Sarkar Assistant Professor in History	UGC sponsored International Seminar on “Bankim Chandra Ebong Ekabingsha Shatabdir Bhabna”	Itihas Charchar Prakrito Path O Bankim Chandra	Department of Bengali , University of Kalyani on 27 th & 28 th March, 2014
63		Annual Conference of Indian History Congress	Land and Water versus Man	Department of History , Ravenshaw University , Orissa during 28 th to 30 th December , 2013
64		Annual Conference of Paschimbanga Itihas Samsad	Oponibeshik Amale Nadia - r Banya	Department of History , P.N. Das College, 24 th to 26 th January , 2014
65		UGC sponsored International Seminar on “Bankim Chandra Ebong Ekabingsha Shatabdir Bhabna”	Itihas Charchar Prakrito Path O Bankim Chandra	Department of Bengali , University of Kalyani on 27 th & 28 th March, 2014
66	Dr. Marufa Khatun	International Seminar on “Environment, Mass Movement and Our Literature: Multi- dimensional Outlook”	Jeebjagater Astityer Sankat : Ganachetana	Krishnagar Women’s College , 18-19 January, 2014.

	<i>Assistant Professor in Philosophy</i>	organized by Centre for Development Studies and Research(CDSR) in collaboration with Rabindra Bharati University (RBU) and Krishnagar Womens' College.		
67	Dr. Marufa Khatun <i>Assistant Professor in Philosophy</i>	UGC sponsored International Seminar on "Bangla Natak : Otiya O Adhunikata"	Bishorjon : Rabindra Darshaney Manabatar Abahan	Department of Bengali , Rabindra Bharati University on 4 th & 5 th March, 2014
68		UGC Sponsored International Seminar on "Bankim Chandra Ebong Ekabingsha Shatabdir Bhabna"	Itihas Chachar Prokrito Path Ebong Bankim Chandra	Department of Bengali , University of Kalyani on 27 th & 28 th March, 2014
69		UGC sponsored National Seminar on "Bangalir Sangstritik Oitijhyo O Muslim Manan : Pragadhunik Parbo"	Sahityer Santantrata : Muslim Manan	Department of Bengali , Alia University on 28 th May , 2014
70	Dipanjana Ghosh <i>Guest Lecturer in English</i>	UGC Sponsored Film and Visual Culture Workshop on "The Moving Image"	"Non-existing Existence: An Analytical Study of Characters in Aparna Sen's <i>Goinar Bakso</i> "	Dept. of English, University of Kalyani, 7-10 January 2014
71	Sudipto Jana <i>Assistant Professor in Commerce</i>	National Seminar on "E-Banking and Financial Inclusion: Trends, Challenges and Policies"	E-Banking : A Theoretical Study in Indian Context	Department of Commerce, Rabin Mukherjee College in collaboration with The Institute of Cost Accountants of India on 19 th July , 2014

72	Nakul Chandra Bain Assistant Professor in Bengali	National Seminar on “Tarashankar : Jibon O Kriti ”	Hansulibanker Upokatha : Samaj O Byaktisattar Sanghat	Department of Bengali , University of Kalyani , on 4 th August , 2014
73		UGC sponsored International Seminar on “ Life and Works of Swami Vivekananda ”	Manushyatwo O Byaktitwa Bikashe Swami Vivekanander Bhumika	NSS, University of Kalyani on 10 th & 11 th March , 2015
74		UGC sponsored National Seminar on “Shambhu Mitra : Shatobarshe Firay Dekha”	Rabindranather Raktakarabi : Shambhu Mitrer Raktakarabi	Department of Bengali , P. C. Mahalanobis Mahavidyalaya on 10-11 April , 2015
75		UGC sponsored National Seminar on “Janmo Shatoborshe Adwita Mallabarmann”	Titas Ekti Nadir Naam : Dui Nari Charitrer Bhumika	Department of Bengali , Asannagar M.M.T. College on 22 – 23 April , 2015
76		UGC Sponsored National Seminar on “Janmo Shatoborshe Bijon Bhattacharjya ”	Debigarjan : Samakal O Lokayato Jiboner Bhasya	Department of Bengali, Dwijendralal College, on 2 nd & 3 rd May , 2015
77		UGC sponsored International Seminar on “ Bangla Upobhasha Charchar Nana Dik ”	Kotibarsiyo Lokebhasha : Utsho O swarup	Department of Bengali , Aliya University on 30th & 31 st May, 2015
78		UGC sponsored National Seminar on “Puraner Nabanirman : Sampratik Sahitye	Puraner Nabanirman : Madhusudaner Birangana	Department of Sanskrit , Asannagar M.M.T. College on 24 th & 25 th June, 2015
79	Ranu Biswas Assistant Professor in Bengali	UGC sponsored National Seminar on “ Tarashankar : Jibon O Kriti ”	Gitikar Tarashankar : Kabir Gan	Department of Bengali , University of Kalyani , on 4 th August , 2014

80	Ranu Biswas <i>Assistant Professor in Bengali</i>	Ministry of Youth Affairs & Sports Govt. of India sponsored International Seminar on “Life & Works of Swami Vivekananda”	Nari Jagorone Swamiji	NSS , University of Kalyani on 10 th & 11 th March , 2015
81		UGC sponsored National Seminar on “Janmo Shoto Barshe Adwaita Mallabharman”	Lokosanskritite Malla Barman Abadan	Department of Bengali , Asannagar MMT College on 22 nd & 23 rd April , 2015
82		UGC sponsored National Level Seminar on “Janmo Shatabarsh Bijan Bhattacharjya”	Bijan Bhattacharya O Natty Plot	Department of Bengali, Dwijendralal College on 2 nd & 3 rd May , 2015
83		U.G.C. Sponsored National Seminar on Educational Thoughts of Swami Vivekananda : Indian & Global Perspective”	Swamijir Vedanta Darshan	Shimurali Sachidanandan B.Ed. College on 11 th & 12 th April , 2015
84		UGC sponsored International Seminar on “Bangla Upobhasa Charcher Nanadik”	Pranto Uttar Banger Upabhasa – Chhenra Tar	Department of Bengali , Alia University on 30 th & 31 st May, 2015
85		UGC sponsored National Level Seminar on “Janma Shatabarsh Adwaito Mallo Barman”	Jibanbadi Malla Barman	Department of Bengali , A.J.C. Bose College on 29-30 September ,2015
86	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	UGC sponsored National Seminar on “ Tarashankar Jibon O Kriti ”	‘Dharitri Debota O Tarashankarer Jibonbodh	Department of Bengali , University of Kalyani on 4 th August, 2014
87		UGC sponsored National Seminar on “Swadhinata Parabarti Bangla Upanyase Protibad”	Hazar Churasi Maa – Nagna Samajer Biruddhe Pratibad	Department of Bengali , Dewan Abdul Gani College, Dakshin Dinajpur on 17 th & 18 th Sept. 2014

88	Chaitali Ghatak (Roy) Assistant Professor in Bengali	Ministry of Youth Affairs & Sports Govt. of India sponsored International Seminar on “Life & Works of Swami Vivekananda (Vivek Chetana)”	Vivekanander Drishtite Prachha Nari O Yog Bhabna	NSS , University of Kalyani on 10 th & 11 th March , 2015
89		UGC sponsored National Seminar on “Shambhu Mitra : Shatabarshe Phire Dekha”	Shambhu Mitra O Bahurupi	Department of Bengali , PCM Mahavidyalaya on 10 th & 11 th March, 2015
90		UGC sponsored International Seminar on “Bangla Upobhasa Charcher Nanadik”	Bangla Katha Sahitya Samajik Upobhasa Charcha	Department of Bengali , Alia University on 30 th & 31 st May, 2015
91		UGC sponsored National Seminar on “Janmo Shoto Barshe Adwaita Mallabarmen”	Adwaitya Malla Bormoner Chhoto Golpe Manobatabad	Department of Bengali , Asannagar MMT College on 22 nd & 23 rd April , 2015
92		UGC sponsored National Level Seminar on “Janmo Shatabarse Bijan Bhattacharjya”	Bijan Bhattacharyer Nattya Bhabna, Desh-Kal-Samaj	Department of Bengali, Dwijendralal College on 2 nd & 3 rd May , 2015
93		UGC sponsored National Seminar on “Puraner Nabannirman : Samprotik Sahitya”	Bani Basur Chhoto Golpe Puraner Nabo Rupayan	Department of Sanskrit , Asannagar M.M.T. College on 24 th & 25 th June, 2015
94	Dr. Marufa Khatun Assistant Professor in Philosophy	UGC sponsored National Level Seminar on “Janmo Shatabarse Bijan Bhattacharjya”	Bijon Bhattacharjyar Debigarjan Natoke Narir Jibondarshan	Department of Bengali, Dwijendralal College on 2 nd & 3 rd May , 2015
95	Sujan Sarkar Assistant Professor in History	Annual Conference of Paschimbanga Itihas Samsad	Oponibeshik Amale Nadia - r Banya (1900-1938)	Department of History, University of Calcutta during 22 nd to 24 th January, 2015

96	Soumen Debnath Assistant Professor in Political Science	UGC sponsored National Seminar on "India : An Emerging Global Power"	Sino-Indian Economic Trade Relations since 1990s	Department of Political Science with Rural Administration, Vidyasagar University , 11 th & 12 th March , 2015
97		UGC sponsored National Seminar on "Janmo Shatabarse Bijan Bhattacharjya"	Jananeta : Sekal O Ekal	Department of Bengali , Dwijendralal College on 2 nd & 3 rd May , 2015
98		UGC sponsored National Seminar on "Puraner Nabanirman : Samprotik Sahitya"	Kautilya- r Artha Sashtro O Prachin Bharater Rajniti	Department of Sanskrit , Asannagar M.M.T. College on 24 th & 25 th June, 2015
99	Dipanajan Ghosh Guest Lecturer in English	UGC Sponsored National Seminar on "Janmo Shatoborshe Adwaita Mallabarmar"	"The East-West Encounter in Adwaita Mallabarmar's Rangamati"	Dept. Of Bengali, Asannagar MMT College, 22-23 April 2015
100		UGC Sponsored National Seminar on "Janmo Shatoborse Bijan Bhattacharya"	"Representing Famine: A Comparative Reading of Bijan Bhattacharya and Bibhutibhushan Bandopadhyay"	Dept. of Bengali, Dwijendralal College, 2-3 May 2015
101		UGC Sponsored National Seminar on "Puraner Nabanirman Sampratit Sahitye"	"Retelling Myths Foretold: Amish Tripathi's Shiva Trilogy"	Dept. Of Sanskrit, Asannagar MMT College, 24-25 June 2015
102	Parimal Ghosh Guest Lecturer in Bengali	UGC sponsored National Level Seminar on "Janmo Shatabarse Bijan Bhattacharjya"	Bishorjoner Nattoketany : Sanghasakti-r Joybarta	Department of Bengali, Dwijendralal College on 2 nd & 3 rd May , 2015
103	Dipak Nandi Guest Lecturer in Sanskrit	UGC sponsored National Seminar on "Janmo Shoto Barshe Adwaita Mallabarmar"	Rangamatir Renuka	Department of Bengali , Asannagar MMT College on 22 nd & 23 rd April , 2015

104	Dipak Nandi <i>Guest Lecturer in Sanskrit</i>	UGC sponsored National Level Seminar on “Puraner Nabanirman : Samprotik Sahitya”	Utsarupe Purana	Department of Sanskrit , Asannagar M.M.T. College on 24 th & 25 th June, 2015
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Annexure VI - List of Publication by the Faculty (from October , 2004 to December , 2015)

- a. Publication per faculty
- b. Number of papers published by faculty and students in peer reviewed journals (b 1: national / b 2: international)
- c. Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.)
- d. Monographs
- e. Chapter in Books
- f. Books Edited
- g. Books with ISBN/ISSN numbers with details of publishers
- h. Citation Index : Citation Range
- i. SJR Range
- j. Impact factor Range
- k. h-index

Faculty	Department	a	b 1	b 2	c	d	e	f	g	h	i	j	k
Nakul Chandra Bain	Bengali	4	1	-	-	-	3	-	-	-	-	-	-
Ranu Biswas	Bengali	2	1	-	-	-	-	-	1	-	-	-	-
Chaitali Ghatak (Roy)	Bengali	3	-	-	-	-	3	-	-	-	-	-	-
Parimal Ghosh	Bengali	1	-	-	-	-	1	-	-	-	-	-	-
Dipanjan Ghosh	English	5	2	3	-	-	-	-	-	-	-	-	-
Kamalika Basu	Geography	1	1	-	-	-	-	-	-	-	-	-	-
Sujan Sarkar	History	4	-	1	-	-	3	-	-	-	-	-	-
Dr. Marufa Khatun	Philosophy	1	-	-	-	-	1	-	-	-	-	-	-
Arun Kumar Chowdhury	Philosophy	1	1	-	-	-	-	-	-	-	-	-	-
Soumen Debnath	Political Science	2	2	-	-	-	-	-	-	-	-	-	-
Sudipto Jana	Commerce	1	-	-	-	-	1	-	-	-	-	-	-
Sandip Sinha	Commerce	6	1	4	-	1	-	-	-	-	-	-	-
Total		31	9	8	-	1	12	-	1	-	-	-	-

(A) Papers Published in Peer - reviewed International / National Journals:

Sl. No.	Name, Designation & Department of Teacher	Title of the paper	Name of the Journal with ISSN Vol. No, Issue No. & Pg No.	Year of Publication	Category (International / National)
1.	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Bishbrikha O Krishnakanter Uil : Rakkhanshilata Banam Samajchetanata	Bibhagiyo Sahitya Patrika , University of Kalyani , Vol.VIII , pg.61-62 ; ISSN : 2321-7375	2015	National
2.	Ranu Biswas <i>Assistant Professor in Bengali</i>	Rajmohaner Stree - Bankimer Asumpurna Sahitya	Bibhagiyo Sahitya Patrika , University of Kalyani , Vol.VIII ,pg.43-46 ; ISSN : 2321-7375	2014	National
3.	Dipanjan Ghosh Guest Lecturer in English	Finding Roots: A Discussion on Ruskin Bond's 'The Coral Tree'	<i>Academic Spectrum</i> ISSN 0976-9323. (Vol-3, No-4, pg. 11-14)	Dec 2012	National
4.	Dipanjan Ghosh Guest Lecturer in English	'De/Re-constructing Myth: Karnad's <i>The Fire and The Rain</i> ',	Research Scholar ISSN 2320-6101 (Vol 2, Issue II, pg. 595-598)	May 2014	International
5.	Dipanjan Ghosh Guest Lecturer in English	'Menace Motif in Pinter's <i>Birthday Party</i> '	Research Scholar ISSN 2320-6101 (Vol 2, Issue IV, pg. 496-498)	Nov 2014	International
6.	Dipanjan Ghosh Guest Lecturer in English	'The Question of Woman Emancipation and Emancipation in Ibsen's <i>A Doll's House</i>	Research Scholar ISSN 2320-6101 (Vol 2, Issue III, pg. 696-699)	Aug 2014	International
7.	Dipanjan Ghosh Guest Lecturer in English	"Non-existing Existence: An Analytical Study of Characters in Aparna Sen's <i>Goinar Bakso</i> "-	<i>MS Academic</i> ISSN 2229-6484 (Vol-4, No-2, pg-24-27)	August 2014	National

8.	Kamalika Basu <i>Assistant Professor in Geography</i>	Rabindra Sarobar Lake: Dynamics of the pattern of its utilisation as an urban water body	Indian journal of Landscape System & Ecological Studies. Vol. 33(2), pg. 431 ISSN : 0971-4170,	December, 2010	National
9.	Sujan Sarkar <i>Assistant Professor in History</i>	Banga Bhanga Birodhi Swadeshi Andolon (1905-1911) O Rabindranath	PANCHAKOTES SAYS , Vol.2(2) , pg.70-75 ; ISSN : 0976-4968.	2011	International
10.	Arun Kumar Chowdhury <i>Assistant Professor in Philosophy</i>	Human Rights And Its Relevance: A Contemporary Perspective In India	The Journal of Social Science Research , ISSN: 2319-6181	October , 2012	National
11.	Soumen Debnath <i>Assistant Professor in Political Science</i>	Evolution of Sino - Indian Relations with Special Reference to Border Dispute since 1990s	Indian Journal of Research in Multidisciplinary Studies , Vol. 2(1), pg. 102-108 ; ISSN: 2348-2524	February, 2015	National
12.	Soumen Debnath <i>Assistant Professor in Political Science</i>	Life and Culture of Contract Labour in Indian and China in Neoliberal Era	Athena , Vol. 1(1) ; ISSN: 2454-1605	July , 2015	National
13.	Sandip Sinha <i>Assistant Professor in Commerce</i>	Operating Leverage Analysis - A Conceptual Framework	IOSR Journal of Business and Management (IOSRJBM), Vol. 3(2), pg.08-27. e-ISSN: 2278-487X; p-ISSN : 2319-7668	2012	International
14.	Sandip Sinha <i>Assistant Professor in Commerce</i>	Working Capital Leverage - A Conceptual Critique and Modified Formulation	International Journal of Management Research and Business Strategy (IJMRBS), Vol. 2(2),pg.67-73. ISSN : 2319-345X	2013	International
15.	Sandip Sinha <i>Assistant</i>	Financing Leverage	IOSR Journal of Business and	2013	International

	<i>Professor in Commerce</i>	Analysis: A Conceptual Framework	Management (IOSR-JBM), Vol. 7(3), pg.64-90; e-ISSN:2278-487X; p-ISSN : 2319-7668		
16.	Sandip Sinha <i>Assistant Professor in Commerce</i>	The Mathematics of the Degree of Operating Leverage In Respect Of Non - Linear Profit Functions	Research Journal of Economics and Business Studies (RJEBS) , Vol. 2(4), pg.35-45; ISSN: 2251-1555	2013	International
17.	Sandip Sinha <i>Assistant Professor in Commerce</i>	Determinants of Capital Structure of Selected Indian Cement Companies - A Quantile Regression Approach	Vidyasagar University Journal of Commerce (VUJCOM) , Vol.19, pg. 85-99 ; ISSN : 0973-5917	2014	National

(B) Monograph

Sl. No.	Name, Designation & Department of Teacher	Name of Book	Name of Publisher and /or ISBN	Year of Publication
1	Sandip Sinha <i>Assistant Professor in Commerce</i>	Corporate Leverage - Revisited	Self - published by author powered by www.pothi.com ISBN : 978-81-8465-143-0	2009

(C) Chapter in Books

Sl. No.	Name, Designation & Department of Teacher	Name of Chapter	Name of Book	Name of Publisher and /or ISBN	Year of Publication
1.	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Balai	Rabindra Chotogalper Ruprekha	Bibekananda Book Centre, Kolkata - 700073. ISBN: 978-93-80973-21-0	2013
2.	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Charyar Anubhab: Rupaker Karurya	Charyapad : Punarmullayan	Bangiyo Sahitya Sansad , Kolkata - 700009. ISBN : 978-93-83590-78-0	2014
3.	Nakul Chandra Bain <i>Assistant Professor in Bengali</i>	Kounteyo	Bangla Chhoto- galper Ruprekha	Karuna Prakashani , Kolkata - 700009. ISBN : 978-81-8437-271-7	2015
4.	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Biparjayer Chalchitrey Ashabader Dostok	Pandit Moshai : Biparjoyer Barnamala	Pragyna Bikash , Kolkata , ISBN : 978-93-83016-35-8	September, 2014
5.	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Dukhho Amake Dukhi Koreni , Korechhey Rajar Raja : Dukhher Kobi , Ekti Samagrik Alochona	Ekaler Kabita Samikshya	Byenjon Barna Kolkata , ISBN : 978-81-929245-9-5	July , 2015
6.	Chaitali Ghatak (Roy) <i>Assistant</i>	Protibad O Protirodher Alope Debigarjon	Shastra Bijan Bhattacharjee O Debigarjan	ISBN : 978-93-84729-18-9	July , 2015

	<i>Professor in Bengali</i>				
7.	Parimal Ghosh <i>Guest Lecturer in Bengali</i>	Madhya Juger Bangla Sahitye Manabikata	Bankim Rabindranath O Annanyo Probondho	Patra Katha , Kolkata ISBN : 978-81- 924388-0-1	2012
8.	Sujan Sarkar <i>Assistant Professor in History</i>	Swami Bibekanander Chetanaye Bigyan O Projukti	Bohu Rupay Swamiji	Mitram , Kolkata ISBN : 978-93-80036- 51-9	2013
9.	Sujan Sarkar <i>Assistant Professor in History</i>	Oponibeshik Nadia Jelar Sharkara Shilpo O Gramin Arthaniti	Itihas Anusandhan (Vol. 28)	Paschim Banga Itihas Samsad ; ISBN : 978-81- 910874-4-4	2014
10.	Sujan Sarkar <i>Assistant Professor in History</i>	Oponibeshik Nadia Jelar Banya O Janajiban	Itihas Anusandhan (Vol. 29)	Paschim Banga Itihas Samsad ; ISBN : 978-81- 910874-5-1	2015
11.	Dr. Marufa Khatun <i>Assistant Professor in Philosophy</i>	Uttarbanger Ekti Muslim Gosthir Jibon Tika	Bibartaner Dharaye Uttabanger Samaj , Arthaniti O Sanskriti	Dipali Publishers , Siliguri , West Bengal	2010
12.	Sudipto Jana <i>Assistant Professor in Commerce</i>	“Profitability & Productivity Performance of the Selected Commercial Banks in India”	Recent Advances in Accounting, Finance and Management	UGC-Human Resource Development Centre & Department of Commerce, University of Calcutta, Kolkata . ISBN: 978-81- 922481-9-6	2015

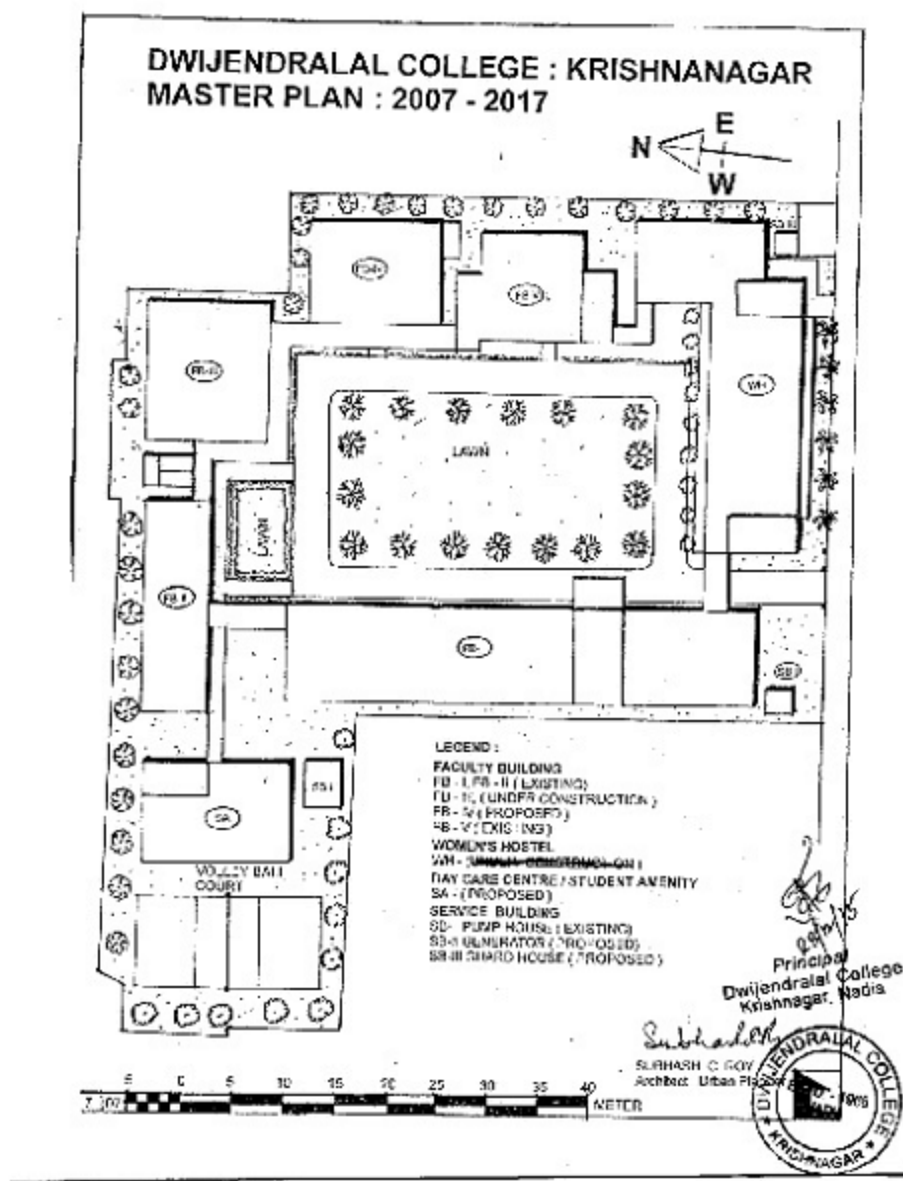
(D) Books with ISBN/ISSN

Sl. No.	Name, Designation & Department of Teacher	Name of Book	Name of Publisher and /or ISBN	Year of Publication
1	Ranu Biswas <i>Assistant Professor in Bengali</i>	Baro Ghar Ek Uthan	Bangiyo Sahitya Sansad, Kolkata , ISBN : 978-93-83590-66-7	2015

(E) Other Publications : Publications in Peer- reviewed Journals with ISSN (Other than International / National)

Sl. No.	Name, Designation & Department of Teacher	Title of the paper	Name of the Journal with ISSN Vol. No, Issue No. & Pg No.	Year of Publication
1.	Ranu Biswas <i>Assistant Professor in Bengali</i>	Jatirinder Kalame: Mulyo Bodher Biporite Mala O Mira	Ami Arani , Vol. 2(2) , pg.133-136; ISSN- 2277-8780	Oct. 2013
2.	Ranu Biswas <i>Assistant Professor in Bengali</i>	Charpatra (1960) - Ekti Samaj Darpan	Ami Arani , Vol. 3(1) , pg.114-117 ; ISSN : 2277-8780	April 2014
3.	Ranu Biswas <i>Assistant Professor in Bengali</i>	Deshbhage Jyotirmoyee Narir Manan	Ami Arani , Vol. 3(2) , pg.124-127 ; ISSN: 2277-8780	Sept. 2010
4.	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Bankimer Biral Probandhe Manushatto Bodher Atmasamikkha	Anwasha , ISSN: 2349-9699	2015
5.	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Rabindra Kabya Nattyee Nari Bhumika	Ami Arani , Vol. 3(1) , ISSN : 2277 - 8780	April , 2014
6.	Chaitali Ghatak (Roy) <i>Assistant Professor in Bengali</i>	Balaichand Mukhopadhyer Chhoto Golpe Samaj Bastobota	Ami Arani , Vol. 3(2) , ISSN : 2277- 8780	September, 2014

Annexure VII - Master Plan of the College





Mr. Asim Saha , Chairman , Krishnagar Municipality & Chairman , Governing Body , Dwijendralal College along with Sk.Sahajahan Ali , Principal , Dwijendralal College , and Mr. Abhaypada Biswas , Member of Governing Body , Dwijendralal College visiting the site for our proposed second campus .



Mr. Sujan Sarkar , Assistant Professor in History teaching in Class



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